

3:00 p.m., CLOSED SESSION  
5:00 p.m., REGULAR SESSION

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
1301 E. Orangethorpe Avenue  
Placentia, CA

Agenda  
Board Meeting  
Board of Education

3:00 p.m., Tuesday, June 1, 2021  
District Educational Center  
1301 E. Orangethorpe Avenue  
Placentia, CA 92870

A Regular Meeting of the Board of Education of the Placentia-Yorba Linda Unified School District, called by Mrs. Karin Freeman, President, in accordance with Executive Order N-29-20, Government Code Sections 54950 et. seq., and Education Code Sections 35140 et seq., is to be held at 3:00 p.m., Tuesday, June 1, 2021 at the District Educational Center, 1301 E. Orangethorpe Avenue, Placentia. The June 1, 2021 Board Meeting will be held in the traditional format and open to the public with limited seating due to responsible distancing. Masks are required. The number to call-in to listen to this meeting is provided below. Time: \_\_\_\_\_

Call-in to listen during Public Session: 1 669 900 6833  
Meeting ID: 824 6404 0782##

*All documents related to the open session agenda which are provided to all or a majority of the members of the Board of Education are available for public inspection 72 hours prior to the regularly-scheduled Board meeting by contacting the Superintendent's Office at the above-referenced address.*

**CLOSED SESSION**

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Sections 3549.1, 54956.8, 54956.95, 54957, and 54957.6 at \_\_\_\_\_ p.m.

**Page(s)**

1. Conference with Labor Negotiator Unrepresented  
Employee: Superintendent  
Agency Negotiator: Todd Robbins, Partner, AALRR
2. Conference with labor negotiators Dr. James Elsasser, Superintendent; Rick Lopez, Assistant Superintendent, Human Resources; David Giordano, Assistant Superintendent, Business Services
  - CSEA
  - APLE
3. Public Employment Appointment
  - Educational Services Director
  - Buena Vista Virtual Academy Principal
  - Elementary Principal (2)
4. Public Employment per Human Resources Report
5. Public Employment Discipline/Dismissal/Release

34-45

**REGULAR SESSION**

Reconvene to Regular Session at \_\_\_\_\_ p.m.

**PLEDGE OF ALLEGIANCE** – Mr. Shawn Youngblood

**ROLL CALL**

Members Present	_____
Members Absent	_____
Late Arrivals	_____
Early Departures	_____

**APPROVAL OF AGENDA**

Approve the June 1, 2021 Board of Education agenda as recommended by the Superintendent.

Action \_\_\_\_\_  
 Ayes \_\_\_\_\_ Noes \_\_\_\_\_

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

**PUBLIC COMMENT ANNOUNCEMENT**

Those audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a public comment form available in the foyer and turn it in prior to the Board holding Public Comment. The Board's bylaws do not allow forms to be submitted once the presiding officer has called for Public Comment. You will be asked to remain in your seat or in the foyer, wear a mask, and practice social distancing until it is your turn to speak.

Public comment speakers are expected to abide by Board Policy 1312, *Civility Policy*, which promotes mutual respect, civility, and orderly conduct among district employees, parents, and the public. This policy is not intended to deprive any person of his/her right to freedom of expression, but only to maintain, to the extent possible and reasonable, a safe, harassment-free environment. Any individual who disrupts or threatens to disrupt school/office operations; threatens the health and safety of students or staff; willfully causes property damage; uses loud and/or offensive language which could provoke a violent reaction; or who has otherwise established a continued pattern of unauthorized entry on school district property, will be directed to leave school or school district property promptly.

A maximum of thirty (30) minutes is set aside for public comment at each meeting; speakers are allowed a maximum of five minutes to address the Board in English and/or in their primary language on any item(s) within the Board's jurisdiction. When translation is requested, up to five additional minutes will be provided for English translation.

Persons with a disability who require a disability-related modification or accommodation, including auxiliary aids, in order to participate in a meeting, and persons who need translation assistance or services, may request such modification, accommodation, or services from the PYLUSD District Office at (714) 985-8400 or by fax at (714) 993-4875. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements.

**PUBLIC HEARINGS**

1. A Public Hearing will be held relative to the adoption of the 2021-22 Local Control and Accountability Plan (LCAP).

Public Hearing Declared Open: \_\_\_\_\_ p.m.      Closed: \_\_\_\_\_ p.m.

2. A Public Hearing will be held relative to the adoption of the 2021-22 Proposed Budget.

Public Hearing Declared Open: \_\_\_\_\_ p.m.      Closed: \_\_\_\_\_ p.m.

**PUBLIC COMMENT****CONSENT CALENDAR**

Actions proposed for Consent Calendar (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive Board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items.

Consent Calendar items are voted on at one time, although any such item can be considered separately at a Board member's request, in which event it will be acted upon subsequent to action on the Consent Calendar. The purchase order master list, warrant registers, and contracts considered at this meeting are available to the Board under separate cover.

1. Approve the automated teller machine (ATM) site license and service agreement Addendum No. 4 with SchoolsFirst Federal Credit Union, effective June 15, 2021 through June 14, 2024. 1
2. Authorize use of Riverside Unified School District RFP No. 2017/18-12 for the purchase of fresh produce with Sunrise Produce Company, effective July 1, 2021 through June 30, 2022. 2
3. Authorize use of Riverside Unified School District RFP No. 17/18-11 for the purchase of fresh bread and tortilla products with Goldstar Foods, effective July 1, 2021 through June 30, 2022. 3
4. Approve enrollment of the Placentia Library in the District Seamless Summer Feeding Option, effective August 2021. 4
5. Reclassify records listed as Class 1-permanent to Class 3-disposable and approve the destruction of Class 3 records in accordance with legal codes and administrative regulations. 5
6. Approve contract renewal for janitorial supplies with Glasby Maintenance Supply, effective July 1, 2021 through October 5, 2023. 6
7. Approve the consulting agreement for actuarial services relating to GASB Statement No. 75 actuarial health benefits valuations with Total Compensation Systems, Inc., effective July 1, 2021 through December 31, 2022. 7
8. Renew Support Services Agreement for the Business Information and Human Resources Systems with OCDE, effective July 1, 2021, through June 30, 2022. 8
9. Approve the Electronic Document Management System Agreement for imaging, scanning, and workflow systems with Orange County Department of Education, effective July 1, 2021, through June 30, 2022. 9
10. Approve the agreement for data center site services with Orange County Department of Education, effective July 1, 2021 to June 30, 2022. 10
11. Approve the renewal for software maintenance and technical support with Eagle Software, effective July 1, 2021 through June 30, 2022. 11

**CONSENT CALENDAR (Continued)**

12. Approve renewal of the virtual district membership with SchoolStream, a division of Right Response, LLC, effective July 1, 2021 through June 30, 2022. 12
13. Approve the contract with Mobile TV Group to broadcast the 2021 graduation ceremonies. 13
14. Approve Independent Contractor Agreements – Educational Services – as listed in accordance with Board Policy No. 4124, Retention of Consultants. 14
15. Approve the special education individual services contracts and related services requests. (Individual contract on file.) 16
16. Approve the memorandum of understanding between the Orange County Superintendent of Schools and the Placentia-Yorba Linda Unified School District for the period beginning July 1, 2021, through June 30, 2022, for the provision of educational services to students with disabilities. 18
17. Approve the interagency agreement between the Northeast Orange County SELPA and the Regional Center of Orange County. The agreement shall commence on July 1, 2021, and be reviewed on or about March 1 annually 19
18. Approve the agreement between the Placentia-Yorba Linda Unified School District and Paradigm Healthcare Services for the provision of healthcare billing services for the period effective July 1, 2021, through June 30, 2022. 20
19. Approve the College and Career Access Pathways: A Dual Enrollment Partnership Agreement with Fullerton College (North Orange County Community College District) for the 2021 - 2024 years. 21
20. Approve the agreement with APEX Learning System to purchase licenses for the 2021-22 school year. 22
21. Approve the agreement with the City of Yorba Linda Parks and Recreation to reserve Hurless Barton Park for June 11, 2021. 23
22. Approve the school-sponsored field trips as listed in accordance with Board Policy No. 6153, School-Sponsored Trip. 24
23. Approve the Memorandum of Understanding with the Association of California School Administrators (ACSA)/Foundation for Educational Administration (FEA), July 1, 2021 - June 30, 2024. 33
24. Approve Classified Human Resources Report. 34
25. Approve Certificated Human Resources Report. 39

Approve the above listed recommendations.

Action \_\_\_\_\_  
 Ayes \_\_\_\_\_ Noes \_\_\_\_\_

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

**CURRICULUM AND INSTRUCTION**

Approve the Graduation Exemption (California minimum course requirements) for the class of 2021.

46

Action \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_

**BUSINESS AND FINANCIAL**

Certify AB1200/2756 report for the California School Employees Association, Placentia Chapter #293, as proposed.

47

Action \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_

**HUMAN RESOURCES**

Approve the Memorandum of Understanding between CSEA, Chapter #293, and the PYLUSD for an additional 1% on-schedule increase over the 2018-19 salary schedule retroactive to July 1, 2020 and an additional one-time off salary schedule payment equal to 1% of an employee's 2020-21 base salary.

58

Action \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_

**ADJOURNMENT**

Time: \_\_\_\_\_

Action \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_

**NEXT SCHEDULED MEETING**

June 22, 2021

**TO:** Dr. James Elsasser, Superintendent

**FROM:** David Giordano, Assistant Superintendent, Business Services

**SUBJECT:** **AUTOMATED TELLER MACHINE (ATM)**  
**ADDENDUM NO. 4**

**DATE:** June 1, 2021

**BACKGROUND:** In 2012, the District entered into an agreement with SchoolsFirst Federal Credit Union to provide an automated teller machine (ATM) at the District Education Center (DEC). The ATM was installed in order to provide District employees convenient access to funds on a 24-hour basis. In order to ensure continued service, it is necessary to enter into Addendum No. 4 to extend the ATM site license and service agreement through June 2024. The District is expressly absolved of any liability for the machine.

**RATIONALE:** The addendum will provide convenient ATM access for District employees at the DEC.

**FUNDING:** No cost to the district

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Approve the automated teller machine (ATM) site license and service agreement Addendum No. 4 with SchoolsFirst Federal Credit Union, effective June 15, 2021 through June 14, 2024.

**PREPARED BY:** David Giordano, Assistant Superintendent, Business Services

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** RFP NO. 2017/18-12, FRESH PRODUCE  
**DATE:** June 1, 2021

**BACKGROUND:** On June 5, 2018, Riverside Unified School District (RUSD) awarded RFP No. 2017/18-12 for purchase and distribution of fresh produce to Sunrise Produce Company. On March 4, 2021, RUSD approved renewal of the RFP. This is a competitive piggyback RFP that will ensure best pricing for purchase of seasonal fresh produce products.

**RATIONALE:** Authorization to use RFP No. 2017/18-12, will provide the District access to a large variety of high-quality, pre-packaged fresh fruits and vegetables for student meal programs and ensure best pricing throughout the school year.

**FUNDING:** Cafeteria Fund (1313) \$525,000

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Authorize use of Riverside Unified School District RFP No. 2017/18-12 for the purchase of fresh produce with Sunrise Produce Company, effective July 1, 2021 through June 30, 2022.

**PREPARED BY:** Suzanne Morales, Director, Nutrition Services

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** RFP NO. 2017/18-11, FRESH BREAD AND TORTILLA PRODUCTS  
**DATE:** June 1, 2021

**BACKGROUND:** Fresh bread is a staple in menu selections for nutrition services programs. On June 5, 2018, the Riverside Unified School District (RUSD) awarded RFP No. 2017/18-11 for fresh bread and tortilla products to Goldstar Foods. On March 4, 2021, RUSD approved the renewal of the RFP for the 2021-22 school year.

**RATIONALE:** Authorization to use RFP No. 2017/18-11 will allow Nutrition Services to purchase fresh bread and tortilla products and maintain competitive pricing throughout the year.

**FUNDING:** Cafeteria Fund (1313) \$60,000

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Authorize use of Riverside Unified School District RFP No. 17/18-11 for the purchase of fresh bread and tortilla products with Goldstar Foods, effective July 1, 2021 through June 30, 2022.

**PREPARED BY:** Suzanne Morales, Director, Nutrition Services



**TO:** Dr. James Elsasser, Superintendent

**FROM:** David Giordano, Assistant Superintendent, Business Services

**SUBJECT:** **SUMMER MEALS**

**DATE:** June 1, 2021

**BACKGROUND:** The Summer Feeding Program is a federally funded, state-administered program that reimburses program operators who serve free healthy meals and snacks to children and teens during a time when school meals are not accessible. The Nutrition Services Department participates in this program to ensure children are fed during the summer months.

Nutrition Services is requesting approval to utilize the District summer feeding program to participate in a community program through the Placentia Library. The Placentia Library has secured funding for the *Lunch at the Library* program through the California State Library Program. *Lunch at the Library* provides educational enrichment opportunities and nutritious meals to California children during the summer months.

**RATIONALE:** The *Lunch at the Library* program will begin after the PYLUSD extended school year program has ended. The location of the Placentia Library allows for all participants, 18 years of age or younger, to receive nutritious meals during the program dates. Meals are provided uniformly at no charge through the District's eligibility in the summer feeding program. The reimbursement rate will be collected by the District according to total meals provided at the free meal rate, thus ensuring reimbursement revenues will match expenses. Dates of service will include: Tuesday, August 3; Thursday, August 5; Tuesday, August 10; and Thursday, August 12.

**FUNDING:** No cost to the district  
(program revenues will meet or exceed program expenditures)

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – "A critical measure of a school district's performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities."

**RECOMMENDATION:** Approve enrollment of the Placentia Library in the District Seamless Summer Feeding Option, effective August 2021.

**PREPARED BY:** Suzanne Morales, Director, Nutrition Services

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** **DESTRUCTION OF DISTRICT RECORDS**  
**DATE:** June 1, 2021

**BACKGROUND:** Per Article 2, Sections 16020 through 16030 of Title 5, California Code of Regulations, Class 1-permanent records that have been microfilmed and held for their required legal retention period may be reclassified as Class 3-disposable records. Upon Board approval, the records will be processed for destruction. The responsible administrators have signed the Destruction Eligibility Reports.

**RATIONALE:** The reclassification and disposal of Class 3 records must be approved by the Board of Education for destruction.

**FUNDING:** No cost to the district

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Reclassify records listed as Class 1-permanent to Class 3-disposable and approve the destruction of Class 3 records in accordance with legal codes and administrative regulations.

**PREPARED BY:** Donald Rosales, Director, Purchasing

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** **BID NO. 221-01, JANITORIAL SUPPLIES**  
**DATE:** June 1, 2021

**BACKGROUND:** On October 6, 2020, the Board awarded Bid No. 221-01 for janitorial supplies on an as-needed basis to Glasby Maintenance Supply. The initial term of contract was through June 30, 2021, with two optional one-year extensions. Glasby Maintenance Supply has agreed to extend the bid through the entire contract term. Pricing has been adjusted by 3% for the 2021-22 school year, based on the Consumer Price Index (CPI) allowance provision defined in the terms and conditions of the bid.

**RATIONALE:** Extension of Bid No. 221-01 through October 5, 2023 will allow the district sites and departments to continue to purchase janitorial supplies on an as-needed basis.

**FUNDING:** General Fund (0101) \$200,000 annually

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Approve contract renewal for janitorial supplies with Glasby Maintenance Supply, effective July 1, 2021 through October 5, 2023.

**PREPARED BY:** Donald Rosales, Director, Purchasing

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** **ACTUARIAL SERVICES, GASB STATEMENT NO. 75**  
**DATE:** June 1, 2021

**BACKGROUND:** The District is required to comply with Governmental Accounting Standards Board (GASB) Statement No. 75 reporting each year. GASB 75 covers accounting and financial reporting for other postemployment benefits (OPEB) other than pensions. A full actuarial valuation is required every two years, and a roll-forward valuation can be used in the “in-between” years. The District selected Total Compensation Systems, Inc. to prepare a full actuarial valuation as of June 30, 2021 and a roll-forward valuation as of June 30, 2022 to determine its liabilities and disclosures under GASB 75.

**RATIONALE:** The District is required to have an actuarial report prepared in order to comply with GASB 75 reporting requirements every two years.

**FUNDING:** Health and Welfare Fund (6769) \$10,000

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Approve the consulting agreement for actuarial services relating to GASB Statement No. 75 actuarial health benefits valuations with Total Compensation Systems, Inc., effective July 1, 2021 through December 31, 2022.

**PREPARED BY:** Elaine Marshall, Administrator, Risk Management

**TO:** Dr. James Elsasser, Superintendent

**FROM:** David Giordano, Assistant Superintendent, Business Services

**SUBJECT:** **ORANGE COUNTY DEPARTMENT OF EDUCATION (OCDE) SUPPORT SERVICES**

**DATE:** June 1, 2021

**BACKGROUND:** On August 15, 2017, the Board approved the District's transition from the QSS Business Information System to OCDE Business Information and Human Resources Systems.

**RATIONALE:** The OCDE systems provide an efficient web interface for general ledger, accounts payable, accounts receivable, purchasing, budget development and monitoring, asset tracking, warehouse inventory, and human resources. Additionally, the agreement includes required training and support for the systems, which are hosted and supported by OCDE.

**FUNDING:** General Fund (0101) \$175,000

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – "A critical measure of a school district's performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities."

**RECOMMENDATION:** Renew Support Services Agreement for the Business Information and Human Resources Systems with OCDE, effective July 1, 2021, through June 30, 2022.

**PREPARED BY:** Jeremy Powell, Chief Technology Officer

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** **ELECTRONIC DOCUMENTS MANAGEMENT SYSTEM**  
**DATE:** June 1, 2021

**BACKGROUND:** The Orange County Department of Education (OCDE) has been providing Electronic Document Management System services (imaging, scanning, and workflow systems) for school districts since 2017. OCDE has issued an agreement for the 2021-22 school year to continue to provide these services.

**RATIONALE:** The OCDE Electronic Document Management System is a web-based imaging/scanning/workflow system that meets the District's requirements for business services document archival and retrieval. The system is hosted and supported by OCDE. All archived documents are backed up by OCDE.

**FUNDING:** General Fund (0101) \$3,000

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – "A critical measure of a school district's performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities."

**RECOMMENDATION:** Approve the Electronic Document Management System Agreement for imaging, scanning, and workflow systems with Orange County Department of Education, effective July 1, 2021, through June 30, 2022.

**PREPARED BY:** Jeremy Powell, Chief Technology Officer

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** **DATA CENTER SITE SERVICES**  
**DATE:** June 1, 2021

**BACKGROUND:** On June 21, 2016, the Board of Education approved an agreement with the Orange County Department of Education (OCDE) for data center site services to increase reliability and capacity of Internet access and phone services. OCDE has issued an agreement for the 2021-22 school year to continue to provide these services to school districts.

**RATIONALE:** Approval of the OCDE agreement for data center site services will provide the most cost-effective way for the district to increase the reliability and capacity of Internet access and phone services.

**FUNDING:** General Fund (0101) \$13,500

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Approve the agreement for data center site services with Orange County Department of Education, effective July 1, 2021 to June 30, 2022.

**PREPARED BY:** Jeremy Powell, Chief Technology Officer

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** **EAGLE SOFTWARE**  
**DATE:** June 1, 2021

**BACKGROUND:** The Aeries Student Information System (SIS) was licensed from Eagle Software beginning in January 2006. The District has continued to pay annual maintenance for software updates and support from Eagle Software. The system provides functionality critical to district business, administrative and instructional operations that includes enrollment, attendance, scheduling, gradebook, progress reports, report cards, discipline tracking, transcripts, progress towards graduation, college eligibility and counseling, guidance, and intervention tracking.

**RATIONALE:** Renewing the service agreement with Eagle Software will ensure the District has an up-to-date SIS that meets future needs and legal requirements.

**FUNDING:** General Fund (0101) \$101,071

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Approve the renewal for software maintenance and technical support with Eagle Software, effective July 1, 2021 through June 30, 2022.

**PREPARED BY:** Jeremy Powell, Chief Technology Officer



**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** **RIGHT RESPONSE, LLC., SCHOOLSTREAM MEMBERSHIP**  
**DATE:** June 1, 2021

**BACKGROUND:** SchoolStream, a division of Right Response, LLC, provides a virtual district membership. The District uses Schoolstream to automate the Notice of Employment (NOE) requisition process, which helps maintain efficient position control, and accurate salary and employee benefit budgets. This service reduces cost and increases efficiency by providing access to over 30 different electronic solutions with a single annual membership fee.

**RATIONALE:** Renewing the virtual district membership allows the district to continue efforts to streamline paper-driven processes and reduce cost.

**FUNDING:** General Fund (0101) \$21,075

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Approve renewal of the virtual district membership with SchoolStream, a division of Right Response, LLC, effective July 1, 2021 through June 30, 2022.

**PREPARED BY:** Jeremy Powell, Chief Technology Officer

**TO:** Dr. James Elsasser, Superintendent

**FROM:** David Giordano, Assistant Superintendent, Business Services

**SUBJECT:** **BROADCASTING OF MIDDLE SCHOOL PROMOTIONS AND HIGH SCHOOL GRADUATIONS**

**DATE:** June 1, 2021

**BACKGROUND:** Mobile TV Group is a production company that provides a mobile control room to broadcast live events. The unit is required to enable broadcasting of district middle school promotions and high school graduations at Bradford and Shapell stadiums this year. The Mobile TV Group staff provide technology expertise, coordination services, and specialty equipment, which will enable family members unable to attend in-person to live-stream the events.

**RATIONALE:** Approval of this agreement will ensure the district continues to provide broadcasting capabilities for the middle school promotions and high school graduations this year.

**FUNDING:** General Fund (0101) \$50,000

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Approve the contract with Mobile TV Group to broadcast the 2021 graduation ceremonies.

**PREPARED BY:** Paul Juarez, Director, Use of Facilities

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** Dr. Linda Adamson, Assistant Superintendent, Educational Services  
**SUBJECT:** **EDUCATIONAL SERVICES – INDEPENDENT CONTRACTOR AGREEMENTS**  
**DATE:** June 1, 2021

Approve the following Independent Contractor Agreements:

- |  |   |
|--|---|
| 1. Desserts and More LLC dba Cool Crave          | Provider of shaved ice for end-of-year activities for Mabel Paine Elementary School, June 4, 2021; budgeted gift funds, NTE: \$800  |
| 2. Fun Services                                  | Provider of game activities for the end-of-year event for the sixth-grade class at Wagner Elementary School, June 14 - June 17, 2021; budgeted gift funds, NTE: \$3,000                   |
| 3. HSTN Productions, Inc.                        | Provider of video services and edits for end-of-year activities for district use, June 2 - June 11, 2021; budgeted general funds, NTE: \$4,000  |
| 4. Kona Ice                                      | Provider of shaved ice for end-of-year activities for Lakeview Elementary School, June 16 - June 17, 2021; budgeted gift funds, NTE: \$200  |
| 5. Lindamood Bell Learning                       | Provider of reading services for special education students, July 1, 2021 - June 30, 2022; budgeted special education funds, NTE: \$75,000  |
| 6. LiNKs Sign Language and Interpreting Services | Provider of interpreting services for Special Education students, July 1, 2021 - June 30, 2022; budgeted special education funds, NTE: \$30,000   |
| 7. Omega Media                                   | Provider of website maintenance for Brookhaven Elementary School, August 1, 2021 - June 30, 2022; budgeted gift funds, NTE: \$2,200   |
| 8. Verbal Behavior Associates, Inc.              | Provider of assistive technology and behavioral staff training and services for special education students, July 1, 2021 - June 30, 2022; budgeted special education funds, NTE: \$30,000 |

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 1.0, *Academic Achievement* – "Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience."

**RECOMMENDATION:** Approve Independent Contractor Agreements – Educational Services – as listed in accordance with Board Policy No. 4124, Retention of Consultants.

**PREPARED BY:** Kathie Wessel, Administrative Secretary

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** Dr. Linda Adamson, Assistant Superintendent, Educational Services  
**SUBJECT: SPECIAL EDUCATION CONTRACTS**  
**DATE:** June 1, 2021

The following includes eight Master Contracts:

- |  |  |
|--|--|
| 1. Help for Brain Injured Children, Inc. (Cleta Harder Developmental School) | Master Contract for Nonpublic, Nonsectarian School/Agency Services from July 1, 2021 - June 30, 2022; budgeted special education funds, NTE: \$175,000 |
| 2. Olive Crest Academy and Olive Crest Academy North                         | Master Contract for Nonpublic, Nonsectarian School/Agency Services from July 1, 2021 - June 30, 2022; budgeted special education funds, NTE: \$300,000 |
| 3. Portview Preparatory, Inc.  | Master Contract for Nonpublic, Nonsectarian School/Agency Services from July 1, 2021 - June 30, 2022; budgeted special education funds, NTE: \$500,000 |
| 4. Professional Tutors of America, Inc.                                      | Master Contract for Nonpublic, Nonsectarian School/Agency Services from July 1, 2021 - June 30, 2022; budgeted special education funds, NTE: \$25,000  |
| 5. Seneca Family of Agencies   | Master Contract for Nonpublic, Nonsectarian School/Agency Services from July 1, 2021 - June 30, 2022; budgeted special education funds, NTE: \$50,000  |
| 6. Spectrum Center Chino Valley/West End                                     | Master Contract for Nonpublic, Nonsectarian School/Agency Services from July 1, 2021 - June 30, 2022; budgeted special education funds, NTE: \$200,000 |
| 7. Spectrum Center Rossier Elementary  | Master Contract for Nonpublic, Nonsectarian School/Agency Services from July 1, 2021 - June 30, 2022; budgeted special education funds, NTE: \$200,000 |
| 8. Spectrum Center Rossier Park  | Master Contract for Nonpublic, Nonsectarian School/Agency Services from July 1, 2021 - June 30, 2022; budgeted special education funds, NTE: \$300,000 |

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Approve the special education individual services contracts and related services requests. (Individual contract on file.)

**PREPARED BY:** Renee Gray, Executive Director

**TO:** Dr. James Elsasser, Superintendent

**FROM:** Dr. Linda Adamson, Assistant Superintendent, Educational Services

**SUBJECT:** **MEMORANDUM OF UNDERSTANDING BETWEEN THE ORANGE COUNTY SUPERINTENDENT OF SCHOOLS AND PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT**

**DATE:** June 1, 2021

**BACKGROUND:** The Orange County Department of Education (OCDE) Division of Special Education Services operates special education programs to provide services to individuals with exceptional needs requiring intensive educational services, including a regional deaf and hard of hearing program.

**RATIONALE:** The memorandum of understanding (MOU) between the OCDE and the school district is revised each year by OCDE staff and a fiscal advisory committee consisting of Special Education Local Plan Area (SELPA) directors and district business officers. The MOU delineates the responsibilities of the OCDE and the district for the evaluation, placement, educational services, and transportation students receive in the Special Schools Program. The MOU also specifies the calculation of costs billed to districts for each pupil placed in the OCDE program.

**FUNDING:** Budgeted special education funds (program cost and aide costs) NTE: \$800,000

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

**RECOMMENDATION:** Approve the memorandum of understanding between the Orange County Superintendent of Schools and the Placentia-Yorba Linda Unified School District for the period beginning July 1, 2021, through June 30, 2022, for the provision of educational services to students with disabilities.

**PREPARED BY:** Renee Gray, Executive Director

**TO:** Dr. James Elsasser, Superintendent

**FROM:** Dr. Linda Adamson, Assistant Superintendent, Educational Services

**SUBJECT:** **INTERAGENCY AGREEMENT WITH REGIONAL CENTER OF ORANGE COUNTY**

**DATE:** June 1, 2021

**BACKGROUND:** The Regional Center of Orange County provides important support services and resources to students with a disability and their families. The specialized services and resources available to Regional Center-eligible students assist our school district in providing free appropriate education to each of these students with a disability. As such, each Special Education Local Plan Area (SELPA) is required as part of their Local Area Plan for the provision of special education services to develop and periodically revise an interagency agreement with the Regional Center of Orange County. This plan delineates each agency's responsibilities in meeting the special needs of students with disabilities.

**RATIONALE:** The proposed interagency agreement between the SELPA and the Regional Center of Orange County requires a periodic update. Minor changes to the language included in the agreement reflect those additions or revisions in federal and/or California special education law passed since the last revision in 2007. Additionally, the agreement includes a supplement for children from birth to three years of age eligible for special education services under Part C of the Individuals with Disabilities Education Act. Approval of the agreement will facilitate the cooperation between the school districts and the Orange County Regional Center in providing early identification, accurate assessment, and needed services for individuals with exceptional needs so they may benefit from their special education program.

**FUNDING:** No cost to the district

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

**RECOMMENDATION:** Approve the interagency agreement between the Northeast Orange County SELPA and the Regional Center of Orange County. The agreement shall commence on July 1, 2021, and be reviewed on or about March 1 annually.

**PREPARED BY:** Renee Gray, Executive Director



**TO:** Dr. James Elsasser, Superintendent

**FROM:** Dr. Linda Adamson, Assistant Superintendent, Educational Services

**SUBJECT:** **AGREEMENT WITH PARADIGM HEALTHCARE SERVICES**

**DATE:** June 1, 2021

**BACKGROUND:** Federal Medi-Cal funds are available to school districts to recoup the costs of services provided for Medi-Cal eligible students who receive services through special education. Paradigm Healthcare Services assists school districts in maximizing the amount of reimbursement earned through the training of staff identification of Medi-Cal eligible students and ensuring accuracy in filing claims.

**RATIONALE:** Paradigm Healthcare Services has provided assistance with the Medi-Cal billing process. The current agreement is a renewal that will allow Paradigm to continue to provide healthcare billing services to the district. There was a change in the fee structure but not an increase in cost. This agreement will extend the services provided by Paradigm Healthcare Services through June 2022.

**FUNDING:** No cost to the district. Revenue to the district will vary depending upon the number of Medi-Cal eligible students enrolled in special education and receiving billable services. It is estimated that the district can earn approximately \$500,000 less the fee to Paradigm.

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Approve the agreement between the Placentia-Yorba Linda Unified School District and Paradigm Healthcare Services for the provision of healthcare billing services for the period effective July 1, 2021, through June 30, 2022.

**PREPARED BY:** Renee Gray, Executive Director

**TO:** Dr. James Elsasser, Superintendent

**FROM:** Dr. Linda Adamson, Assistant Superintendent, Educational Services

**SUBJECT:** **COLLEGE AND CAREER ACCESS PATHWAYS: A DUAL ENROLLMENT PARTNERSHIP AGREEMENT WITH FULLERTON COLLEGE (NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT)**

**DATE:** June 1, 2021

**BACKGROUND:** Fullerton College and the Placentia-Yorba Linda Unified School District have a long-standing College and Career Access Pathways (CCAP) Agreement for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of AB 288, for high school students “who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.”

**RATIONALE:** Students who complete college credit while enrolled in high school are more likely to earn high school diplomas, enroll in community colleges and four-year colleges, attend postsecondary education on a full-time basis, and complete degrees in those institutions.

**FUNDING:** Strong Workforce Program Funding, NTE: \$5,000

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

**RECOMMENDATION:** Approve the College and Career Access Pathways: A Dual Enrollment Partnership Agreement with Fullerton College (North Orange County Community College District) for the 2021 - 2024 years.

**PREPARED BY:** Dr. Cary Johnson, Executive Director

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** Dr. Linda Adamson, Assistant Superintendent, Educational Services  
**SUBJECT:** **APEX DIGITAL LEARNING SYSTEM LICENSES**  
**DATE:** June 1, 2021

**BACKGROUND:** Placentia-Yorba Linda Unified School District high schools have been using online curriculum providers for student credit recovery for several years. In 2015-16, it was determined that APEX Learning would best serve students' needs. APEX features a rigorous standards-based digital curriculum that provides an active learning experience for students.

**RATIONALE:** The APEX Learning curriculum has an extensive set of University of California a-g approved courses that are aligned to the California State Content Standards. APEX courses are used by Placentia-Yorba Linda teachers in alternative education programs for students who require credit recovery or who have impacted schedules. These programs include Saturday Academy, Night School, Buena Vista Virtual Academy, El Camino Real High School, and Parkview School. The expansion of non-classroom-based programs due to concerns over COVID-19 has caused an increased demand for APEX courses. The purchase of additional licenses will allow these programs to continue and facilitate the expansion of APEX usage. The agreement includes ongoing professional development for teachers.

<b>FUNDING:</b>	LCFF Supplemental	NTE: \$41,000
	Expanded Learning Opportunities Grant	NTE: <u>\$103,790</u>
	Total	NTE: \$144,790

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

**RECOMMENDATION:** Approve the agreement with APEX Learning System to purchase licenses for the 2021-22 school year.

**PREPARED BY:** Carrie Bisgard, Director

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** Dr. Linda Adamson, Assistant Superintendent, Educational Services  
**SUBJECT:** BUENA VISTA VIRTUAL ACADEMY KINDERGARTEN END-OF-YEAR EVENT  
**DATE:** June 1, 2021

**BACKGROUND:** Buena Vista Virtual Academy (BVVA) was founded in the fall of 2020. Teachers and staff are located at 4999 Casa Loma. The majority of instruction takes place online. Small groups of students attend on-campus enrichment opportunities by grade level as there is limited space on campus.

**RATIONALE:** The space available at 4999 Casa Loma will not accommodate the entire kindergarten class of 55 students plus parents. To provide a memorable year-end promotion event for kindergarten families on June 11, 2021, from 9 - 11 a.m., the staff would like to host this event at the small amphitheater at Hurless Barton Park. Hurless Barton Park is located approximately .5 miles from BVVA at 4601 Casa Loma Avenue. The park offers a small stage, seating, and abundant outdoor space for this kindergarten promotion event. No transportation will be needed. Families will meet at Hurless Barton Park.

**FUNDING:** Budgeted gift funds, NTE: \$30

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

**RECOMMENDATION:** Approve the agreement with the City of Yorba Linda Parks and Recreation to reserve Hurless Barton Park for June 11, 2021.

**PREPARED BY:** Carrie Bisgard, Director

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** Dr. Linda Adamson, Assistant Superintendent, Educational Services  
**SUBJECT:** **SCHOOL-SPONSORED FIELD TRIPS**  
**DATE:** June 1, 2021

1. Valencia High School                      CIF golf championships, June 6 - 7, 2021, in Ojai, California
2. Valencia High School                      California State Wrestling Invitational, June 10 - 12, 2021, in Fresno, California
3. Kraemer Middle School                    iFly Indoor Skydiving, August 18, 2021, in Ontario, California
4. Valadez Middle School                    iFly Indoor Skydiving, August 19, 2021, in Ontario, California Academy

**BOARD FOCUS AREA:**      This board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

**RECOMMENDATION:**      Approve the school-sponsored field trips as listed in accordance with Board Policy No. 6153, School-Sponsored Trip.

**PREPARED BY:**              Kathie Wessel, Administrative Secretary

**TO:** Dr. James Elsasser, Superintendent

**FROM:** Dr. Linda Adamson, Assistant Superintendent, Educational Services

**SUBJECT:** **2021 CIF GOLF MATCH FOR VALENCIA HIGH SCHOOL BOYS VARSITY GOLF TEAM**

**DATE:** June 1, 2021

**BACKGROUND:** The Valencia High School Boys Varsity Golf Team requests permission to participate in the CIF golf match on June 6 - 7, 2021, in Ojai, California. Transportation will be provided by parent-driven vehicles to and from Ojai. The group will consist of six student athletes, two chaperones, and one certificated teacher advisor. The group will be staying at Casa Ojai. Students will miss one day of school.

**RATIONALE:** Six student athletes have the possibility of representing Placentia-Yorba Linda Unified School District and Valencia High School at the next level of CIF competition in the CIF Ojai Tournament due to their successful performances. This is an opportunity for the students to expand their educational and athletic experience outside of their usual competitive district and region.

**FUNDING:** No cost to the district

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

**RECOMMENDATION:** Approve the school-sponsored field trip for Valencia High School Boys Golf Team to attend the 2021 CIF golf match on June 6 - 7, 2021, in Ojai, California.

**PREPARED BY:** Will Truong, Interim Assistant Principal

**VALENCIA HIGH SCHOOL  
CIF BOYS VARSITY GOLF MATCH  
Ojai, California  
June 6 - 7, 2021**

**Itinerary**

**Sunday, June 6**

3:00 p.m.	Call time at Valencia High School, meet with advisor, chaperones, and students to review policies, behavioral expectations, and the school's code of conduct
3:15 p.m.	Depart for Ojai via vehicles driven by the coach and parents
5:30 p.m.	Arrive and check-in at Casa Ojai Inn, Ojai, California: 805-646-8175
6:30 p.m.	Dinner
7:30 p.m.	Supervised team time
9:30 p.m.	Back to rooms
10:00 p.m.	Room check, lights out

**Monday, June 7**

5:00 a.m.	Wake-up call, breakfast, check out of the hotel
5:30 a.m.	Depart for Soule Park Golf Course located at 1033 E. Ojai Avenue, Ojai
5:40 a.m.	Arrive at Soule Park Golf course
6:00 a.m.	Warm-up for the golf match
7:00 a.m.	Match begins
12:00 p.m.	Lunch break
12:30 p.m.	Awards ceremony
1:30 p.m.	Depart Soule Park Golf Course for Valencia via vehicles driven by the coach and parents
3:45 p.m.	Arrive at VHS, students transported home in via vehicles driven by parents

**TO:** Dr. James Elsasser, Superintendent

**FROM:** Dr. Linda Adamson, Assistant Superintendent, Educational Services

**SUBJECT:** **2021 CALIFORNIA STATE WRESTLING INVITATIONAL FOR VALENCIA HIGH SCHOOL BOYS WRESTLING TEAM**

**DATE:** June 1, 2021

**BACKGROUND:** The Valencia High School Boys Wrestling Team requests permission to participate in the 2021 California State Wrestling Invitational on June 10 – 12, 2021, in Fresno, California. The group will consist of four student athletes, two certificated teacher coaches, and four parent chaperones. Transportation will be provided by coach-driven vehicles and parent-driven vehicles to and from Fresno. The group will stay at the Best Western Clovis Cole Hotel. Students will miss two days of school.

**RATIONALE:** This competition provides qualifying students (based on their state ranking) an opportunity to compete against some of the best competitors in the State of California. It also allows our student athletes to represent our school, community, and school district at the state level.

**FUNDING:** No cost to the district

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

**RECOMMENDATION:** Approve the school-sponsored field trip for Valencia High School Boys Wrestling Team to attend the 2021 California State Wrestling Invitational on June 10 - 12, 2021, in Fresno, California.

**PREPARED BY:** Will Truong, Interim Assistant Principal



**VALENCIA HIGH SCHOOL  
CALIFORNIA STATE WRESTLING INVITATIONAL  
Fresno, California  
June 10 - 12, 2021**

**Itinerary**

**Thursday, June 10**

8:00 a.m.	Depart Valencia High School for Clovis via vehicles driven by the coach and parents
12:00 p.m.	Lunch in route to Clovis
2:00 p.m.	Arrive and check in at the Best Western Clovis Hotel located at 415 Clovis Avenue, Clovis, California (559) 299-1547
5:00 p.m.	Depart to Fresno Heat Sports Complex located at 911 S. Chance Avenue, Fresno, California, to weigh in for the event, which starts on June 11th
6:00 p.m.	Depart Fresno Heat Sports Complex
6:30 p.m.	Dinner, review policies, behavioral expectations, and Valencia's Code of Conduct
7:30 p.m.	Supervised team activity
9:30 p.m.	Return to the hotel
10:00 p.m.	Room check, lights out

**Friday, June 11**

7:00 a.m.	Wake up call, breakfast
8:00 a.m.	Lower-weight athletes depart hotel to Fresno Heat Sports Complex in coach-driven and parent-driven vehicles; upper-weight athletes will remain at the hotel
9:00 a.m.	Lower-weight athletes begin Session 1 competition
11:00 a.m.	Lunch
12:00 p.m.	Upper-weight athletes depart hotel to Fresno Heat Sports Complex in coach-driven and parent-driven vehicles; upper-weight athletes will warm up in a separate area
1:00 p.m.	Session 1 concludes, and lower-weight athletes return to the hotel with chaperones in parent-driven vehicles; session two competition begins.
5:00 p.m.	Session 2 competition concludes, and upper-weight athletes depart the sports complex to the hotel in coach-driven and parent-driven vehicles
6:30 p.m.	Dinner and supervised team activity
9:30 p.m.	Return to the hotel
10:00 p.m.	Room check, lights out

**Saturday, June 12**

7:00 a.m.	Breakfast
8:00 a.m.	Check out of the hotel and depart to Fresno Heat Sports Complex for competition via vehicles driven by the coach and parents
8:20 a.m.	Arrive at Fresno Heat Sports Complex
9:00 a.m.	Competition begins
12:00 p.m.	Lunch
3:45 p.m.	Finals begin
5:00 p.m.	Competition concludes, award ceremony
6:00 p.m.	Dinner with team
7:00 p.m.	Depart Fresno for Valencia in coach-driven and parent-driven vehicles
11:00 p.m.	Arrive at Valencia High School, all student athletes return home in parent-driven vehicles

**TO:** Dr. James Elsasser, Superintendent

**FROM:** Dr. Linda Adamson, Assistant Superintendent, Educational Services

**SUBJECT:** **IFLY INDOOR SKYDIVING STEM PROGRAM FIELD TRIP FOR AVID EXCEL STUDENTS AT KRAEMER AND VALADEZ MIDDLE SCHOOLS**

**DATE:** June 1, 2021

**BACKGROUND:** The iFLY Indoor Skydiving is a science, technology, engineering, math (STEM) education program, which uses iFLY's unique vertical wind tunnel facility to make STEM learning exciting, relevant, and accessible to all students. The field trip includes pre- and post-field trip activities to conduct in the classroom, online resources, interactive presentation, physics demonstration, classroom investigation and experimentation of flight performance, safety training, flying instruction, and flying time with a one-on-one, highly-trained and certified instructor. This adventure provides an increased awareness of STEM careers and how STEM is used in the real world. Students will participate in various scientific experiments: increasing their understanding of fluids and how they exert forces on solid objects; algebraic thinking to understand proportional relationships, decimals, scientific notation, and unit conversions; and understanding variability, uncertainty, and error in experimental results culminating in an experiential flight experience reinforcing the math and science standards learned. Forty AVID Excel students from Kraemer Middle School will attend this event on Wednesday, August 18, 2021, and sixty AVID Excel students from Valadez Middle School Academy will attend this event on Thursday, August 19, 2021. The district will provide bus transportation to and from the event for one hundred students and four certificated teachers and eight chaperones.

**RATIONALE:** The purpose of the trip is to reinforce the California State Content Standards in Mathematics and the Next Generation Science Standards (NGSS). This experiential learning supports language development for long-term English learners. A contract must be approved to participate in this collaboration with iFLY.

**FUNDING:** Budgeted categorical funds, NTE: \$4,999

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

**RECOMMENDATION:** Approve district-sponsored field trip for AVID EXCEL 6<sup>th</sup>-, 7<sup>th</sup>-, and 8th-grade students to attend the iFLY Indoor Skydiving Stem Program in Ontario, California, on August 18, 2021, and August 19, 2021.

**PREPARED BY:** Keith Carmona, Director

**KRAEMER MIDDLE SCHOOL AND VALADEZ MIDDLE SCHOOL ACADEMY  
IFLY INDOOR SKYDIVING STEM PROGRAM FIELD TRIP  
Ontario, California  
August 18 and 19, 2021**

**Itinerary**

**Wednesday, August 18 – Kraemer Middle School**

**Thursday, August 19 – Valadez Middle School**

7:30 a.m.	Call time at Kraemer Middle School and Valadez Academy on respective dates, meet with advisors, chaperones, students to review policies, behavioral expectations, and school's code of conduct
8:00 a.m.	Depart schools by district-approved buses
8:45 a.m.	Arrive and check-in at iFLY Indoor Skydiving
9:00 a.m.	STEM class with Virtual Educator (VE)
9:45 a.m.	Physics Demo around the wind tunnel
10:00 a.m.	Students rotate in groups of twelve between five activities
12:30 p.m.	Lunch break – lunch included
1:00 p.m.	Wrap-up and depart from iFLY Indoor Skydiving
2:00 p.m.	Arrive at respective school

**TO:** Dr. James Elsasser, Superintendent

**FROM:** Rick Lopez, Assistant Superintendent, Human Resources

**SUBJECT:** **MEMORANDUM OF UNDERSTANDING--ASSOCIATION OF CALIFORNIA SCHOOL ADMINISTRATORS (ACSA)/FOUNDATION FOR EDUCATIONAL ADMINISTRATION (FEA), JULY 1, 2021 - JUNE 30, 2024**

**DATE:** June 1, 2021

**BACKGROUND:** The Placentia-Yorba Linda Unified School District and Association of California School Administrators (ACSA)/Foundation for Educational Administration (FEA) wish to begin a partnership with a Memorandum of Understanding to provide ACSA Leadership Coaching (ALC).

**RATIONALE:** The purpose of this Memorandum of Understanding is to clarify the collaboration between ACSA/FEA and responsibilities of ACSA/FEA and the ACSA local programs regarding the services and the network of professional development of leadership coaches in ACSA Leadership Coaching through ACSA/FEA.

**FUNDING:** General Fund \$5,010

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 2.0, *Effective Instruction/Leadership* – “A dynamic, high quality instruction program facilitates life-long habits of intellectual inquiry. We actively engage each student in the learning process through the implementation of the core curriculum and effective instructional strategies, including the use of technology. To this end, we strive to attract, train, and retain employees as well as develop strategic leaders who embrace the vision of our district.”

**RECOMMENDATION:** Approve the Memorandum of Understanding with the Association of California School Administrators (ACSA)/Foundation for Educational Administration (FEA), July 1, 2021 - June 30, 2024.

**PREPARED BY:** Martha Suarez, Administrative Secretary

**TO:** Dr. James Elsasser, Superintendent

**FROM:** Rick Lopez, Assistant Superintendent, Human Resources

**SUBJECT:** **CLASSIFIED HUMAN RESOURCES REPORT**

**DATE:** June 1, 2021

**FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

<u>Retirement</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Frankie Correia	Nutr Svs Sat Kitchen Lead	Topaz	06/17/21
Julie Garcia	SPED Aide I	Sierra Vista	06/17/21
Sondra Lottatore	SPED Aide I	YLHS	06/17/21
Elizabeth Rivera	Instr Aide Elem PE	Lakeview	06/17/21
Mary Stephenson	SPED Aide I	YLHS	06/17/21

<u>Resignation</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Sandra Chavez	Academy Tutor	Melrose	06/17/21
Alyssa Citero	Instr Aide Music	El Dorado	06/17/21
Heather Cook	Lib/Media Tech	Travis Ranch	02/19/21
Suzanne Dobjan	SPED Aide III	Golden	06/17/21
Mary Ann Meirowsky	Noon Duty Supv	Van Buren	05/05/21
Charisse Pandes	SPED Aide III	Tynes	05/07/21
Tita Royhob	SPED Aide II Spec	George Key	05/04/21
Letha Selby	SPED Aide II	TRMS	05/11/21
Elisha Tang	Academy Tutor	Rio Vista	06/17/21
Matthew Vega	SPED Aide II	Mabel Paine	05/21/21

<u>Deceased</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Debra Campbell	Payroll Clerk	Payroll	03/16/2021

<u>Leave of Absence</u>				
<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effective</u>
Kaylee Bolin	Lead Academy Tutor	Tynes	Child bonding	04/02/21-06/17/21
Mary Lepore	SPED Aide III	Tuffree	Discretionary	05/13/21-05/18/21
Farah Nasir	Comp Instr Spec	Ruby Drive	Maternity	06/02/21-06/17/21
Farah Nasir	Comp instr Spec	Ruby Drive	Child Bonding	08/31/21-11/25/21
Emily Schmidt	Child Care Tchr I	Bryant Ranch	FMLA	04/28/21-05/08/21

Change of Status

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Aimee Lopez	Temp Conf Clerk	HR Technician	05/11/21
Tina McKean	Comp Instr Spec	School Sec I	04/26/21
Kathy Miller	SPED Aide II Spec, 3.75	SPED Aide II Spec, 3.95	04/26/21

<u>Employ</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Gina Clark	SPED Aide II	Wagner	04/26/21
Deanne Fox	SPED Aide I	Brookhaven	04/21/21
Elizabeth Fuentes	Academy Tutor	Expanded Lrng	05/10/21
Roberta Justice	Temp Conf Clerk	Human Resources	05/17/21
Gloria Kravitz	SPED Aide II Spec	YLHS	04/26/21
Alessandra Montano	SPED aide II Spec	TRMS	05/03/21
Kimberly Munoz	SPED Aide III	Tynes	05/03/21
Phoebe Robinson	SPED Aide II Spec	George Key	04/26/21
Tita Royhob	SPED Aide II Spec	George Key	04/19/21
Karla Sandoval	Preschool Paraed	Expanded Lrng	04/16/21
Veronica Worthington	SPED Aide II Spec	Topaz	05/07/21

<u>Substitutes</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Tara Allen	Clerk I	Various	03/22/21-06/30/21
Johanna De Leon	Secretary I	Ruby Drive	05/03/21-06/17/21
Brenda Karzen	Clerk II	SPED	04/19/21-06/18/21
Natalie Larsen	Clerk I	Various	03/22/21-06/30/21
Erisha Liwanag	Speech Lang Path Asst	SPED	04/13/21-06/18/21
Lineth Machuca	Preschool Educator	Various	04/16/21-06/30/21
Rozanne Pereyra	Clerk I	Various	03/22/21-06/30/21
Narcedalia Lopez Perez	Custodian	Custodial Svs	05/03/21-06/30/21
Shane Rojas	Tech Support Spec	Technology	04/15/21-04/30/21
Karla Sandoval	Preschool Paraed	Expanded Lrng	04/16/21-06/30/21
Alejandro Tableros	Campus Supervisor	Exec Services	05/04/21-06/30/21
Lizbeth Arellano Victorino	Academy Tutor	Expanded Lrng	04/27/21-06/17/21

<u>Short Term</u>	<u>NTE Hrs</u>	<u>Reason</u>	<u>Site</u>	<u>Effective</u>
Evangelina Barba	10	Student Bus Support	SPED	03/15/21-06/17/21
Charles Bennett	10	Technology Support	Technology	03/29/21-04/02/21
Linda Cagney	129	Student Supervision	Sierra Vista	04/19/21-06/17/21
Wendy Canfield	2	Lib/Media Tech Meeting	Education Svs	04/09/21-06/11/21
Marina Carrasco	2	Lib/Media Tech Meeting	Education Svs	04/09/21-06/11/21
Elizabeth Casuga	2	Lib/Media Tech Meeting	Education Svs	04/09/21-06/11/21
Brenda Cheung	2	Lib/Media Tech Meeting	Education Svs	04/09/21-06/11/21
Cliff Cooper	150	Custodial Support	Custodial Svs	04/19/21-06/17/21
Danniell Crocker	15	Student Support	Lakeview	04/19/21-04/30/21
Lynnette Currier	20	Student Supervision	Van Buren	04/19/21-06/17/21
Uriel DeLaFuente	25	AVID Tutoring	Various	04/28/21-05/28/21



<u>Short Term</u> (Cont'd)	<u>NTE Hrs</u>	<u>Reason</u>	<u>Site</u>	<u>Effective</u>
Leslie Dice	2	Lib/Media Tech Meeting	Education Svs	04/09/21-06/11/21
Judy Floray	45	Student Support	Bryant Ranch	04/19/21-06/17/21
Elina Franco	100	Student Support	Lakeview	04/26/21-05/21/21
Elizabeth Fuentes	25	Academy Tutoring	Expanded Lrng	05/10/21-06/17/21
Brenda Fuog	2	Lib/Media Tech Meeting	Education Svs	04/09/21-06/11/21
Nicole Gomez	2	Lib/Media Tech Meeting	Education Svs	04/09/21-06/11/21
Nicole Gomez	100	Student Supervision	Van Buren	04/19/21-06/17/21
Jenna Grasso	100	Student Support	Mabel Paine	05/05/21-05/28/21
Amber Gribben	2	Lib/Media Tech Meeting	Education Svs	04/09/21-06/11/21
Mili Hernandez	12	Health Clerk Training	Health Svs	05/06/21-06/30/21
Marissa Hernandez	100	Student Support	Glenview	05/05/21-05/28/21
Emily Job	2	Lib/Media Tech Meeting	Education Svs	04/09/21-06/11/21
Emily Job	90	Student Supervision	Woodsboro	04/19/21-06/17/21
Cordelea Kendrick	20	Student Support	Van Buren	04/19/21-06/17/21
Ann Kennedy	90	Student Supervision	Woodsboro	04/19/21-06/17/21
Pamela Kibby	2	Lib/Media Tech Meeting	Education Svs	04/09/21-06/11/21
Brenda Long	2	Lib/Media Tech Meeting	Education Svs	04/09/21-06/11/21
Erica Lopez	2	Lib/Media Tech Meeting	Education Svs	04/09/21-06/11/21
Narcedalia Lopez Perez	56	Custodial Training	Custodial Svs	05/03/21-06/30/21
Maria Lumby	2	Lib/Media Tech Meeting	Education Svs	04/09/21-06/11/21
Bryce Neff	80	Student Support	Various	04/19/21-06/11/21
Maria Ramirez	2	Lib/Media Tech Meeting	Education Svs	04/09/21-06/11/21
Christopher Rivera	80	Student Support	Various	04/19/21-06/11/21
Miguel Rivera	10	Technology Support	Technology	03/29/21-04/02/21
Linda Roberts	2	Lib/Media Tech Meeting	Education Svs	04/09/21-06/11/21
Linda Roberts	50	Student Support	Linda Vista	04/19/21-06/18/21
Lorinda Rosas	118	Student Support	Linda Vista	04/19/21-06/18/21
Katherine Rowles	95	Student Supervision	Linda Vista	04/19/21-06/18/21
Krystal Sanchez	20	Student Support	Melrose	04/19/21-06/17/21
Karla Sandoval	150	Student Support & Trng	Expanded Lrng	04/16/21-06/30/21
Nathan Sandoval	80	Student Support	Various	04/19/21-06/11/21
Cali SantaMaria	2	Lib/Media Tech Meeting	Education Svs	04/09/21-06/11/21
Caroline Sewell	15	Clerical Support	Van Buren	04/19/21-06/17/21
Jessica Snyder	80	Student Support	Various	04/19/21-06/11/21
Luanne Sofka	100	Student Supervision	Mabel Paine	04/19/21-06/17/21
Luanne Sofka	2	Lib/Media Tech Meeting	Education Svs	04/09/21-06/11/21
Jennifer Sotelo	90	Student Support	Woodsboro	04/26/21-06/17/21
Taylor Stephenson	100	Student Supervision	Van Buren	04/16/21-06/17/21
Janet Torres	2	Lib/Media Tech Meeting	Education Svs	04/09/21-06/11/21
James Valverde	80	Student Support	Various	04/19/21-06/11/21
Janet Vash	2	Lib/Media Tech Meeting	Education Svs	04/09/21-06/11/21
Spencer Vito	10	Technology Support	Technology	03/29/21-04/02/21
Caroline Wahlstrom	12	Student Support	Linda Vista	05/03/21-06/17/21

District Funded Co-Curricular Assignments

<u>Employee</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Shane Brannon	Boys Lacrosse	Valencia	\$3581	03/09/21-05/27/21
Tiffany Chuang	Girls Tennis	YLHS	\$1279	02/22/21-05/08/21
Gregory Lynch	Boys Tennis	YLHS	\$1279	02/22/21-05/08/21
Darius Modarres	Boys Tennis	YLHS	\$1279	03/22/21-05/08/21

Booster Funded Co-Curricular Assignments

<u>Employee</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Maleena Esparza	Softball	El Dorado	\$2250	03/19/21-05/29/21
Owen Furuta	Boys Basketball	Valencia	\$717	04/07/21-05/20/21
Carolyn Rugh	Choir	Esperanza	\$600	05/06/21-05/27/21
Celeste Villagrana	Softball	El Dorado	\$1800	03/19/21-05/29/21

Child Care Program: Child Care Teacher I and Short-term Support Staff: All sites, Short Term: NTE 250 Hrs., Substitute, NTE 8 Hrs/Day., All Sites; Eff 07/01/20-06/30/21

Employee

Ismenen Rodriguez

Jasmine Servin

Noon Duty Supervisor; Substitute Noon Duty Supervisor; Short-term/Training: NTE 250 Hrs; 08/27/20-06/18/21

<u>Employee</u>	<u>Site</u>
Leslie Alarcon	Melrose
Fatima Arizmendi	Melrose
Maria Baca	Sierra Vista
Christina Bruns-Atherton	Van Buren
Sharla Cagle	Various
Maria Cervantes	Ruby Drive
Leanne Daniels	Various
Julie Estrada	Melrose
Jessica Ferrino	Various
Jessica Ferrino	Van Buren
Julie Finnicum	Various
Baylee Gaze	Van Buren
Beverly Gennawey	Van Buren
Dannessa Gennawey-Taylor	Van Buren
Julie Gibson	Kraemer
Eva Gomez	Topaz
Sandra Hernandez	Topaz
Oria Jacobs	Various
Maria Jaimes	Tynes
Tamara Lefler	Mabel Paine

Noon Duty Supervisor; Substitute Noon Duty Supervisor; Short-term/Training: NTE 250 Hrs: 08/27/20-06/18/21 (Cont'd)

<u>Employee</u>	<u>Site</u>
Tina Lyons	Brookhaven
Sharon McBain	Sierra Vista
Claudia Monge	Ruby Drive
Zuri Navarrete	Melrose
Susana Perez Resendiz	Various
Patricia Perez	Various
Richard Perske	TRMS
Gricelda Saucedo	Van Buren
Marta Soto Magdaleno	Topaz
Angela Taberski	Fairmont
Viviana Ventura	Topaz
Alyson Wilson	Various

**TO:** Dr. James Elsasser, Superintendent

**FROM:** Rick Lopez, Assistant Superintendent, Human Resources

**SUBJECT:** **CERTIFICATED HUMAN RESOURCES REPORT**

**DATE:** June 1, 2021

**FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

Resignation

<u>Employee</u>	<u>Site</u>	<u>Position</u>	<u>Effective</u>
Deborah Chun	Wagner	Resource Specialist	06/18/21
Rosemarie Demonte	Health Svs	Nurse	06/18/21
Melinda Foote	Valencia	Teacher	06/18/21
Jody Stratton	Special Ed	Speech Therapist	06/18/21
Jennifer Wilson	El Dorado	Teacher	06/18/21

Retirement

<u>Employee</u>	<u>Site</u>	<u>Position</u>	<u>Effective</u>
James Hardin	Parkview	Principal	07/14/21 Revised
Suzanne Howland	Fairmont	Teacher	06/30/21
Paola Hellwig	Travis Ranch MS	Teacher	05/14/21
Jennifer Patrick	Golden	Teacher	06/19/21
Diane Rude	Lakeview	Teacher	06/19/21
Paul Snow	Ed Svs	Elem PE	06/19/21
Diane Westphal	Fairmont	Teacher	08/01/21

Leaves of Absence

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effective</u>
Jon-Michael Cho	Teacher	Mabel Paine	Medical	05/17/21-05/28/21
Steven Craik	Teacher	Fairmont	Child Bonding	05/13/21-06/18/21
Janelle Gullotti	Teacher	Tynes	Maternity	05/25/21-06/18/21
Matthew Newbill	Teacher	Elem PE	Military	06/14/21-09/07/21
Arielle Redira	Teacher	Rose Dr	Maternity	06/01/21-06/18/21
Patricia Soto	Teacher	Rio Vista	Medical	04/12/21-05/31/21
Jacqueline Watson	Teacher	Kraemer	Medical	05/14/21-06/11/21

Educational Services, Home/Hospital Teachers, \$27/hr., Prep., \$25/Hr., 2020-2021 SY  
Beatriz Millan

Extra Duty Assignments

<u>Employee</u>	<u>Site</u>	<u>Extra Duty</u>	<u>Hrly Rate</u>	<u>Hours</u>	<u>Effective</u>
Joel Bradford	YLHS	Admin Support	\$25	24	06/21/21-07/06/21
Stephanie Brock	Tuffree	Professional Dev	\$25	8	03/12/21-06/17/21
Katherine De Graffenreid	Ed Svs	Math Prof Dev	\$27	20	08/27/20-06/18/21
		Prep	\$25	140	
Kelly Farrell	Golden	Admin Support	Per diem	50/Day	03/22/21-06/30/21
Nicole Geddis	Ed Svs	Health Education	\$27	10	04/26/21-06/18/21
Mark Honig	YLHS	Sr Awards Coord	\$25	20	03/01/21-06/04/21
Nicole Hopp	Ruby Drive	ELD Instruction	\$27	225	04/30/21-06/17/21
		Prep	\$25	25	
Jessica Lander	Rio Vista	RTI Support	\$27	270	04/05/21-06/17/21
Jon Matson	Ed Svs	Homeless Fam Supp	\$25	100	04/30/21-06/18/21
Kristin Murphy	Exec Svs	504 Assistance	\$25	4	03/12/21-04/12/21
Amanda Nguyen	Rio Vista	LT Sub Support	\$25	115	01/11/21-06/17/21
Elizabeth Nguyen	El Dorado	Spring Concert	\$27	14	04/01/21-04/30/21
Reid Petersen	El Camino	Future Ready	\$27	16	04/05/21-06/18/21
Susan Rotkosky	El Camino	SPSA	\$25	8	03/12/21-06/18/21
Makiko Shibata-Ellis	Van Buren	SPSA Coordinator	\$25	20	07/01/20-06/30/21
Donna Simester	Spec Ed	Student Support	\$27	40	04/26/21-06/18/21
Shirleen St. Clair-Roshdie	Spec Ed	Speech Training	\$25	4	03/01/21-03/31/21
Jason Sweet	El Camino	Wellness Wednesday	\$27	12	04/05/21-06/18/21
James Thorne	Valencia	Val Tech Grading	\$25	24	02/01/21-06/18/21
William Truong	Health Svs	Vaccine Clinic	\$25	8	03/19/21-04/09/21
Rilee Williams	El Dorado	Detention	\$25	20	05/06/21-06/17/21
Eva C. Ybarra	Ruby Drive	Supervision	\$25	15	04/15/21-06/17/21

Educational Services, AVID Excel Articulation Meeting, \$25/Hr., NTE 1 Hr., 05/16/21-06/15/21

Nicholas DeHaven  
 Jackson Keller  
 Beth Mazurier  
 Clarivel Munoz  
 Amanda Peronto  
 Noelle Toxqui

Educational Services, AVID Vertical Articulation Meeting, \$25/Hr., NTE 1 Hr., 04/16/21-05/15/21

Lisa Bradley  
 Sheila Chew  
 Phallin Chhe  
 Tracy Chung  
 Inge Eppink  
 Alesa Kerr  
 Beth Mazurier

Educational Services, AVID Vertical Articulation Meeting, \$25/Hr., NTE 1 Hr., 04/16/21-05/15/21 (Cont'd)  
Clarivel Munoz  
Jessica Nguyen  
Makiko Shibata-Ellis  
William Stanley  
Noelle Toxqui

Educational Services, ELPAC Testing, \$25/Hr., 04/26/21-05/28/21  

<u>Employee</u>	<u>NTE Hrs</u>
Gail Spear	83
Debra Storing	100

Educational Services, Professional Development for MS Math, \$25/Hr., NTE 10 Hrs., 04/01/21-06/18/21  
William Lin  
Eric Plunkett

Mabel Paine, Supervision, \$25/Hr., NTE 30 Hrs., 12/01/20-06/17/21  
Eric Stoffel

Melrose, CARES Act Support, \$27/Hr, NTE 270 Hrs., Prep, \$25/Hr., NTE 30 Hrs., 04/13/21-06/17/21  
Isabel Escobedo  
Samantha Juarez

Morse, CARES Act Support, \$27/Hr, NTE 270 Hrs., Prep, \$25/Hr., NTE 30 Hrs., 04/13/21-06/17/21  
Susan Gaglia  
Neena Sethi  
Madison Wellen

Morse, Classroom Move, \$25/Hr., NTE 8 Hrs., 05/11/21-06/30/21  
Jessica Lander  
Katelyn Leiva  
Lynette Parelli  
Stephanie Root

Rio Vista, CARES Act Support, \$27/Hr, NTE 120 Hrs., Prep, \$25/Hr., NTE 12 Hrs., 04/19/21-06/17/21  
Stephanie Baker  
Jessica Lander  
Tamara Ligon  
Alexandria Muraoka

Rose Drive, CARES Act Support, \$27/Hr, NTE 270 Hrs., Prep, \$25/Hr., NTE 30 Hrs., 04/14/21-06/17/21  
Janice Huff

Ruby Drive, AVID Staff Development, \$25/Hr., NTE 5 Hrs., 05/10/21-06/17/21

Ligia Alvarado  
Katherine Burrows  
Nicole Chappelle  
Inge Eppink  
Alesa Kerr  
Anell Nevarez-Carrera  
Julie Pak  
Jenna Redwine  
Sofia Vander Kooy-Hervey  
Joanne Vaught

Sierra Vista, Supervision, \$25/Hr., 01/04/21-06/17/21

<u>Employee</u>	<u>NTE Hrs</u>
Janelle Betts	8
Melissa Gifford	8
Dawn Page	11
Eric Stoffel	15

Topaz, Grade Level PLC, \$25/Hr., NTE 3 Hrs., 03/01/21-06/18/21

Lisa Lubeley  
Lisa MacDonald  
Minerva Pena  
Erin Pon  
Stephanie Valdez-Schrader  
Katherine Visconti

Travis Ranch, CARES Act Support, \$27/Hr, NTE 270 Hrs., Prep, \$25/Hr., NTE 30 Hrs., 04/13/21-06/17/21

Kellie Cisneros  
Sheryl Manzo

Tynes, CARES Act Support, \$27/Hr, NTE 270 Hrs., Prep, \$25/Hr., NTE 30 Hrs., 04/13/21-06/17/21

Katrina DeMarco  
Lisa Diaz  
Kristen Dominguez  
Tara Gutierrez

Van Buren, CARES Act Support, \$27/Hr, NTE 270 Hrs., Prep, \$25/Hr., NTE 30 Hrs., 04/13/21-06/17/21

Jennifer Mallory

Van Buren, Supervision, \$25/Hr., 04/19/21-06/17/21

<u>Employee</u>	<u>NTE Hrs</u>
Veronica Aguas-Gomez	35
Katie Gotovac	30
Mark Ukes	30

Van Buren, CARES Act Support, \$27/Hr, NTE 270 Hrs., Prep, \$25/Hr., NTE 30 Hrs., 04/13/21-06/17/21  
Deanne Steward

Van Buren, Supervision, \$25/Hr., 04/19/21-06/17/21

<u>Employee</u>	<u>NTE Hrs</u>
Cathryn Bastieri	20
Francine Bless	20
Jaime Griffin	20
Sarah Howery	35
Cassandra Raichel	35
Stephanie Scott	20
Jessica Zunigabravo	20

Woodsboro, CARES Act Support, \$27/Hr, NTE 270 Hrs., Prep, \$25/Hr., NTE 30 Hrs., 04/19/21-06/17/21  
Stephanie Temple

Woodsboro, Supervision, \$25/Hr., 04/19/21-06/17/21

<u>Employee</u>	<u>NTE Hrs</u>
Chris Lawson	150

Yorba Linda HS, AP Review Sessions, \$27/Hr., NTE 5 Hrs., AP Curriculum Development, \$25/Hr., NTE 10 Hrs., 04/12/21-06/18/21

Joel Bradford  
Kelly Buchan  
Kylie Chen  
Dan Eliot  
Amber Ferris  
Kelleen Fritz  
Lisa Garcia  
Brian Goebel  
Brent Hendry  
Conner Hipwell  
Mark Honig  
Tieko Ikemoto  
Rey Lejano  
Carmen Nicholson  
Daniela Picciotta  
Jennifer Pilkenton  
Jeff Schumerth  
Desiree St. Amant  
Gabrielle Stephenson  
Greg Walls  
Lloyd Walls  
Tiffany Ward  
Linda Yakzan  
Jane Yoon



Stipends

<u>Employee</u>	<u>Site</u>	<u>Duty</u>	<u>NTE Amount</u>	<u>Effective</u>
Lisa Bradley	Woodsboro	Outdoor Science	\$652	09/01/21-06/17/21

Tuffree, AVID Summer Institute, NTE \$300, 06/21/21-06/23/21

Erin Braun  
 Darshelle Lapworth  
 Cindy Samson  
 Kimberly Schultz

Valadez, AVID Summer Institute, NTE \$300, 06/21/21-06/23/21

Amanda Chen  
 Alex Choi  
 Nicholas DeHaven  
 Jackson Keller  
 Rosa Nelson  
 Sage Newman  
 Amanda Peronto

District Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Site</u>	<u>Co-Curricular Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Nicole Aquino	El Dorado	Event Supervision	\$250	05/03/21-05/28/21
Paul Berman	Valencia	Boys Golf	\$2557	03/09/21-05/27/21
Brady Bilhartz	Valencia	Academic Coach	\$852	09/01/20-03/06/21
Brady Bilhartz	Valencia	Post season Academic	\$188	03/07/21-04/24/21
Rebecca Bonet	Valencia	Post season Academic	\$332	03/01/21-04/03/21
Linda Crossno	Valencia	Post season Academic	\$662	03/01/21-04/04/21
Jason Gray	Valencia	Track	\$3062	03/09/21-05/27/21
Ashley Haney	Esperanza	Swim	\$250	03/13/21-05/22/21
Teiko Ikemoto	YLHS	Hd Girls Basketball	\$3580	03/12/21-05/22/21
Kiley Kendall	Valencia	Girls Swimming	\$2807	03/09/21-05/27/21
Albert Lai	Valencia	Hd Boys Tennis	\$3574	03/09/21-05/27/21
Joshua Lay	Valencia	Hd Boys Track	\$4086	03/09/21-05/27/21
Linda Leonard	Valencia	Post season Academic	\$393	03/01/21-04/03/21
Mike Lorge	Valencia	Hd Boys Golf	\$3830	03/09/21-05/27/21
Jason Marganian	Valencia	Hd Boys Swimming	\$3830	03/09/21-05/27/21
Sergio Narez	Valencia	Post season Academic	\$166	03/01/21-04/03/21
Pat O'Donnell	El Dorado	Girls Golf	\$1001	03/20/21-05/29/21
Cozette Petitt	El Dorado	Event Supervision	\$600	05/03/21-05/28/21
Jason Pietsch	YLHS	Hd Boys Basketball	\$4581	03/12/21-04/22/21
Leslie Rose	Valencia	Post season Academic	\$177	03/01/21-04/03/21
Sarah Schnebley	Valencia	Hd Girls Swimming	\$3580	03/09/21-05/27/21
Joe Secoda	Valencia	Hd Baseball	\$4808	03/09/21-05/27/21

District Funded Co-Curricular Assignments (Cont'd)

<u>Stipends</u>	<u>Site</u>	<u>Co-Curricular Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Brent Shenton	Valencia	Academic Coach	\$852	09/01/20-03/06/21
Brent Shenton	Valencia	Post season Academic	\$1599	03/01/21-04/24/21
Veronica Van Deventer	Valencia	Post season Academic	\$166	03/01/21-04/03/21
James Womack	Valencia	Post season Academic	\$911	03/01/21-04/03/21
Jocelyn Young	Valencia	Post season Academic	\$335	03/01/21-04/03/21

Booster Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Site</u>	<u>Co-Curricular Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Alexis Escarsega	Valencia	Girls Soccer	\$2300	03/09/21-05/06/21
Alicia Jacinto	Valencia	Track	\$1000	03/09/21-05/27/21

Substitute Teachers, 2020-2021 SY

Taylor Deavitt  
Amanda Lopez

**TO:** Dr. James Elsasser, Superintendent

**FROM:** Dr. Linda Adamson, Assistant Superintendent, Educational Services

**SUBJECT:** **GRADUATION EXEMPTION (CALIFORNIA MINIMUM COURSE REQUIREMENTS) FOR THE CLASS OF 2021**

**DATE:** June 1, 2021

**BACKGROUND:** On April 1, 2020, State Superintendent Tony Thurmond issued Guidance on Grading and Graduation in response to the COVID-19 pandemic. The guidance highlighted Education Code 51225.3, which outlines the California minimum course requirements to earn a high school diploma. Like many local governing boards, Placentia-Yorba Linda Unified School District has adopted a policy setting graduation requirements beyond the state's requirements outlined in the Education Code. In light of COVID-19 and based on this communication, Placentia-Yorba Linda Unified School District made the decision to temporarily adjust the graduation requirements for the class of 2020, permitting seniors to earn a diploma based on the California minimum course requirements.

**RATIONALE:** Members of the class of 2021 have experienced over a year of emergency distance learning, remote learning, and hybrid learning. Despite the efforts of teachers, administrators, and staff to support students in these various contexts, many students have still struggled to thrive academically as a result of additional obstacles related to COVID-19. Providing the class of 2021 access to the California minimum course requirements to earn a diploma will permit students to graduate on time and decrease the likelihood of dropping out or not earning a high school diploma.

**FUNDING:** No cost to the district

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

**RECOMMENDATION:** Approve the Graduation Exemption (California minimum course requirements) for the class of 2021.

**PREPARED BY:** Dr. Cary Johnson, Executive Director

**TO:** Dr. James Elsasser, Superintendent

**FROM:** David Giordano, Assistant Superintendent, Business Services

**SUBJECT:** **AB 1200/2756 FINANCIAL DISCLOSURE:  
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION CHAPTER NO. 293 (CSEA)**

**DATE:** June 1, 2021

**BACKGROUND:** The Board will be voting on the Memorandum of Understanding (MOU) with the California School Employees Association (CSEA), Placentia Chapter #293, to approve an additional 1% increase on schedule over the 2018-19 salary schedule, retroactive to July 1, 2020; and a one-time off salary schedule payment equal to 1% of the 2020-21 base salary. The additional increase will provide compensation equity to CSEA, aligning with the APLE collective bargaining agreement that was approved on April 27, 2021.

AB 1200, enacted in 1991, incorporated Government Code Section 3547.5, which requires school districts to make public disclosure of collective bargaining agreements. This requirement stipulates that a public school employer must disclose the major provisions of the agreement including, but not limited to, the costs that will be incurred in the current and subsequent years. AB 2756, enacted in 2004, added additional provisions which requires district administration to certify that the district can meet its financial obligations under the proposed agreement.

**RATIONALE:** In order to comply with AB 1200/2756, the district must disclose the major provisions of the collective bargaining agreement, including costs for current and future years, at a public meeting before entering into the agreement.

**FUNDING:** Included in Adopted Budget

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Certify AB1200/2756 report for the California School Employees Association, Placentia Chapter #293, as proposed.

**PREPARED BY:** Phuong Tran, Director, Fiscal Services

**For Use FY 2020-21**

**PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT**  
in Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

Placentia Yorba Linda Unified School District - California School Employees

**School District - Bargaining Unit:** Association, Chapter 293 (CSEA)

**Certificated, Classified, Other:** Classified

The proposed agreement covers the period beginning: July 1, 2019 and ending: June 30, 2021  
(date) (date)

The Governing Board will act upon this agreement on: June 1, 2021  
(date)

**A. Proposed Change in Compensation**

Compensation	Annual Cost Prior to Proposed Agreement  FY	Fiscal Impact of Proposed Agreement		
		Year 1 Increase/(Decrease) FY	Year 2 Increase/(Decrease) FY	Year 3 Increase/(Decrease) FY
1 <b>Salary Schedule</b>  Increase (Decrease)	\$ 33,150,650	\$ 663,013	\$ 334,822	\$ 338,169
		2%	1%	1%
2 <b>Step and Column</b>  Increase (Decrease) Due to movement plus	\$ -	\$ -		
		0%	0%	0%
3 <b>Other Compensation -</b>  Increase (Decrease) (Stipends, Bonuses, Longevity, Overtime, etc.)	\$ -	\$ -	\$ -	\$ -
		0%	0%	0%
<b>Description of other compensation</b>				
4 <b>Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare etc.</b>	\$ 10,239,684	\$ 196,915	\$ 107,143	\$ 119,374
		2%	1%	1%
5 <b>Health/Welfare Plans</b>	\$ -	\$ -	\$ -	\$ -
		0%	0%	0%
6 <b>Total Compensation -</b> Increase (Decrease) (Total Lines 1-5)	\$ 43,390,334	\$ 859,928	\$ 441,965	\$ 457,543
7 <b>Total Number of Represented Employees</b>	844	844	844	844
8 <b>Total Compensation <u>Average</u> Cost per Employee</b>	\$ 51,410	\$ 1,019	\$ 524	\$ 542
		2%	1%	1%

9.	What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?
	An additional 1% increase on-schedule over the 2018-19 salary schedule, retroactive to July 1, 2020; and a one-time off salary schedule payment equal to 1% of the 2020-21 base salary. The additional increase will provide compensation equity to CSEA, aligning with the APLE collective bargaining agreement that was approved on April 27, 2021.
10.	Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)
11.	Please include comments and explanations as necessary.
12.	Does this bargaining unit have a negotiated cap for Health and Welfare bene Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	If yes, please describe the cap amount.
<b>B.</b>	<b>Proposed Negotiated Changes in Noncompensation Items</b> (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)
<b>C.</b>	<b>What are the specific impacts on instructional and support programs to accommodate the settlement?</b> Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)
	Instructional and support programs will not be impacted.
<b>D.</b>	<b>What contingency language is included in the proposed agreement?</b> Include specific areas identified reopeners, applicable fiscal years, and specific contingency language.
	N/A

<b>E. Will this agreement create, increase or decrease deficit financing in the current or subsequent year(s)?</b>
"Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenue and other financing sources in a given year. If yes, explain the amounts and justification for doing so.
The agreement increases the deficit in 2020-21 by \$860K.
<b>F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.</b>
N/A
<b>G. Source of Funding for Proposed Agreement</b>
1. Current Year
General Fund - LCFF
2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?
The ongoing cost of the proposed agreement will be funded with ongoing revenues and/or District reserves.
3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)
N/A

## H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

### Unrestricted General Fund

Enter Bargaining Unit: **California School Employees Association, Chapter 293 (CSEA)**

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 04/27/2021)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
<b>REVENUES</b>				
Local Control Funding Formula Sources (8010-8099)	\$ 231,937,713			\$ 231,937,713
Remaining Revenues (8100-8799)	\$ 7,126,346			\$ 7,126,346
<b>TOTAL REVENUES</b>	\$ 239,064,059	\$ -	\$ -	\$ 239,064,059
<b>EXPENDITURES</b>				
Certificated Salaries (1000-1999)	\$ 102,992,826	\$ -	\$ -	\$ 102,992,826
Classified Salaries (2000-2999)	\$ 28,537,255	\$ 452,623	\$ -	\$ 28,989,878
Employee Benefits (3000-3999)	\$ 52,473,143	\$ 134,429	\$ -	\$ 52,607,572
Books and Supplies (4000-4999)	\$ 7,676,493			\$ 7,676,493
Services, Other Operating Expenses (5000-5999)	\$ 10,681,201			\$ 10,681,201
Capital Outlay (6000-6599)	\$ 127,821			\$ 127,821
Other Outgo (7100-7299) (7400-7499)	\$ 7,706,241			\$ 7,706,241
Direct Support/Indirect Cost (7300-7399)	\$ (1,146,288)			\$ (1,146,288)
Other Adjustments				
<b>TOTAL EXPENDITURES</b>	\$ 209,048,692	\$ 587,052	\$ -	\$ 209,635,744
<b>OPERATING SURPLUS (DEFICIT)</b>	\$ 30,015,367	\$ (587,052)	\$ -	\$ 29,428,315
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -			\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 6,288,725			\$ 6,288,725
CONTRIBUTIONS (8980-8999)	\$ (34,722,158)	\$ (272,876)	\$ -	\$ (34,995,034)
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	\$ (10,995,516)	\$ (859,928)	\$ -	\$ (11,855,444)
<b>BEGINNING BALANCE</b>	\$ 47,827,402			\$ 47,827,402
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
<b>CURRENT-YEAR ENDING BALANCE</b>	\$ 36,831,886	\$ (859,928)	\$ -	\$ 35,971,958
<b>COMPONENTS OF ENDING BALANCE:</b>				
Nonspendable Reserves (9711-9719)	\$ 314,807			\$ 314,807
Restricted Reserves (9740)	\$ -	\$ -	\$ -	\$ -
Stabilization Arrangements (9750)	\$ -			\$ -
Other Commitments (9760)	\$ -			\$ -
Other Assignments (9780)	\$ 20,611,465	\$ (902,924)	\$ -	\$ 19,708,541
Reserve for Economic Uncertainties (9789)	\$ 15,905,614	\$ 42,996	\$ -	\$ 15,948,610
Unassigned/Unappropriated (9790)	\$ -			\$ -
* Please see question on page 7.				



## H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

### Restricted General Fund

Enter Bargaining Unit: **California School Employees Association, Chapter 293 (CSEA)**

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 04/27/2021)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
<b>REVENUES</b>				
Local Control Funding Formula Sources (8010-8099)	\$ -			\$ -
Remaining Revenues (8100-8799)	\$ 62,543,349			\$ 62,543,349
<b>TOTAL REVENUES</b>	\$ 62,543,349	\$ -	\$ -	\$ 62,543,349
<b>EXPENDITURES</b>				
Certificated Salaries (1000-1999)	\$ 28,647,207	\$ -	\$ -	\$ 28,647,207
Classified Salaries (2000-2999)	\$ 16,501,024	\$ 210,390	\$ -	\$ 16,711,414
Employee Benefits (3000-3999)	\$ 27,187,571	\$ 62,486	\$ -	\$ 27,250,057
Books and Supplies (4000-4999)	\$ 15,667,738			\$ 15,667,738
Services, Other Operating Expenses (5000-5999)	\$ 10,619,751			\$ 10,619,751
Capital Outlay (6000-6599)	\$ 3,265,989			\$ 3,265,989
Other Outgo (7100-7299) (7400-7499)	\$ 189,165			\$ 189,165
Direct Support/Indirect Cost (7300-7399)	\$ 696,406			\$ 696,406
Other Adjustments				
<b>TOTAL EXPENDITURES</b>	\$ 102,774,851	\$ 272,876	\$ -	\$ 103,047,727
<b>OPERATING SURPLUS (DEFICIT)</b>	\$ (40,231,502)	\$ (272,876)	\$ -	\$ (40,504,378)
<b>TRANSFERS IN &amp; OTHER SOURCES (8910-8979)</b>	\$ -			\$ -
<b>TRANSFERS OUT &amp; OTHER USES (7610-7699)</b>	\$ -			\$ -
<b>CONTRIBUTIONS (8980-8999)</b>	\$ 34,722,158	\$ 272,876	\$ -	\$ 34,995,034
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	\$ (5,509,344)	\$ -	\$ -	\$ (5,509,344)
<b>BEGINNING BALANCE</b>	\$ 13,880,488			\$ 13,880,488
Prior- Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
<b>CURRENT-YEAR ENDING BALANCE</b>	\$ 8,371,144	\$ -	\$ -	\$ 8,371,144
<b>COMPONENTS OF ENDING BALANCE:</b>				
Nonspendable Reserves (9711-9719)	\$ -			\$ -
Restricted Reserves (9740)	\$ 8,371,144	\$ -		\$ 8,371,144
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties (9789)	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated (9790)	\$ -	\$ -	\$ -	\$ -
* Please see question on page 7.				

## H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

### Combined General Fund

Enter Bargaining Unit: **California School Employees Association, Chapter 293 (CSEA)**

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 04/27/2021)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
<b>REVENUES</b>				
Local Control Funding Formula Sources (8010-8099)	\$ 231,937,713	\$ -	\$ -	\$ 231,937,713
Remaining Revenues (8100-8799)	\$ 69,669,695	\$ -	\$ -	\$ 69,669,695
<b>TOTAL REVENUES</b>	\$ 301,607,408	\$ -	\$ -	\$ 301,607,408
<b>EXPENDITURES</b>				
Certificated Salaries (1000-1999)	\$ 131,640,033	\$ -	\$ -	\$ 131,640,033
Classified Salaries (2000-2999)	\$ 45,038,279	\$ 663,013	\$ -	\$ 45,701,292
Employee Benefits (3000-3999)	\$ 79,660,714	\$ 196,915	\$ -	\$ 79,857,629
Books and Supplies (4000-4999)	\$ 23,344,231	\$ -	\$ -	\$ 23,344,231
Services, Other Operating Expenses (5000-5999)	\$ 21,300,952	\$ -	\$ -	\$ 21,300,952
Capital Outlay (6000-6599)	\$ 3,393,810	\$ -	\$ -	\$ 3,393,810
Other Outgo (7100-7299) (7400-7499)	\$ 7,895,406	\$ -	\$ -	\$ 7,895,406
Direct Support/Indirect Cost (7300-7399)	\$ (449,882)	\$ -	\$ -	\$ (449,882)
Other Adjustments				
<b>TOTAL EXPENDITURES</b>	\$ 311,823,543	\$ 859,928	\$ -	\$ 312,683,471
<b>OPERATING SURPLUS (DEFICIT)</b>	\$ (10,216,135)	\$ (859,928)	\$ -	\$ (11,076,063)
<b>TRANSFERS IN &amp; OTHER SOURCES (8910-8979)</b>	\$ -	\$ -	\$ -	\$ -
<b>TRANSFERS OUT &amp; OTHER USES (7610-7699)</b>	\$ 6,288,725	\$ -	\$ -	\$ 6,288,725
<b>CONTRIBUTIONS (8980-8999)</b>	\$ -	\$ -	\$ -	\$ -
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	\$ (16,504,860)	\$ (859,928)	\$ -	\$ (17,364,788)
<b>BEGINNING BALANCE</b>	\$ 61,707,890			\$ 61,707,890
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
<b>CURRENT-YEAR ENDING BALANCE</b>	\$ 45,203,030	\$ (859,928)	\$ -	\$ 44,343,102
<b>COMPONENTS OF ENDING BALANCE:</b>				
Nonspendable Reserves (9711-9719)	\$ 314,807	\$ -	\$ -	\$ 314,807
Restricted Reserves (9740)	\$ 8,371,144	\$ -	\$ -	\$ 8,371,144
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ 20,611,465	\$ (902,924)	\$ -	\$ 19,708,541
Reserve for Economic Uncertainties (9789)	\$ 15,905,614	\$ 42,996	\$ -	\$ 15,948,610
Unassigned/Unappropriated (9790)	\$ -	\$ -	\$ -	\$ -
* Please see question on page 7.				

## I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

### Combined General Fund

Enter Bargaining Unit: **California School Employees Association, Chapter 293 (CSEA)**

	2020-21	2021-22	2022-23
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
<b>REVENUES</b>			
Local Control Funding Formula Sources (8010-8099)	\$ 231,937,713	\$ 240,285,762	\$ 232,825,833
Remaining Revenues (8100-8799)	\$ 69,669,695	\$ 49,856,478	\$ 49,828,333
<b>TOTAL REVENUES</b>	\$ 301,607,408	\$ 290,142,240	\$ 282,654,166
<b>EXPENDITURES</b>			
Certificated Salaries (1000-1999)	\$ 131,640,033	\$ 125,268,236	\$ 125,786,719
Classified Salaries (2000-2999)	\$ 45,701,292	\$ 44,437,504	\$ 44,813,900
Employee Benefits (3000-3999)	\$ 79,857,629	\$ 80,165,136	\$ 85,791,157
Books and Supplies (4000-4999)	\$ 23,344,231	\$ 12,512,963	\$ 10,082,477
Services, Other Operating Expenses (5000-5999)	\$ 21,300,952	\$ 20,320,587	\$ 21,171,128
Capital Outlay (6000-6999)	\$ 3,393,810	\$ 1,270,940	\$ 970,940
Other Outgo (7100-7299) (7400-7499)	\$ 7,895,406	\$ 8,023,843	\$ 8,110,498
Direct Support/Indirect Cost (7300-7399)	\$ (449,882)	\$ (449,882)	\$ (449,882)
Other Adjustments		\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	\$ 312,683,471	\$ 291,549,327	\$ 296,276,937
<b>OPERATING SURPLUS (DEFICIT)</b>	\$ (11,076,063)	\$ (1,407,087)	\$ (13,622,771)
<b>TRANSFERS IN &amp; OTHER SOURCES (8910-8979)</b>	\$ -	\$ 500,000	\$ 500,000
<b>TRANSFERS OUT &amp; OTHER USES (7610-7699)</b>	\$ 6,288,725	\$ 2,288,725	\$ 2,288,725
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	\$ (17,364,788)	\$ (3,195,812)	\$ (15,411,496)
<b>BEGINNING BALANCE</b>	\$ 61,707,890	\$ 44,343,102	\$ 41,147,290
<b>CURRENT-YEAR ENDING BALANCE</b>	\$ 44,343,102	\$ 41,147,290	\$ 25,735,794
<b>COMPONENTS OF ENDING BALANCE:</b>			
Nonspendable Reserves (9711-9719)	\$ 314,807	\$ 314,807	\$ 314,807
Restricted Reserves (9740)	\$ 8,371,144	\$ 7,779,776	\$ 6,993,950
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ 19,708,541	\$ 18,360,804	\$ 3,498,754
Reserve for Economic Uncertainties (9789)	\$ 15,948,610	\$ 14,691,903	\$ 14,928,283
Unassigned/Unappropriated (9790)	\$ -	\$ -	\$ -

## J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard				
		2020-21	2021-22	2022-23
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 318,972,196	\$ 293,838,052	\$ 298,565,662
b.	State Standard Minimum Reserve Percentage for this District enter percentage:	3.0%	3.0%	3.0%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b. OR \$50,000	\$ 9,569,166	\$ 8,815,142	\$ 8,956,970
2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)				
a.	General Fund Budgeted Unrestricted Reserve for Economic Uncertainties (9789)	\$ 15,948,610	\$ 14,691,903	\$ 14,928,283
b.	General Fund Budgeted Unrestricted Unassigned/Unappropriated Amount (9790)	\$ -	\$ -	\$ -
c.	Special Reserve Fund (Fund 17) Budgeted Reserve for Economic Uncertainties (9789)	\$	\$	\$
d.	Special Reserve Fund (Fund 17) Budgeted Unassigned/Unappropriated Amount (9790)	\$	\$	\$
g.	Total Available Reserves	\$ 15,948,610	\$ 14,691,903	\$ 14,928,283
h.	Reserve for Economic Uncertainties Percentage	5.0%	5.0%	5.0%
3. Do unrestricted reserves meet the state minimum reserve amount?				
	2020-21	Yes	<input checked="" type="checkbox"/>	No
	2021-22	Yes	<input checked="" type="checkbox"/>	No
	2022-23	Yes	<input checked="" type="checkbox"/>	No
4. If no, how do you plan to restore your reserves?				

5. If the total amount of the adjustment in Column 2 on Page 4 does not agree with the amount of the the Compensation Increase in Section A, Line 6, Page 1 (i.e., increase was partially budgeted), variance below:

**K. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT**

The disclosure document must be signed by the District Superintendent and Chief Business Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of the Placentia-Yorba Linda Unified School District, hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the Placentia Yorba Linda Unified School District - California School Employees Association, Chapter 293 (CSEA), during the term of the agreement from July 1, 2019 to June 30, 2021.

The budget revisions necessary to meet the costs of the agreement in each year of its term are as follows:

<b>Budget Adjustment Categories:</b>	<b>Budget Adjustment Increase (Decrease)</b>
<u>Revenues/Other Financing Sources</u>	<u>-</u>
<u>Expenditures/Other Financing Uses</u>	<u>-</u>
<u>Ending Balance Increase (Decrease)</u>	<u>-</u>

N/A ☒ (No budget revisions necessary)

<u>District Superintendent</u> (Signature)	<u>6/1/2021</u> Date
---	-------------------------

<u>Chief Business Officer</u> (Signature)	<u>6/1/2021</u> Date
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**L. CERTIFICATION NO. 2**

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

\_\_\_\_\_  
**District Superintendent (or Designee)**  
**(Signature)**

6/1/2021  
\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**President or Clerk of Governing Board**  
**(Signature)**

6/1/2021  
\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Contact Person**

\_\_\_\_\_  
**Phone**

**TO:** Dr. James Elsasser, Superintendent

**FROM:** Rick Lopez, Assistant Superintendent, Human Resources

**SUBJECT:** **MEMORANDUM OF UNDERSTANDING BETWEEN THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION CHAPTER #293 (CSEA) AND THE PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT (PYLUSD).**

**DATE:** June 1, 2021

**BACKGROUND:** Per Section 18.16-Wages, the intent of the parties is to provide compensation equity between employee groups. Should an inequity occur, the District shall confer with CSEA to determine distribution of the difference to unit members. An inequity has occurred, and the District has conferred with CSEA.

In the agreement approved on April 13, 2021, a salary increase was approved for unit members to receive a 2% on-schedule increase over the 2018-19 salary schedule retroactive to July 1, 2020 and a one-time off schedule payment equal to 2% of an employee's 2020-21 base salary. In order to provide equitable compensation between employee groups, unit members will receive an additional 1% on-schedule increase over the 2018-19 salary schedule retroactive to July 1, 2020 and an additional one-time off salary schedule payment equal to 1% of an employee's 2020-21 base salary. (Exhibit A)

**RATIONALE:** The agenda item presents for Board consideration approval of the Memorandum of Understanding between CSEA, Chapter #293, and the PYLUSD.

**FUNDING:** Approval of this agreement will assist the District in meeting our financial obligations.

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – "A critical measure of a school district's performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities."

**RECOMMENDATION:** Approve the Memorandum of Understanding between CSEA, Chapter #293, and the PYLUSD for an additional 1% on-schedule increase over the 2018-19 salary schedule retroactive to July 1, 2020 and an additional one-time off salary schedule payment equal to 1% of an employee's 2020-21 base salary.

**PREPARED BY:** Rick Lopez, Assistant Superintendent

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE  
PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
AND  
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION  
AND ITS  
PLACENTIA YORBA-LINDA CHAPTER 293**

**May 13, 2021**

This Memorandum of Understanding (MOU) is agreed upon between the Placentia-Yorba Linda Unified School District (District) and the California School Employees Association and its Placentia-Yorba Linda Chapter 293 (CSEA) regarding Article 18-Wages.

Per section 18.16-Wages, the intent of the parties is to provide compensation equity between employee groups. Should an inequity occur, the District shall confer with CSEA to determine distribution of the difference to unit members. An inequity has occurred, and the District has conferred with CSEA.

In order to provide equitable compensation between employee groups, the District will provide the following:

1. Effective July 1, 2020, unit members will receive a three percent (3%) on-schedule increase over the 2018-2019 salary schedule. This reflects the two percent (2%) on-schedule increase previously negotiated and agreed to for the 2020-2021 school year along with an additional one percent (1%) on-schedule increase.
2. A one-time off salary schedule payment equal to three percent (3%) of an employee's 2020-2021 base salary shall be provided to unit members. This reflects the one-time off salary schedule payment equal to two percent (2%) of an employee's 2020-2021 base salary previously negotiated and agreed to for the 2020-2021 school year along with an additional one percent (1%) off salary schedule payment.
3. Commencing in May 2021, the parties agree to meet and confer regarding AB 86 including the use of funds specifically apportioned for paraprofessionals, inclusive of summer opportunities for the 2020-2021/2021-2022 school years and negotiate the impacts and effects that may result.

This MOU shall not constitute a practice nor establish any precedent for the future. This MOU shall constitute the entire agreement of the parties as to this issue and may only be modified or amended in writing, signed by both parties. This MOU is subject to any and all ratifications and approval processes required by the parties.

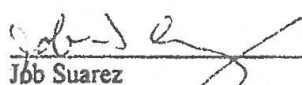

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Signed on: May 13, 2021

For the District:

  
Rick Lopez  
Assistant Superintendent, Human Resources

For CSEA:

  
Jobb Suarez  
CSEA Chapter 293 President  
  
Anthony Solis  
Labor Relations Representative