

6:00 p.m., CLOSED SESSION  
7:00 p.m., REGULAR SESSION

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
1301 E. Orangethorpe Avenue  
Placentia, CA

Agenda  
Regular Meeting  
Board of Education

6:00 p.m., Tuesday, March 9, 2021  
District Educational Center  
1301 E. Orangethorpe Avenue  
Placentia, CA 92870

A Regular Meeting of the Board of Education of the Placentia-Yorba Linda Unified School District, called by Mrs. Karin Freeman, President, in accordance with Executive Order N-29-20, Government Code Section 54950, et. seq., and Education Code Section 35140, et seq., is to be held at 6:00 p.m., Tuesday, March 9, 2021 at the District Educational Center, 1301 E. Orangethorpe Avenue, Placentia. The March 9, 2021 Board Meeting will be held in the traditional format and open to the public with limited seating due to responsible distancing. Masks are required. The number to call-in to listen to this meeting is provided below.

Time: \_\_\_\_\_

Call-in to listen during Public Session: 1 669 900 6833  
Meeting ID: 860 1229 5218

*All documents related to the open session agenda which are provided to all or a majority of the members of the Board of Education are available for public inspection 72 hours prior to the regularly-scheduled Board meeting by contacting the Superintendent's Office at the above-referenced address.*

**CLOSED SESSION**

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Sections 3549.1, 54956.8, 54956.95, 54957, and 54957.6 at \_\_\_\_\_ p.m.

	<b>Page(s)</b>
1. Public Employment per Human Resources Report	42-55
2. Public Employment Appointment	
• High School Principal (2)	
• Alternative Education Principal	
3. Public Employment Discipline/Dismissal/Release	
4. Conference with labor negotiators Dr. James Elsasser, Superintendent; Rick Lopez, Assistant Superintendent, Human Resources; David Giordano, Assistant Superintendent, Business Services	
• CSEA	
• APLE	

**REGULAR SESSION**

Reconvene to Regular Session at \_\_\_\_\_ p.m.

**PLEDGE OF ALLEGIANCE** – Mrs. Leandra Blades

**ROLL CALL**

Members Present	_____
Members Absent	_____
Late Arrivals	_____
Early Departures	_____

**APPROVAL OF AGENDA**

Approve the March 9, 2021 Board of Education agenda as recommended by the Superintendent.

Student Board Member Preferential Vote:	Aye _____	Nay _____
Action _____	Motion _____	
Ayes _____ Noes _____	Second _____	

**PUBLIC COMMENT ANNOUNCEMENT**

Those audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a public comment form available in the foyer and turn it in prior to the Board holding Public Comment. The Board’s bylaws do not allow forms to be submitted once the presiding officer has called for Public Comment. You will be asked to remain in your seat or in the foyer, wear a mask, and practice social distancing until it is your turn to speak.

A maximum of thirty (30) minutes is set aside for public comment at each meeting; speakers are allowed a maximum of five minutes to address the Board in English and/or in their primary language on any item(s) within the Board’s jurisdiction. When translation is requested, up to five additional minutes will be provided for English translation.

Persons with a disability who require a disability-related modification or accommodation, including auxiliary aids, in order to participate in a meeting, and persons who need translation assistance or services, may request such modification, accommodation, or services from the PYLUSD District Office at (714) 985-8400 or by fax at (714) 993-4875. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements.

**MINUTES**

1. It is the recommendation of the Superintendent of Schools that the Board of Education approve the minutes of the Regular Meeting of February 9, 2021.

Student Board Member Preferential Vote:	Aye _____	Nay _____
Action _____	Motion _____	
Ayes _____ Noes _____	Second _____	

2. It is the recommendation of the Superintendent of Schools that the Board of Education approve the minutes of the Special Meeting of February 27, 2021.

Action _____	Motion _____
Ayes _____ Noes _____	Second _____

**PUBLIC COMMENT**

**STUDENT BOARD REPORT** – An opportunity for the student board representative to provide a report of activities and events occurring at the district’s high schools.

**SUPERINTENDENT’S REPORT** – An opportunity for the Superintendent to share matters of special interest or importance which are not on the Board agenda and/or special presentations of district programs or activities.

**STAFF PRESENTATION**

- Dr. Linda Adamson, Assistant Superintendent of Educational Services, joined by the Educational Services team members, will lead a data presentation that highlights PYLUSD students’ current performance with a specific focus on student grades by student groups. The Educational Services Team will discuss the findings that reveal trends along with identified interventions and supports to address areas of need during hybrid learning.

**CONSENT CALENDAR**

Actions proposed for Consent Calendar (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive Board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items.

Consent Calendar items are voted on at one time, although any such item can be considered separately at a Board member’s request, in which event it will be acted upon subsequent to action on the Consent Calendar. The purchase order master list, warrant registers, and contracts considered at this meeting are available to the Board under separate cover.

1. Approve/ratify purchase orders in the following amounts: (2020/2021) – General Fund (0101), \$1,354,337.78; Child Development Fund (1212), \$2,313.51; Cafeteria Fund (1313), \$93.53; Capital Facilities Fund (2525), \$443,855.88; Capital Facilities Agency Fund (2545), \$45,507.79. 1
2. Approve warrant listings in the following amounts: Check No. 233832 through 234452; current year expenditures (January 24, 2021 through February 2, 2021) \$8,127,881.13; and payroll registers 7A, \$11,832,054.33, 7B, \$4,345,677.34. 2
3. Accept as complete the project(s) listed and authorize filing Notice(s) of Completion. 4
4. Declare the property surplus, approve disposal of the items by public auction, and approve disposal of any items not acceptable for auction by the most economical means. 5
5. Approve the Consultant Services Agreement(s) – Maintenance and Facilities – as listed in accordance with Board Policy No. 4124, Retention of Consultants. 6
6. Award Bid No. 221-02 for the 500 Building HVAC Replacement Project at Bernardo Yorba Middle School and award contract to United Mechanical Contractor. 7
7. Approve contract renewal per Unit Bid No. 219-06 for carpet installation services with I&B Flooring, Inc., effective July 1, 2021 through June 30, 2022. 8

**CONSENT CALENDAR (Continued)**

8. Approve Amendment No. 9 to renew the license agreement for storage and field office space located at 4999 Casa Loma Avenue, Yorba Linda, CA 92886 with Wicketts International Plumbing Contractors, effective April 1, 2021 to March 31, 2022. 9
9. Approve Independent Contractor(s) Agreement – Business Services – as listed in accordance with Board Policy No. 4124, Retention of Consultants. 10
10. Approve renewal of the agreement with Fieldman, Rolapp & Associates for financial advisor services, effective July 1, 2021 through June 30, 2022. 11
11. Approve agreement renewal for the integrated point-of-sale system and website management with Education Management Systems, effective July 1, 2021 through June 30, 2022. 12
12. Approve the electronic funds transfer agreement to utilize K12 Payment Center software with Education Management Systems for the 2021-22 school year. 13
13. Approve the agreement to conduct public auctions with General Auction Company, effective July 1, 2021 through June 30, 2022. 14
14. Approve renewal of the annual Amazon Business Prime Membership for the Placentia-Yorba Linda Unified School District through April 30, 2022. 15
15. Approve renewal of the annual membership to Costco Wholesale for the Placentia-Yorba Linda Unified School District through April 30, 2022. 16
16. Approve contract renewal for the removal and processing of e-waste with Recycle International, effective July 1, 2021 through June 30, 2022. 17
17. Approve contract renewal for flexible spending account services with American Fidelity Assurance Company, effective October 1, 2021 through September 30, 2022. 18
18. Approve contract renewal for mandated medical services with MedPost Urgent Care, effective July 1, 2021 through June 30, 2022. 19
19. Approve contract renewal for onsite testing services with Mobile Screening Solutions, Inc., effective July 1, 2021 through June 30, 2022. 20
20. Authorize Myers-Stevens & Toohy & Co., Inc. to provide parents the opportunity to purchase student accident insurance, effective July 1, 2021 through June 30, 2022. 21
21. Approve the consulting services agreement for an actuarial evaluation of the District's Workers' Compensation Program with Perr & Knight as of March 31, 2021. 22
22. Award RFP No. 2021-01 to provide E-Rate eligible network switches to Curvature in the amount of \$200,000 and for access points to CDW-G in the amount of \$450,000, effective March 10, 2021 to June 30, 2022. 23

**CONSENT CALENDAR (Continued)**

23. Approve renewal of contract for SPAB transportation services to Certified Transportation Services, Inc. and Santa Barbara Transportation Corp, dba Student Transportation of America, effective July 1, 2021 through June 30, 2022. 24
24. Approve/ratify Independent Contractor Agreements – Educational Services – as listed in accordance with Board Policy No. 4124, Retention of Consultants. 25
25. Ratify authority to settle the special education settlement agreement in the amount of \$12,000 for Student Identification No. 1654. 27
26. Ratify the memorandum of understanding between Minaret Academy and Placentia-Yorba Linda Unified School District from March 1, 2021, through June 30, 2021. 28
27. Approve the AVID Excel agreement for the AVID College Readiness for Long-Term English Learners from July 1, 2021, through June 30, 2022. 29
28. Approve the AVID Implementation Agreement for the AVID College Readiness System from July 1, 2021, through June 30, 2022. 30
29. Approve the amendment to the agreement with California College Guidance Initiative to provide CaliforniaColleges.edu and related services, extending the annual term date from June 30, 2021, through June 30, 2022. 31
30. Approve the agreement with the Orange County Department of Education for student referral to the ACCESS program from June 28, 2021, through August 13, 2021. 32
31. Ratify the memorandum of understandings with California State University, Fullerton, Kids to College virtual program for Topaz and Ruby Drive Elementary schools. 33
32. Ratify the agreement with the Dreams for Schools Virtual Programs for the winter and spring 2021 with Parkview School. 34
33. Accept gifts as listed, such action being in compliance with Education Code Section 41032, and direct the Superintendent to send letters of appreciation. 36
34. Approve the agreement with School Innovations & Achievement, Inc. from July 1, 2021 through June 30, 2024. 37
35. Approve the student teaching agreement with California State University, San Diego, from July 1, 2021 to June 30, 2024. 38
36. Approve the Experiential Education Partnership Agreement with Maricopa County Community College District from March 10, 2021 to March 9, 2024. 39
37. Approve the Clinical Rehabilitation Waiver for Stephanie Dang. 40
38. Approve the Clinical Rehabilitation Waiver for Louie Zamora. 41
39. Approve Classified Human Resources Report. 42

**CONSENT CALENDAR (Continued)**

40. Approve Certificated Human Resources Report. 49

Approve the above listed recommendations.

Student Board Member Preferential Vote: Aye \_\_\_\_\_ Nay \_\_\_\_\_

Action \_\_\_\_\_ Motion \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Second \_\_\_\_\_

**GENERAL FUNCTIONS**

Approve plan to provide educational services to all expelled students in Placentia-Yorba Linda Unified School District as a component of the 2021-2024 Orange County Plan for Expulsion developed by the Orange County Superintendent of Schools. 56

Student Board Member Preferential Vote: Aye \_\_\_\_\_ Nay \_\_\_\_\_

Action \_\_\_\_\_ Motion \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Second \_\_\_\_\_

**CURRICULUM AND INSTRUCTION**

Approve the service agreement with Paper Company, Inc. to add Grades 3-5 in the 2020-21 school year and extend the agreement to the 2021-22 school year for Grades 3-12 in the Placentia-Yorba Linda Unified School District. 78

Student Board Member Preferential Vote: Aye \_\_\_\_\_ Nay \_\_\_\_\_

Action \_\_\_\_\_ Motion \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Second \_\_\_\_\_

**BUSINESS AND FINANCIAL**

Approve the 2020-21 Second Interim Report with a positive certification. A positive certification indicates that based upon current projections, the District will meet its financial obligations for the current fiscal year and subsequent two fiscal years. 79

Action \_\_\_\_\_ Motion \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Second \_\_\_\_\_

**BOARD DISCUSSION**

Broadcasting Board Meetings

**COMMUNICATIONS AND BOARD REPORT**

1. Communications: Documents addressed to Board members which relate to the district or public education and are submitted as official communications to the district.
2. Board Report: Board member discussion relative to conferences, workshops, meetings, school visitations and activities, and adjunct assignments, etc.

Any other topics will be discussed at the agenda item(s).

**ADJOURNMENT**

Time: \_\_\_\_\_

Student Board Member Preferential Vote:

Aye \_\_\_\_\_ Nay \_\_\_\_\_

Action \_\_\_\_\_

Motion \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_

Second \_\_\_\_\_

**NEXT SCHEDULED MEETING**

April 13, 2021

April 27, 2021 LCAP Review (5:00 p.m.)

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
1301 E. Orangethorpe Avenue  
Placentia, CA

Minutes  
Regular Meeting  
Board of Education

6:00 p.m., Tuesday, February 9, 2021  
District Educational Center  
1301 E. Orangethorpe Avenue  
Placentia, CA 92870

A Regular Meeting of the Board of Education of the Placentia-Yorba Linda Unified School District was called by Mrs. Karin Freeman, President, in accordance with Executive Order N-29-20, Government Code Section 54950, et. seq., and Education Code Section 35140, et seq., at 6:00 p.m., Tuesday, February 9, 2021 at the District Educational Center, 1301 E. Orangethorpe Avenue, Placentia.

**CLOSED SESSION**

Adjourned to Closed Session for the purpose of discussing matters expressly authorized by Government Code Sections 3549.1, 54956.8, 54956.95, 54957, and 54957.6 at 6:03 p.m.

**REGULAR SESSION**

Reconvened to Regular Session at 7:00 p.m.

**REPORT OUT OF CLOSED SESSION**

1. The Board took action to appoint Jaymie Shill, Special Education Administrator, effective February 10, 2021.

Action: Carried

Motion: Mrs. Leandra Blades

Second: Mrs. Marilyn Anderson

Ayes: Karin Freeman, Carrie Buck, Marilyn Anderson, Leandra Blades, Shawn Youngblood

Noes: None

Abstained: None

2. The Board met and conferred in Closed Session to approve General Liability Claim No. 573945.

Action: Carried

Motion: Mrs. Marilyn Anderson

Second: Mrs. Leandra Blades

Ayes: Karin Freeman, Carrie Buck, Marilyn Anderson, Leandra Blades, Shawn Youngblood

Noes: None

Abstained: None

3. The Board took action in Closed Session to approve an expulsion expungement request pursuant to Education Code 48917(e) for Expulsion Case No. 1907N.

Action: Carried

Motion: Mr. Shawn Youngblood

Second: Mrs. Leandra Blades

Ayes: Karin Freeman, Carrie Buck, Marilyn Anderson, Leandra Blades, Shawn Youngblood

Noes: None

Abstained: None

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Members Present: Mrs. Karin Freeman, President  
Mrs. Carrie Buck, Vice President  
Mrs. Marilyn Anderson, Clerk  
Mr. Shawn Youngblood, Trustee  
Mrs. Leandra Blades, Trustee  
Dr. James Elsasser, Board Secretary  
Jackson Hartman, Student Board Member

**APPROVAL OF AGENDA**

Approved the February 9, 2021 Board of Education agenda.

Preferential Student Board Member vote: Aye

Action: Carried Motion: Mr. Shawn Youngblood  
Second: Mrs. Carrie Buck

Ayes: Karin Freeman, Carrie Buck, Marilyn Anderson, Leandra Blades, Shawn Youngblood  
Noes: None  
Abstained: None

**MINUTES**

Approved the minutes of the Regular Meeting of January 21, 2021.

Preferential Student Board Member vote: Aye

Action: Carried Motion: Mrs. Carrie Buck  
Second: Mrs. Marilyn Anderson

Ayes: Karin Freeman, Carrie Buck, Marilyn Anderson, Leandra Blades, Shawn Youngblood  
Noes: None  
Abstained: None

**PUBLIC COMMENT**

Leah Davis addressed the Board regarding concern about transparency and Board members being non-partisan.

Allen Zarkhanian addressed the Board regarding transparency and Board members being non-partisan.

Todd Harshbarger addressed the Board regarding transparency.

Dan Pietenpol addressed the Board regarding broadcasting Board meetings and working together to support all students.

Mike Rodriguez addressed the Board regarding concern about transparency and Board members being non-partisan.

**PUBLIC COMMENT (Continued)**

Mrs. G. addressed the Board regarding reopening schools five days a week.

Chris Palicke addressed the Board regarding equity for all students and concern about a teacher.

William Brown addressed the Board regarding reopening schools full time.

Heather Brown addressed the Board regarding the need to reopen schools full time.

Judy Desjardin addressed the Board regarding finding a solution to reopen schools full time.

Brenda Lebsack addressed the Board regarding concern about a teacher.

Leighanne Hoskey addressed the Board regarding concern about a Board member.

Ryan Gunstream addressed the Board regarding reopening schools full time.

**RECOGNITIONS**

President Karin Freeman presented the Marian Bergeson award to Mrs. Carrie Buck.

**STUDENT BOARD REPORT**

Student Board Member Jackson Hartman provided a report of the activities and events occurring at the district's high schools.

**SUPERINTENDENT'S REPORT**

Dr. Elsasser informed the Board that he continued his informative "Listen and Learn" tours by meeting with 15 internal and external stakeholders. In addition, he completed walkthroughs at Fairmont, Tynes, Brookhaven, and Sierra Vista elementary schools and El Camino Real, El Dorado, and Valencia high schools. He recognized staff who continue to work extremely hard to create engaging lessons for our roomers and Zoomers as well as custodial staff at each school for the exceptional work they have done to provide clean campuses and a safe learning environment for our students.

The Superintendent thanked Melina Michaels and the REACH Foundation for their continued support of our children. He reminded everyone that REACH is currently offering five different virtual coding classes for students in Grades 4-8, and this week is the final week that they are offering a 20% discount.

Dr. Elsasser shared that Dr. Adamson has led numerous stakeholder meetings as well as a survey in order to gather input on the development of the 2021-22 Local Control Accountability Plan. The feedback collected from these meetings and surveys is extremely valuable and helps our district make important decisions in order to improve our schools.

Superintendent Elsasser mentioned that last week was National School Counseling Week and how fortunate we are in this district to have such a dedicated group of counselors who play an extremely vital role in the lives of our students. He praised and thanked the counselors for all of their continued, outstanding work.

Finally, included under General Functions tonight for Board consideration is Resolution No. 20-23, designating the month of February as Career and Technical Education Month to celebrate and shed light on the unique college and career opportunities students are afforded through career and technical education. He publicly thanked our CTE partners, the North Orange County Regional Occupational Program, for providing accredited coursework, highly qualified teachers, and career readiness training for our high schools.

**CONSENT CALENDAR**

1. Approved/ratified purchase orders in the following amounts: **(2020/2021)** – General Fund (0101), \$1,111,519.21; Cafeteria Fund (1313), \$1,293.78; Capital Facilities Fund (2525), \$3,354.00; Capital Facilities Agency Fund (2545), \$13,413.56; Special Reserve-Cap Outlay Fund (4040), \$115,371.68; Community Facilities Fund (4991), \$24,572.00.
2. Approved warrant listings in the following amounts: Check No. 233127 through 233831; current year expenditures (December 13, 2020 through January 23, 2021) \$6,045,831.15; and payroll registers 6A, \$11,843,666.37, 6B, \$4,430,540.26.
3. Accepted as complete the project(s) listed and authorized filing Notice(s) of Completion. (See attached.)
4. Declared the property surplus, approved disposal of the items by public auction, and approved disposal of any items not acceptable for auction by the most economical means.
5. Designated textbooks as obsolete and approved disposal.
6. Authorized use of the Reef-Sunset Unified School District Facility Supply Services Contract for the purchase of modular classroom buildings from American Modular Systems through September 20, 2021.
7. Approved a Right of Entry Agreement for the installation of a traffic signal at the intersection of Bastanchury Road and Princeton Place in the City of Yorba Linda.
8. Approved renewal of Bid No. 217-07 for concrete, masonry, earth moving, and grading services with Golden State Constructors and Hardy and Harper, Inc., effective July 1, 2021 through June 30, 2022.
9. Approved an increase in the authorized amount for Unit Bid No. 219-02 with New Dimensions and Easterday Construction Services for general construction services through June 30, 2021.
10. Approved an increase in the authorized amount to Unit Bid No. 217-06 for landscaping and irrigation services with Johnson Landscapes through June 30, 2021.
11. Authorized an extension of use of Bid No. 1819-11 for the purchase and installation of shade structures to Shade Structures, Inc. dba USA Shade & Fabric Structures through June 30, 2021.
12. Approved architectural services agreement for architectural design services for the Dual Immersion Project at Glenview Elementary School with Studio+ Architecture Corp., effective February 10, 2021 through February 9, 2022.
13. Approved a one-year renewal agreement for web-based Local Control Accountability Plan tracking, budget development, and School Plan for Student Achievement with Document Tracking Services, effective February 15, 2021 through February 14, 2022.
14. Ratified the purchase of Alen 75i air purifiers from Supply Solutions.

**CONSENT CALENDAR (Continued)**

15. Ratified the purchase of Medify MA-40 air purifiers from Southwest School and Office Products.
16. Approved the agreement with Hot Dogger Tours, Inc., dba Gold Coast Tours, to provide school pupil activity bus services, effective July 1, 2021 through June 30, 2022.
17. Approved the agreement with White Rose Limousine, Inc. to provide school pupil activity bus services for school activity events, effective July 1, 2021 through June 30, 2022.
18. Approved/ratified Independent Contractor Agreements – Educational Services – as listed in accordance with Board Policy No. 4124, Retention of Consultants. (See attached.)
19. Approved the special education individual services contracts and related services requests. (Individual contract on file.) (See attached.)
20. Ratified authority to settle the special education settlement agreement in the amount of \$50,000 for Student Identification No. 1695.
21. Ratified authority to settle the special education settlement agreement in the amount of \$6,000 for Student Identification No. 1715.
22. Approved the funding sources amendment for consulting services with Bell Educational Solutions for professional management and leadership services through June 30, 2021.
23. Approved the online subscription for Newsela for El Camino Real High School from February 12, 2021, through June 30, 2021.
24. Held by Trustee Marilyn Anderson.
25. Approved the MOU with EVERFI Incorporated from February 9, 2021, through June 30, 2021.
26. Held by Trustee Carrie Buck.
27. Held by Trustee Leandra Blades.
28. Ratified Agreement Number 51023/50578 for Quality Rating and Improvement System agreement with Orange County Department of Education and Early Quality Systems for the State Preschool at Melrose, Rio Vista, Ruby Drive, and Topaz Elementary Schools.
29. Accepted gifts as listed, such action being in compliance with Education Code Section 41032, and directed the Superintendent to send letters of appreciation. (See attached.)
30. Approved the student teaching agreement with the University of Southern California, Rossier, from February 9, 2021 to June 30, 2024.
31. Approved Classified Human Resources Report. (See attached.)









**NOTICES OF COMPLETION**

<b>P.O. Number</b>	<b>Contractor</b>	<b>Project</b>
P82C0384	New Dimension General Construction, Inc.	Fairmont Elementary School Bid No. 219-02 Time and material for parking lot improvement project
P82P1799	PacWest Air Filter, LLC	Districtwide Quarter two replacement of air filters with MERV 13 filters due to COVID-19
P82C0346	Wicketts Intl Plumbing Contractors	El Dorado High School Bid No. 220-06 Time and material to replace fire hydrant and shut-off valve at back of school

**INDEPENDENT CONTRACTOR AGREEMENTS - EDUCATIONAL SERVICES**

1. Michelle Liem  
Provider of virtual art programs for Travis Ranch Elementary School, March 1, 2021 - May 31, 2021; budgeted gift funds, NTE: \$750.
  
2. Nancy Ann Watkins  
Reviewer and editor of midterm WASC report for El Dorado High School, February 10, 2021 - June 30, 2021; budgeted general funds, NTE: \$500.
  
3. Elizabeth Gallardo  
Provider of speech and language assessment services for special education students, January 1, 2021 - June 30, 2021; budgeted special education funds, NTE: \$3,000.

**SPECIAL EDUCATION CONTRACTS**

- Haynes Family of Programs  
S.T.A.R. Academy      Master Contract for Nonpublic, Nonsectarian School/Agency Services from February 9, 2021 - June 30, 2021; budgeted special education funds, NTE: \$25,000

**GIFTS**

1. Check for \$300.00 from Edwards Lifesciences Foundation to be used for materials and supplies for Brookhaven Elementary School.
2. Check for \$250.00 from The Blackbaud Giving Fund to be used for materials and supplies for Brookhaven Elementary School.
3. Check for \$24.72 from The Blackbaud Giving Fund to be used for student materials and supplies for Glenknoll Elementary School.
4. Check for \$749.00 from Glenknoll PTA to be used for student assemblies for Glenknoll Elementary School.
5. Check for \$1,300.00 from Mabel Paine PTA to be used for student materials and supplies for Mabel Paine Elementary School.
6. Check for \$4,800.00 from Education Foundation for California Schools to be used for computer technology for Parkview School.
7. Check for \$500.00 from The Blackbaud Giving Fund to be used for materials and supplies for Valencia High School.
8. One violin with case and bow from Jon Mann to be used in our district's music program.
9. One viola and music stand from Susan Holmes to be used in our district's music program.

**CLASSIFIED HUMAN RESOURCES REPORT**

<u>Resignation</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Viviana Alvarado	SPED Aide III	Mabel Paine	01/29/21
Christina Doeling	SPED Aide III	Lakeview	01/29/21
Cynthia Gilles	SPED Aide I	YLHS	01/28/21
Melissa Grajeda	SPED Aide II	Tynes	01/04/21
Gloria Hebert	SPED Aide I	Kraemer	01/29/21
Gina Jackson	Clerk I	Van Buren	02/12/21
Tyler Jackson	Tech Support Specialist	Technology	01/22/21
Marilyn Kirk	Noon Duty Supvrs	Fairmont	12/01/20
Micheal Lilly	Campus Supervisor	Valencia	01/29/21
Kelsea Morgan	SPED Aide II	YLMS	01/11/21
Marla Nevarez	Academy tutor	Ruby Drive	01/22/21
Susan Rosenthal	SPED Aide III	Fairmont	10/21/20
Brenda Savedra	Secretary II	Ed Services	02/15/21
Heather Shartle	Noon Duty Supvrs	Bryant Ranch	12/18/20
Sandra Torres	Noon Duty Supvrs	Lakeview	12/11/20
Miriam Urrutia	Academy Tutor	Tynes	01/22/21

<u>Retirement</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Diane Daniel	Instructional Aide	Elementary PE	10/23/20

Leave of Absence

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effective</u>
Adriana Alatorre	Child Care Lead	Tynes	Educational	01/25/21-04/30/21
Julia DeBie	Noon Duty Supvrs	Rose Drive	Family/CFRA	01/04/21-04/02/21
Molly Gorman	SPED Aide III	Tynes	Educational	03/01/21-05/14/21
Judy Haack	SPED Aide III	Tynes	Discretionary	01/04/21-06/01/21
Angela Hatch	Noon Duty Supvrs	Woodsboro	Discretionary	01/14/21-06/17/21
Joannan Mendoza	Bus Driver	Transportation	Child Bonding	03/04/21-03/24/21
Brooke Miller	SPED Aide I	Travis Ranch	Discretionary	01/04/21-06/01/21
Heather Milward	SPED Aide II	YLMS	Discretionary	01/19/21-02/05/21
Amy Nelson	SPED Aide III	Mabel Paine	Discretionary	01/19/21-04/19/21
Zedinia Vega	Nutr Svs Kitchen Lead	Travis Ranch	Discretionary	01/04/21-03/01/21

Change of Status

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Michelle McCahery	Noon Duty Spvrs	SPED Aide III	01/04/21

Out of Class

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Alexander Burton	Tech Support Spec	Tech Svs Tech	11/16/20-12/15/20
Alexander Burton	Tech Support Spec	Tech Svs Tech	01/08/21-02/15/21
Steve Hayes	Tech Service Tech	WAN/LAN Specialist	01/08/21-02/15/21
Tyler Jackson	Tech Support Spec	Tech Svs Tech	11/16/20-12/15/20
Tyler Jackson	Tech Support Spec	Tech Svs Tech	01/08/21-01/22/21
Stephanie Ochoa	Nutrition Svs Worker	Satellite Kitch Lead	01/04/21-06/30/21
Linda Orr	Nutrition Svs Worker	Satellite Kitch Lead	01/04/21-06/30/21
Felisa Roberts	Nutrition Svs Worker	Satellite Kitch Lead	01/21/21-06/30/21
Bertha Sanchez	Nutrition Svs Worker	Nutrition Svs Site Lead	12/10/20-06/30/21

<u>Employ</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Joshua Beckman	Tech Support Spec	Technology	09/19/19
Charles Bennett	Tech Support Spec	Technology	05/22/19
Rachel Blanco	SPED Aide II	Venture Acdmy	01/25/21
Travis Burns	Facil Maint Worker	Maintenance	02/09/21
Megan Edwards	SPED Aide II Spec	George Key	02/01/21
Angelica Garcia	Bus Driver	Transportation	11/09/20
Jeana Gonzales	SPED Aide I	Valadez	01/11/21
Marissa Grover	Nutr Svs Worker	Nutrition Svs	01/07/21
Abraham Hernandez	SPED Aide I	Valencia	01/06/21
Eder Lopez German	Bus Driver	Transportation	01/11/21
Kara Gutierrez	SPED Aide II	TRMS	01/07/21
Marissa Morgan	Bus Driver	Transportation	11/09/20
Samuel Noija	SPED Aide II	El Dorado	01/06/21
Madison Ormsbee	SPED Aide I	Topaz	01/06/21
Chloe Padilla	SPED Aide III	Tynes	01/11/21
Rosa Padron	Nutr Svs Worker	Nutrition Svs	02/01/21
Joseph Quintero	SPED Aide II	TRMS	01/25/21
Jose Ramirez	Comp Instr Spec	Melrose	01/21/21
Adriana Reeves	SPED Aide II	TRMS	01/04/21
Crystal Rodriguez	Academy Tutor	Expanded Lrng	01/07/21
Letha Selby	SPED Aide II	SPED Aide II	01/05/21
Lissett Slim	Academy Tutor	Expanded Lrng	12/17/20
Jennifer Toner	Child Care Lead Tchr	Expanded Lrng	01/04/21
Dione Urdiano	Satellite Kitchen Lead	Nutrition Svs	01/26/21
Maria Vega	Nutr Svs Worker	Nutrition Svs	01/15/21
Spencer Vito	Tech Support Spec	Technology	05/23/19
Mikaylee Watkins	SPED Aide II	El Dorado	01/04/21
Joshua Wimberly	Bus Driver	Transportation	01/04/21

<u>Substitutes</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Rosa Alvarado	SPED Aide I, II	SPED	09/01/20-06/18/21
Ladan Amiri	SPED Aide I, II, II Spec	SPED	01/04/21-06/18/21
Hailey Anderson	SPED Aide I, II	SPED	12/15/20-06/18/21
Eileen Ball	Campus Supervisor	Executive Svs	09/01/20-06/30/21
Kelly Barrhansen	Clerk II	TRMS	11/02/20-06/10/21
Joshua Beckman	Tech Serv Tech	Technology	01/12/21-03/15/21
Kaylee Bolin	SPED Aide I, II	SPED	09/01/20-06/18/21
Andrew Cammarato	Tech Serv Tech	Technology	01/12/21-03/15/21
Matthew Cammarato	Tech Serv Tech	Technology	01/12/21-03/15/21
Veronica Castillo	Clerk I, Secretary I	Lakeview	12/01/20-06/30/21
Paul Castro	Campus Supervisor	Executive Svs	09/01/20-06/30/21
Yessica Deporter	Clerk I	Rio Vista	12/03/20-06/18/21
Rafael Evangelista	Custodian	Custodial Svs	01/26/21-06/30/21
Lisa Friedman	Clerk I, II, Attendance	Valencia	01/11/21-06/30/21
Lisa Friedman	Sec I, Sr Sch Sec, Fin Clerk	Valencia	01/11/21-06/30/21
Emmanuel Fregoso	Custodian	Custodial Svs	01/04/21-06/30/21
Elizabeth Fuentes	Academy Tutor	Expanded Lrng	01/25/21-06/17/21
Julie Gibson	Campus Supervisor	Executive Svs	09/01/20-06/30/21
Jennifer Goodman	Campus Supervisor	Executive Svs	09/01/20-06/30/21
Walter Griffiths	Bus Driver Trainee	Transportation	01/05/21-06/30/21
Walter Griffiths	Campus Supervisor	Executive Svs	09/01/20-06/30/21
Gabriela Gutierrez	Clerk I	Human Rscs	01/20/21-06/30/21

<u>Substitutes (Cont'd)</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Clayton Holmer	Campus Supervisor	Executive Svs	09/01/20-06/30/21
Julie Imai	Clerk I, Secretary I	Lakeview	12/01/20-06/30/21
Julie Imai	Bil Attendance Clerk	BYMS	01/11/21-06/18/21
Deborah Jaeckel	SPED Aide I, II	SPED	01/04/21-06/18/21
Roberta Justice	Clerk II	TRMS	12/01/20-06/10/21
Brenda Karzen	Health Clerk	Health Svs	01/19/21-06/18/21
Sarah Laitinen	LVN	Health Svs	11/30/20-06/17/21
Bruce Linton	Campus Supervisor	Executive Svs	09/01/20-06/30/21
Lupe Lopez	Campus Supervisor	Executive Svs	09/01/20-06/30/21
Eder Lopez German	Bus Driver	Transportation	11/20/20-06/30/21
Valerie Moreno	Nutrition Svs Worker	Nutrition Svs	11/30/20-06/30/21
Om Mungra	Tech Serv Tech	Technology	01/12/21-03/15/21
Heather Murphy	Attendance Clerk	El Dorado	04/12/21-06/17/21
Marla Nevarez	Academy Tutor	Expanded Lrng	01/25/21-06/17/21
Rini Oliai	Nutr Svs Prod Lead	Nutrition Svs	10/26/20-12/18/20
Monica Perez	Campus Supervisor	Executive Svs	09/01/20-06/30/21
Richard Perske	Campus Supervisor	Executive Svs	09/01/20-06/30/21
Joseph Peterson	Campus Supervisor	Executive Svs	01/25/21-06/30/21
Alisa Pinoliar	Campus Supervisor	Executive Svs	09/01/20-06/30/21
Devon Pippin	Bus Driver Trainee	Transportation	01/12/21-06/30/21
Emiliano Plascencia	Tech Serv Tech	Technology	01/12/21-03/15/21
Caitlin Reta	Clerk I	Esperanza	01/11/21-06/11/21
Christine Rhee	Clerk II	TRMS	09/01/20-06/10/21
Dennis Riggs	Campus Supervisor	Executive Svs	09/01/20-06/30/21
Christopher Rivera	Campus Supervisor	Executive Svs	01/25/21-06/30/21
Miguel Rivera	Tech Serv Tech	Technology	01/12/21-03/15/21
Miguel Rivera	Tech Svs Tech	Technology	11/16/20-12/15/20
David Rodriguez	Delivery Driver	Nutrition Svs	01/04/21-06/30/21
Shane Rojas	Tech Serv Tech	Technology	01/12/21-03/15/21
George Ruzicka	School Secretary I	Wagner	09/01/20-06/30/21
Nathan Sandoval	Campus Supervisor	Executive Svs	01/25/21-06/30/21
Sophie Saouma	SPED Aide I, II	SPED	12/01/20-06/17/21
Julian Serrato	Custodian	Custodial Svs	01/04/21-06/30/21
Julian Serrato	Campus Supervisor	Executive Svs	09/01/20-06/30/21
Caroline Sewell	Clerk II	TRMS	12/01/20-06/10/21
Athena Sizoo	SPED Aide I, II	SPED	01/14/21-06/18/21
Jeanine Soteres	Clerk I, Secretary I	Lakeview	12/01/20-06/30/21
Brad Still	Campus Supervisor	Executive Svs	09/01/20-06/30/21
Anna Liza Tannehill	Academy Tutor	Expanded Lrng	01/06/21-06/17/21
Dione Urdiano	Nutrition Svs Worker	Nutrition Svs	11/30/20-06/30/21
Miriam Urrutia	Academy Tutor	Expanded Lrng	01/25/21-06/17/21
Spencer Vito	Tech Serv Tech	Technology	01/12/21-03/15/21
Elizabeth Woodling	Clerk II	TRMS	12/01/20-06/10/21

<u>Short Term</u>	<u>NTE Hrs</u>	<u>Reason</u>	<u>Site</u>	<u>Effective</u>
Asseel Alnuaimi	8	AVID Training	Ed Svs	01/16/21-04/15/21
Asseel Alnuaimi	72	AVID Tutoring	Valencia	01/16/21-03/15/21
Asseel Alnuaimi	56	AVID Tutoring	BYMS	01/11/21-06/11/21
Fidelis Amoroso	100	Student Support	Rose Drive	12/14/20-01/22/21
Hailey Anderson	94	Student Support	SPED	01/04/21-02/05/21
Nancy Arias Martinez	15/wk	Custodial Support	Valadez	01/04/21-06/18/21
Nolan Atkins	100	Facilities Support	Use & Facilities	11/01/20-06/30/21

<u>Short Term (Cont'd)</u>	<u>NTE Hrs</u>	<u>Reason</u>	<u>Site</u>	<u>Effective</u>
Diana Ayala-Saavadra	8	AVID Training	Ed Svs	01/16/21-04/15/21
Eileen Ball	25	Student Support	TRMS	12/07/20-06/18/21
Lindsey Barnett	36	Student Support	Valadez	01/11/21-01/29/21
Kelly Barrhansen	65	Student Support	Linda Vista	01/04/21-02/26/21
Lori Bolin	5	ProAct Training	SPED	01/04/21-01/15/21
Korey Brown	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Korey Brown	96	AVID Tutoring	El Dorado	01/16/21-03/15/21
Elizabeth Bruner	40	AVID Tutoring	El Dorado	01/18/21-06/11/21
Elizabeth Bruner	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Juana Camacho	100	SPED Aide II	Rose Drive	12/14/20-01/22/21
Blake Capper	92	AVID Tutoring	YLMS	01/05/21-06/17/21
Blake Capper	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Xenia Carreno	150	Clerical Support	Kraemer	01/04/21-06/17/21
Anthony Castaneda	100	Student Support	Valadez	01/11/21-03/05/21
Lauren Castro	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Jotsukhmani Charaia	52	Student Bus Support	SPED	11/30/20-06/18/21
Mayumi Chase	8	CAASPP Coordinator	Glenknoll	01/29/21-06/11/21
Brian Cusick	96	Student Support	Valadez	02/01/21-03/26/21
Uriel Delafuente	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Uriel Delafuente	36	AVID Tutoring	BYMS	01/16/21-03/15/21
Uriel Delafuente	72	AVID Tutoring	Valencia	01/16/21-03/15/21
Darleene DeLeon	60	AVID Tutoring	YLMS	01/26/21-06/17/21
Darleene DeLeon	50	AVID Tutoring	Valadez	01/26/21-06/18/21
Dulce Diaz-Ocampo	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Danielle Dilliard	8	AVID Training	Ed Svs	01/16/21-04/15/21
Danielle Dilliard	36	AVID Tutoring	TRMS	01/16/21-03/15/21
Danielle Dilliard	92	AVID Tutoring	YLMS	01/05/21-06/17/21
Ana Egizii	100	Student Support	Rose Drive	10/21/20-04/09/21
Silvana Egizii	90	Student Support	Wagner	02/01/21-03/12/21
Rafael Evangelista	56	Custodial Training	Custodial Svs	01/26/21-02/03/21
Judith Floray	25	Student Support	Tynes	01/04/21-02/26/21
Daisy Flores-Galaviz	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Ellen Franklin	35	Student Support	Linda Vista	01/04/21-02/26/21
Emmanuel Fregoso	56	Custodial Training	Custodial Svs	01/04/21-02/28/21
Estefania Gonzalez	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Laura Gonzalez	100	Student Support	El Camino	02/12/21-06/30/21
Kimberly Granda	72	AVID Tutoring	Valencia	01/16/21-03/15/21
Kimberly Granda	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Kimberly Granda	36	AVID Tutoring	BYMS	01/16/21-03/15/21
Fabiola Guerra	20	Clerical Support	Tynes	11/02/20-06/18/21
Amanda Guzman	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Amanda Guzman	36	AVID Tutoring	YLMS	01/16/21-03/15/21
Amanda Guzman	36	AVID Tutoring	Tuffree	01/16/21-03/15/21
Megan Harry	60	Student Bus Support	SPED	11/02/20-06/01/21
Karla Hernandez	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Karla Hernandez	130	AVID Tutoring	Valencia	12/15/20-06/17/21
Maria Hertzberg	1	Translating Svs	Travis Ranch	11/19/20-11/19/20
Brandon Hoang	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Brandon Hoang	96	AVID Tutoring	Esperanza	01/16/21-03/15/21
Jesus Jimenez	70	Academy Tutoring	Expanded Lrng	01/04/21-03/19/21
Melanie Krumm	15	Student Support	Linda Vista	01/04/21-02/26/21

<u>Short Term (Cont'd)</u>	<u>NTE Hrs</u>	<u>Reason</u>	<u>Site</u>	<u>Effective</u>
Janna Lee	10	Student Support	Linda Vista	01/04/21-02/26/21
Joshua Lee	100	Student Support	Valadez	01/11/21-02/19/21
Yusa Liu	100	Speech Support	SPED	01/04/21-04/30/21
Kevin Lopez	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Kevin Lopez	105	AVID Tutoring	Kraemer	01/04/21-06/17/21
Brian Madriz-Andrade	72	AVID Tutoring	Valencia	01/16/21-03/15/21
Brian Madriz-Andrade	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Guadalupe Mendoza Paz	70	Academy Tutoring	Expanded Lrng	01/20/21-03/19/21
Jose Montoya	72	AVID Tutoring	Valencia	01/16/21-03/15/21
Jose Montoya	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Jose Montoya	18	AVID Tutoring	YLMS	01/16/21-03/15/21
Lori Nakashima	100	Student Support	Van Buren	01/04/21-02/12/21
Zuri Navarrete	50	Academy Tutoring	Expanded Lrng	02/01/21-06/17/21
Kevin Negron	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Kevin Negron	120	AVID Tutoring	Valadez	01/16/21-03/15/21
Jessica Nuttall	100	Student Support	Van Buren	01/11/21-02/12/21
Jakob Patino	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Jakob Patino	48	AVID Tutoring	El Dorado	01/16/21-03/15/21
Emily Perkins	144	AVID Tutoring	El Dorado	01/12/21-06/10/21
Emily Perkins	8	AVID Training	Ed Svs	01/16/21-04/15/21
Susan Puch	4	Chromebook Distribution	Golden	08/24/20-08/24/20
Melanie Quiroz	32	Student Support	SPED	01/04/21-02/26/21
Caitlin Reta	100	Clerical Support	Esperanza	01/04/21-06/30/21
Andrea Rivera	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Andrea Rivera	105	AVID Tutoring	Kraemer	01/04/21-06/17/21
Janet Rizo	8	AVID Training	Ed Svs	01/16/21-04/15/21
Janet Rizo	150	AVID Tutoring	Valadez	01/11/21-06/18/21
Crystal Rodriguez	40	Student Support	Expanded Lrng	01/07/21-06/17/21
Leslie Romero	72	AVID Tutoring	Valencia	01/16/21-03/15/21
Leslie Romero	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Leslie Romero	18	AVID Tutoring	YLMS	01/16/21-03/15/21
Kristina Rosete	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Deana Sabo	150	SPED Aide III	El Dorado	01/04/21-06/30/21
Akane Sanchez	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Akane Sanchez	36	AVID Tutoring	Tuffree	01/16/21-03/15/21
Akane Sanchez	40	AVID Tutoring	El Dorado	01/18/21-06/11/21
Miguel Sandoval	150	AVID Tutoring	El Dorado	01/18/21-06/11/21
Miguel Sandoval	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Cali Santamaria	23	Student Support	Tynes	10/05/20-12/18/20
Rebekah Scheussler	70	Academy Tutoring	Expanded Lrng	01/04/21-03/19/21
Julian Serrato	56	Custodial Training	Custodial Svs	01/04/21-02/28/21
Lissett Slim	40	Academy Tutoring	Expanded Lrng	12/17/20-06/17/21
Melissa Urban-Luna	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Melissa Urban-Luna	120	AVID Tutoring	Valadez	01/16/21-03/15/21
Maricruz Vargas	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Stephanie Vasquez-Torres	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Stephanie Vasquez-Torres	64	AVID Tutoring	YLMS	01/07/21-06/17/21
Stephanie Vasquez-Torres	21	AVID Tutoring	Kraemer	11/16/20-03/12/21
Liliana Vitela	70	Academy Tutoring	Expanded Lrng	01/04/21-03/19/21
Cristian Waldo-Alcantara	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Vanessa Waldo-Alcantara	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Vanessa Waldo-Alcantara	73	AVID Tutoring	Kraemer	11/16/20-03/12/21

<u>Short Term (Cont'd)</u>	<u>NTE Hrs</u>	<u>Reason</u>	<u>Site</u>	<u>Effective</u>
Veronica Waldo-Alcantara	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Veronica Waldo-Alcantara	73	AVID Tutoring	Kraemer	11/16/20-03/12/21
Ariel Ybarra	72	AVID Tutoring	Valencia	01/16/21-03/15/21
Ariel Ybarra	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Ariel Ybarra	36	AVID Tutoring	YLMS	01/16/21-03/15/21
Daisy Zambrano	72	AVID Tutoring	Valencia	01/16/21-03/15/21
Daisy Zambrano	8	AVID Tutoring	Ed Svs	12/16/20-03/15/21
Daisy Zambrano	21	AVID Tutoring	Kraemer	11/16/20-03/12/21

District Funded Co-Curricular Assignments

<u>Employee</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Conor Basham	Football	Esperanza	\$3324	12/14/20-03/12/21
Brandon Bento	Football	El Dorado	\$2557	12/14/20-03/12/21
Paul Carnegie	Football	El Dorado	\$1843	12/14/20-03/12/21
Brock Dunn	Football	El Dorado	\$1843	12/14/20-03/12/21
Courtney Folsom	Boys Water Polo	El Dorado	\$2557	12/21/20-02/20/21
Courtney Folsom	Girls Water Polo	El Dorado	\$2557	12/28/20-02/27/21
Alex Gutierrez	Football	Esperanza	\$3324	12/14/20-03/12/21
Eric Hansen	Girls Tennis	Valencia	\$2557	09/01/20-11/30/20
Austin Human	Cross Country	El Dorado	\$2557	12/26/20-03/05/21
Margaret Human	Cross Country	El Dorado	\$3069	12/26/20-03/05/21
Darryl Jenkins	Football	El Dorado	\$1843	12/14/20-03/12/21
David Lowry	Colorguard	Kraemer	\$1611	10/01/20-06/17/21
Stewart McCarroll	Football	El Dorado	\$1848	12/14/20-03/12/21
Jack Nicholls	Football	El Dorado	\$1843	12/14/20-03/12/21
Anthony Piscitelli	Football	El Dorado	\$1843	12/14/20-03/12/21
Bradley Poma	Boys Water Polo	El Dorado	\$2557	12/21/20-02/20/21
Gilbert Quintero	Football	El Dorado	\$1000	12/14/20-03/12/21
Bryan Swarm	Boys Water Polo	El Dorado	\$3069	12/21/20-02/20/21
Bryan Swarm	Girls Water Polo	El Dorado	\$3069	12/28/20-02/27/21
Brienne Trujillo	Boys Water Polo	El Dorado	\$2557	12/21/20-02/20/21

Booster Funded Co-Curricular Assignments

<u>Employee</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Anthony Ballestero	Boys Basketball	Esperanza	\$1500	12/01/20-03/08/21
Joseph Ballestero	Boys Basketball	Esperanza	\$1200	12/01/20-03/08/21
Joseph M. Ballestero	Boys Basketball	Esperanza	\$1200	12/01/20-03/08/21
Josh Bernstein	Boys Lacrosse	El Dorado	\$1800	09/01/20-01/31/21
Josh Bernstein	Boys Lacrosse	El Dorado	\$1800	09/01/20-01/31/21
Hsien-te Chang	Band	El Dorado	\$600/mo	12/01/20-04/30/21
Ariana Cruz	Band	YLHS	\$840	10/01/20-12/18/20
Albert Glass	Football	Esperanza	\$4600	12/14/20-03/12/21
Brady Kronebusch	Boys Lacrosse	El Dorado	\$700	09/01/20-01/31/21
Steve Kronebusch	Boys Lacrosse	El Dorado	\$3581	09/01/20-01/31/21
Jack Larson	Boys Water Polo	YLHS	\$2557	10/01/20-12/18/20
Michaela Manthe	Colorguard	El Dorado	\$300/mo	12/01/20-06/30/21
Carl Matthews	Boys Water Polo	YLHS	\$2557	10/01/20-12/18/20
Jaclyn Pena	Dance	Kraemer	\$3360	10/01/20-05/28/21
Joseph Peterson	Boys Lacrosse	El Dorado	\$1500	09/01/20-01/31/21
Bradley Poma	Girls Water Polo	El Dorado	\$2557	12/28/20-02/27/21
Ashley Pruitt	Girls Volleyball	El Dorado	\$2200	12/19/20-02/20/21
Julia Sakakibara	Dance	Kraemer	\$3360	10/01/20-05/28/21

Booster Funded Co-Curricular Assignments (Cont'd)

<u>Employee</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Kevin Stull	Track	YLHS	\$2812	11/01/20-12/18/20
Brienne Trujillo	Girls Water Polo	EI Dorado	\$2557	12/28/20-02/27/21
Vanessa Van Heel	Band	YLHS	\$840	10/01/20-12/18/20

Child Care Program: Child Care Teacher I and Short-term Support Staff: All sites, Short Term: NTE 250 Hrs., Substitute, NTE 8 Hrs/Day., All Sites; Eff 07/01/20-06/30/21Employee

Rosa Alvarado  
 Elizabeth Anderson  
 Delaney Austin  
 Karla Carrillo  
 Erin Curd  
 Danielle Dilliard  
 Susan Gaglia  
 Keele Hein  
 Valerie Moreno  
 Katie Rowles  
 Luke Younger

Noon Duty Supervisor; Substitute Noon Duty Supervisor; Short-term/Training: NTE 250 Hrs; 08/27/20-06/18/21Employee

<u>Employee</u>	<u>Site</u>
Karina Chavez	Melrose
Valerie Frank	Glenview
Alba Lopez	Melrose
Herlinda Lopez	Melrose
Evangelina Lozoya	Melrose
Krystal Sanchez	Melrose
Erin Urbina	Melrose

**CERTIFICATED HUMAN RESOURCES REPORT**Retirement

<u>Employee</u>	<u>Site</u>	<u>Position</u>	<u>Effective</u>
Karen Schneider	Woodsboro	Speech Therapist	06/19/21-Revised
Bonnie Thompson	Lakeview	Teacher	06/19/21-Revised

Resignation

<u>Employee</u>	<u>Site</u>	<u>Position</u>	<u>Effective</u>
Matthew Emrick	Esperanza	Teacher	01/14/21
Sara Johnson	YLMS	Teacher	06/18/21

Leaves of Absence

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effective</u>
Kristen Feazel	Teacher	Bryant Ranch	PDL/CFRA	10/28/20-03/22/21
Kristen Feazel	Teacher	Bryant Ranch	Unpaid Leave	03/23/21-06/18/21
Melinda Foote	Teacher	Valencia	Unpaid Leave	02/01/21-06/18/21
Ann Greenspan	Teacher	Travis Elem	Medical	01/04/21-01/29/21
Jing Guo	Teacher	Parkview	Unpaid Leave	02/01/21-03/12/21
Mavis Nam	Teacher	YLHS	Family/CFRA	02/01/21-02/25/21
Maria Paz Campoy	Teacher	Melrose	Medical	01/04/21-02/01/21
Dominique Polchow	Director	Ed Svs	Medical	01/18/21-03/01/21
Patricia Simmons	Teacher	Morse	Unpaid Leave	02/05/21-06/18/21
Judy Yen	Teacher	Valencia	PDL/CFRA	01/09/21-06/03/21
Judy Yen	Teacher	Valencia	Unpaid Leave	06/04/21-06/18/21

Change of Status

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Danielle Paris	Counselor, 60%	Counselor, 70%	11/30/20-06/25/21

Employ

<u>Teacher</u>	<u>Subject</u>	<u>Site</u>	<u>Status</u>	<u>Effective</u>
Rosemarie DeMonte	School Nurse	Health Svs	Temp	01/19/21-06/18/21
Taylor Perez	Social Science	YLHS	Temp	01/08/21-06/18/21
Nataly Saldarriaga	School Nurse	Health Svs	Temp	01/25/21-06/18/21

Return from Leave of Absence

<u>Employee</u>	<u>Site</u>	<u>Position</u>	<u>Effective</u>
Desiree St. Amant	YLHS	Teacher	01/18/21

Assignment Authorization

<u>Employee</u>	<u>Site</u>	<u>Subject</u>	<u>Education Code</u>
Joseph R. Cusick	Esperanza	Geometry	44263
Gaspar Bejarano	YLHS	Business Math	44263

Extra Periods

<u>Employee</u>	<u>Site</u>	<u>Subject</u>	<u>Increase Contract</u>	<u>Effective</u>
Marie Dodson	Valadez	Science	1/7	02/01/21-06/30/21
John Domen	YLHS	Social Science	1/6	02/01/21-06/18/21
Rosa Nelson	Valadez	Social Science	1/7	02/01/21-06/30/21
Stephen Settle	El Dorado	Credit Recovery	1/6	02/01/21-06/18/21
Sarah Shay	YLHS	Yearbook	1/6	02/01/21-06/18/21

Extra Duty Assignments

<u>Employee</u>	<u>Site</u>	<u>Extra Duty</u>	<u>Hrly Rate</u>	<u>Hours</u>	<u>Effective</u>
Stephanie Baker	Rio Vista	RTI Teaching	\$27	600	01/07/21-06/18/21
Phoebe Beckman	Spec Ed	Assessment Support	\$25	50	01/01/21-06/18/21
Donna Brothers	Spec Ed	Assessments	\$25	20	11/13/20-06/11/21
Rick Castro	Ed Svs	Induction Support	\$25	20	01/04/21-06/30/21
John Deacy	Spec Ed	IEP/Assess Support	\$25	14	01/04/21-06/17/21
Michele Deatweiler	Ed Svs	SST Training	\$25	25	12/11/20-06/18/21
Cynthia Davila	Spec Ed	Pro-Act Trainer	\$27	20	12/11/20-06/17/21
Katrina Demarco	Ed Svs	ELD Teacher	\$27	368	01/08/21-06/04/21
Keith Dellalonga	YLMS	After School Prg	\$27	20	01/13/21-06/16/21
Vicki Dinh	Glenknoll	Substitute Support	\$27	24	01/04/21-02/26/21
Brittney Duran	Glenknoll	Combo Support	\$27	570	01/25/21-06/18/21
Shealee Dunavan	Tynes	Student Support	\$27	40	11/02/20-06/18/21
Lorraine Jacob	Spec Ed	Assessments	\$25	20	09/01/20-06/18/21
Caroline Johnson	Spec Ed	Assessments	\$25	15	09/01/20-12/18/20
Mary Le	Spec Ed	Department Mtg	\$25	10	12/03/20-06/15/21
Jennifer Mallory	Ed Svs	Professional Dev	\$25	10	01/04/21-06/11/21
Jennifer Mallory	Ed Svs	ELD Teacher	\$27	525	01/04/21-06/11/21
Kimberly Martinez	Kraemer	ELA Tutoring	\$27	168	12/01/20-06/17/21
Anell Nevarez-Carrera	Ed Svs	Translation	\$25	5	01/01/21-06/30/21
Brianna Patriquin	Sped Ed	Teacher Support	\$25	20	11/16/20-12/04/20
Erin Pon	Topaz	AVID Mtg	\$25	2	01/01/21-01/31/21
Jenna Redwine	Ed Svs	McKinney Vento	\$27	40	01/04/21-06/18/21
James Rettela	YLHS	Assist Business Prg	\$25	20	12/01/20-06/18/21
Rebecca Scarpulla	Linda Vista	Combo Support	\$27	570	01/19/21-06/18/21
Angela Taylor	Ed Svs	Administer GATE	\$27	4	01/09/21-01/09/21
William Truong	Ed Svs	Induction Presenter	\$27	20	01/01/21-06/30/21
Kathryn Voycey	Ed Svs	McKinney Vento	\$27	40	01/18/21-06/11/21
Maddison Wellen	Morse	Combo Support	\$27	570	01/25/21-06/18/21
Haley Whyte	Spec Ed	Assessments	\$25	25	10/21/20-06/17/21
Juliet Yoo	B-Yorba	ELD Support	\$25	5	12/01/20-03/31/21

Alternative Education, Night School Session 1-3, \$27/Hr., NTE 90 Hrs., 01/18/21-06/04/21

Darius Cervantes  
 Stephen Settle  
 Jason Sweet

Educational Services, CAASPP Coordinator, \$25/Hr., 01/29/21-06/11/21

<u>Employee</u>	<u>NTE Hours</u>
Tammie Aho	29
Bertha Alba	21
Michelle Anderson	19
Leticia Bernstein	20
Erin Braun	27
Trina Cabral	22
Michele Cardenas	4
Mary Chapluk	51
Kristi Coonan	25
Hollis Cruse	21
Nicole Davison	64
Jennifer Di Carlo	5

Educational Services, CAASPP Coordinator, \$25/Hr., 01/29/21-06/11/21 (Cont'd)

<u>Employee</u>	<u>NTE Hours</u>
Shealee Dunavan	41
Michael Fenton	47
Lisa Hall	10
Paul Hanna	19
Elaine Hudson	29
Patricia Johnson	26
Leticia Long	45
Jennifer Luchesi	32
Olivia Lytton	54
Jenny McLane-Raya	9
Lindy McNutt	21
James Novek	25
Leslie Poling	58
Aimee Pope	25
Bird Potter	31
Paula Powers	9
Karen Ricotta	22
Cindy Samson	27
Lisa Smith	38
Laura Thurston	15
Stephanie Valdez-Schrader	24
Sofia Vander Kooy Hervey	17
Barbara Wilson	10

Educational Services, Dual Language Academy Curriculum Development, \$25/Hr., NTE 15 Hrs., 01/04/21-06/30/21

Jorge Garcia  
 Maria Gutierrez  
 Carla Hernandez  
 Karina Lomeli  
 Susy Magana  
 Carla Martin  
 Mariana Mondragon Vega  
 Leanabeth Plunkett  
 Marisela Rojo  
 Juliana Tabata

Educational Services, Preppy K Assessments, \$27/Hr., NTE 14 Hrs., 10/15/20-06/18/21

Chienwen Liu  
 Kristin Long  
 Veronica Pena

El Dorado, Skills Days/Open Studio/Open Labs, \$27/Hr., 09/01/20-06/30/21

<u>Employee</u>	<u>NTE Hours</u>
Michelle Erickson	33
Janmarie Halliday	32
Kevin Kowalski	53
Lynn Magnin	44
Jeff Picou	32

Esperanza, Lunch Supervision, \$25/Hr., NTE 50 Hrs., 01/04/21-06/11/21

Erica Kadhom

Leigh Ann Swarm

Esperanza, Tutoring, \$27/Hr., 01/04/21-06/11/21

<u>Employee</u>	<u>NTE Hours</u>
Steven Kahn	23
Steve Nguyen	23
Matthew Varney	46

Glenview, Dual Language Academy Mtg/PLC's, \$25/Hr., NTE 18 Hrs., 09/01/20-06/17/21

Jorge Garcia

Maria Gutierrez

Carla Hernandez

Karina Lomeli

Susy Magana

Mariana Mondragon-Vega

Carla Martin

Leannabeth Plunkett

Marisela Rojo

Juliana Tabata

Golden, After School Intervention, \$27/Hr., Instruction, \$25/Hr., Prep., 01/11/21-02/26/21

<u>Employee</u>	<u>Instruction Hrs</u>	<u>Prep Hrs</u>
Jadie Converse	12	2
Kimberly Goodwin	24	3

Kraemer, Curriculum Development, \$25/Hr., NTE 12 Hrs., 11/09/20-06/17/21

Janet Arbuckle

Andrew Aronson

Katelyn Ball

Migdalia Berrios

Richard Castro

Jeffrey Christiansen

Rachael Collins

Alina Filipescu

Michael Groff

Mark Gunderson

Karla Jones

Neil Kane

Lisa Kling

David Learn

Lety Long

Andrew Putman

Susan Ropa

Irin Simon

Kathleen Smith

Will Stanley

Bruce Topping

Noelle Toxqui

Jacqueline Watson

Nicole Wheeler

Kraemer, Curriculum Development, \$25/Hr., NTE 12 Hrs., 11/09/20-06/17/21 (Cont'd)

Carrie Winn

Terrance Wroblewski

Kraemer, ELA Curriculum Development, \$25/Hr., NTE 12 Hrs., 11/09/20-06/17/21

Erika James

Beth Mazurier

Clarivel Munoz

Stacey Petersen

Kathleen Smith

Michelle Steuber

Shane Twamley

Kraemer, ELD Curriculum Development, \$25/Hr., NTE 12 Hrs., 11/09/20-06/17/21

Kimberly Martinez

Clarivel Munoz

Stacey Petersen

Kraemer, Math Curriculum Development, \$25/Hr., NTE 12 Hrs., 11/09/20-06/17/21

Julie Brencius

Sheila Chew

Phallin Chhe

Myriam DeDrick

Kellie Erskine

Karissa Inoue

Kraemer, Leadership Team Curriculum Development, \$25/Hr., NTE 10 Hrs., 11/09/20-06/17/21

Richard Castro

Sheila Chew

Jeffrey Christiansen

Rachael Collins

Michael Groff

Mark Gunderson

Neil Kane

Lisa Kling

Lety Long

Beth Mazurier

Clarivel Munoz

Special Education, ProAct Training, \$25/Hr., NTE 5 Hrs., 01/04/21-01/15/21

Michelle Flenniken

Toby Foster

Donna Frelly

Technology, Meetings/Training/Tech Hours, \$25/Hr., NTE 4 Hrs., 09/07/20-06/17/21

Jennifer Bremer

Jeffrey Christiansen

Robert McLeish

Topaz, AVID ElevateXP, \$25/Hr., NTE 12 Hrs., 01/27/21-03/26/21

Michael Hedderig

Leanne Olson

Erin Pon

Travis Ranch MS, GATE Parent Night, \$27/Hr., NTE 1 Hr., 02/16/21

Vanessa Amorin  
 Bethany Curtis  
 Brian Shay  
 Mary Volland-Chapluk

Valencia, SPSA Support, \$25/Hr., NTE 10 Hrs., 10/01/20-06/30/21

Tanya Borg  
 Teresa Shermer  
 Donna Thompson Becker  
 Matthew Vasquez  
 Julie Walker

Stipends

<u>Employee</u>	<u>Site</u>	<u>Duty</u>	<u>NTE Amount</u>	<u>Effective</u>
Jennifer Bremer	Ed Svs	Induction Mentor	\$1500	12/01/20-06/30/21
Linda Crossno	Ed Svs	Induction Mentor	\$1000	01/01/21-06/30/21
Dawn Page	Sierra Vista	Administrative Designee	\$1790	09/01/20-06/17/21

Buena Vista, Lead Teacher, NTE \$675, 09/01/20-06/18/21

Elaine Hudson  
 Kim Voge

District Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Site</u>	<u>Co-Curricular Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Jennifer Bremer	Travis MS	Hybrid Tech Support	\$895	09/01/20-06/10/21
Britney Brown	El Dorado	Hd Girls Volleyball	\$3324	12/19/20-02/20/21
David Fenstermaker	Valencia	Girls Golf	\$2557	09/01/20-11/30/20
Leilani Green	El Dorado	Girls Volleyball	\$2557	12/19/20-02/20/21
Zack La Monda	El Dorado	Hd Football	\$4603	12/14/20-03/12/21
Albert Lai	Valencia	Hd Girls Tennis	\$3324	09/01/20-11/30/20
Christine Perez	B-Yorba	Newspaper Advisor	\$895	11/30/20-06/18/21
Veronica Vandeventer	Valencia	Science Olympiad	\$921	02/01/21-06/18/21
Brian Wolf	El Dorado	Football	\$3324	12/14/20-03/12/21

Booster Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Site</u>	<u>Co-Curricular Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Connie Ballesterio	Esperanza	Girls Basketball	\$350	09/01/20-11/30/20

Substitute Teachers, 2020-2021 SY

Alaa Abuadas  
 Clara Amaya  
 Kayla Amini  
 Kaylin Bethencourt  
 Samantha Goodwin  
 Sophie Matz  
 Haiely Viramontes  
 Madison Waltemeyer  
 Amber Yang  
 Jane Yoon



**BOARD POLICY**Placentia-Yorba Linda Unified School District

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Instruction

6020 - BP

**PARENT/GUARDIAN AND FAMILY ENGAGEMENT**

The Governing Board recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent involvement in the education of their children contributes greatly to student achievement and a positive school environment.

The Superintendent or designee shall work with staff and parents/guardians to develop meaningful opportunities at all grade levels for parents/guardians to be involved in district and school activities; advisory, decision-making, and advocacy roles; and activities to support learning at home.

Accordingly, the board is committed to:

1. Involving parents as participants in the decision-making process through School Site Council, District English Language Advisory Council, and similar advisory programs.
2. Establishing effective two-way communication with all parents respecting the diversity and differing needs of families.
3. Developing strategies and programmatic structures at schools to enable parents to participate actively in their children's education programs.
4. Providing support and coordination for school staff and parents to implement and sustain appropriate parent involvement from preschool through grade twelve.
5. Utilizing schools to connect students and families with community resources which provide educational enrichment and support.
6. Coordinating and integrating parent involvement strategies with other programs.

Parents/guardians shall be notified of their rights to be informed about and participate in their children's education and of the opportunities available to them to do so.

The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the district's parent/guardian and family engagement efforts, including, but not limited to, input from parents/guardians and school staff on the adequacy of parent/guardian and family engagement opportunities and barriers that may inhibit parent/guardian participation.

**Title I Schools**

Each year the Superintendent or designee shall identify specific objectives of the district's parent involvement program for schools that receive Title I funding. He/she shall ensure that parents/guardians are consulted and participate in the planning, design, implementation, and evaluation of the parent involvement program.

The Superintendent or designee shall ensure that the district's parent/guardian and family engagement strategies are jointly developed with and agreed upon by parents/guardians of students participating in Title I programs. Those strategies shall establish expectations for parent/guardian and family engagement and describe how the district will carry out each activity listed in 20 USC 6318 as described in the accompanying administrative regulation, and implementing and evaluating such programs, activities, and procedures. As appropriate, the Superintendent shall conduct outreach to all parents/guardians and family members.

When the district's Title I, Part A allocation exceeds the amount specified in 20 USC 6318, the Board shall reserve at least one percent of the funding to implement parent/guardian and family engagement activities and shall distribute at least 90 percent of those reserved funds to eligible schools, with priority given to high-need schools as defined in 20 USC 6631. The Superintendent or designee shall involve parents/guardians and family members of participating students in decisions regarding how the district's Title I funds will be allotted for parent/guardian and family engagement activities.

Expenditures of such funds shall be consistent with the activities specified in this policy and shall include at least one of the following:

1. Support for schools and nonprofit organizations in providing professional development for district and school staff regarding parent/guardian and family engagement strategies, which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents/guardians and family members.
2. Support for programs that reach parents/guardians and family members at home, in the community, and at school.
3. Dissemination of information on best practices focused on parent/guardian and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents/guardians and family members.
4. Collaboration, or the provision of subgrants to schools to enable collaboration, with community-based or other organizations or employers with a record of success in improving and increasing parent/guardian and family engagement.
5. Any other activities and strategies that the district determines are appropriate and consistent with this policy.

If the district also receives funds under federal Title IV, Part E, to coordinate and enhance family engagement programs, the Superintendent or designee shall inform parents/guardians and organizations of the existence of Title IV.

The district's board policy and administrative regulation containing parent/guardian and family engagement strategies shall be incorporated into the district's LCAP in accordance with 20 USC 6312.

The Superintendent or designee shall ensure that each school receiving Title I funds develops a school-level parent/guardian and family engagement policy in accordance with 20 USC 6318.

District and school-level parent/guardian and family engagement policies and administrative regulations shall be distributed to parents/guardians of students participating in Title I programs and shall be available to the local community. Parents/guardians shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents/guardians can understand.

**Non-Title I Schools**

Each year the Superintendent or designee shall identify specific objectives of the district's parent involvement program for schools. He/she shall ensure that parents/guardians are consulted and participate in the planning, design, implementation, and evaluation of the parent involvement program.

The Superintendent or designee shall ensure that the district's parent/guardian and family engagement strategies are jointly developed with and agreed upon by parents/guardians of students.

**LEGAL REFERENCE:****EDUCATION CODE**

11500-11506 Programs to encourage parent involvement  
48985 Notices in languages other than English  
51101 Parent rights and responsibilities  
64001 School plan for student achievement

**LABOR CODE**

230.8 Time off to visit child's school

**UNITED STATES CODE, TITLE 20**

6311 Parental notice of teacher qualifications and student achievement  
6312 Local educational agency plan  
6314 Schoolwide programs  
6316 School improvement  
6318 Parent involvement

**CODE OF FEDERAL REGULATIONS, TITLE 28**

35.104 Definitions, auxiliary aids and services  
35.160 Communications

Policy adopted: 8/28/07 (replaced policy 1223 which was deleted 8/28/07)

Policy revised: 1/10/17

Policy revised: 2/9/2020

**BOARD POLICY**

Placentia-Yorba Linda Unified School District

Instruction

6123 - BP

**EDUCATION FOR ENGLISH LEARNERS**

The Governing Board intends to provide English learners with challenging curriculum and instruction that develop proficiency in English as rapidly and effectively as possible while facilitating student achievement in the district's regular course of study.

The district shall identify in its local control and accountability plan (LCAP) goals and specific actions and services to enhance student engagement, academic achievement, and other outcomes for English learners.

English learners shall be provided daily English language development (ELD) instruction. They will receive both Integrated ELD (every day, throughout the day in all content areas) to support their academic and linguistic development as well as differentiated Designated ELD (a protected time during the school day) targeted to their English proficiency level and aligned with the state content standards and curriculum framework. The district's program shall use standards-aligned instructional materials, assist students in accessing the full educational program, and be adequately supported so that English learners are provided with the opportunity to achieve at the same academic level as their English proficient peers.

No middle or high school student who is an English learner shall be denied enrollment in any of the following:

1. Courses in the core curriculum areas of reading/language arts, mathematics, science, and history-social science, courses required to meet state and local high school graduation requirements, or courses required for middle school grade promotion.

However, an English learner may have their participation in any such course delayed if the student has been enrolled in a school in the United States for less than 12 months or is enrolled in a program designed to develop the basic English skills of newly arrived immigrant students, and the course of study provided to the student is designed to remedy academic deficits incurred during participation and to enable the student to attain parity of participation in the standard instructional program within a reasonable length of time after the student enters the school system.

2. A full course load of courses specified in Item #1 above.
3. Other courses that meet the "a-g" course requirements for college admission or are advanced courses such as honors or Advanced Placement courses, on the sole basis of the student's classification as an English learner.

The Superintendent or designee shall encourage parent/guardian, family, and community engagement in the development, implementation, and evaluation of programs for English learners.

**Staff Qualifications and Training**

The Superintendent or designee shall ensure that all staff employed to teach English learners possess the appropriate authorization from the Commission on Teacher Credentialing.

The Superintendent or designee shall provide to teachers, administrators, and other school staff research-based professional development that is designed to improve the instruction and assessment of English learners and enhance staff's ability to understand and use curricula, assessment, and instructional strategies for English learners. Such professional development shall be of sufficient intensity and duration to produce a positive and lasting impact on teachers' performance in the classroom.

### **Identification and Assessment**

The Superintendent or designee shall maintain procedures for the early identification of English learners and an assessment of their proficiency using the state's English Language Proficiency Assessments for California (ELPAC). To oversee test administration, the Superintendent or designee shall annually designate a district ELPAC coordinator and a site coordinator for each test site.

Once identified as an English learner, a student shall be annually assessed for language proficiency until the student is reclassified based on criteria specified in the accompanying administrative regulation.

English learners' academic achievement in English language arts, mathematics, science, and any additional subject required by law shall be assessed using the California Assessment of Student Performance and Progress. As necessary, the test shall be administered with testing variations in accordance with current guidelines. English learners who are in their first 12 months of attending a school in the United States shall be exempted from taking the English language arts assessment to the extent allowed by federal law.

### **Language Acquisition Programs**

The district shall offer research-based language acquisition programs that are designed to ensure English acquisition as rapidly and as effectively as possible and that provide instruction to students on the state-adopted academic content standards, including the English language development standards.

At a minimum, the district shall offer a structured English immersion program which includes designated and integrated English language development. In the structured English immersion program, nearly all of the classroom instruction shall be provided in English, but with the curriculum and presentation designed for students who are learning English.

In addition, language acquisition programs offered by the district include a dual-language immersion program that provides integrated language learning and academic instruction for native speakers of English and native speakers of another language, with the goals of high academic achievement, first and second language proficiency, and cross-cultural understanding

The district's language acquisition programs for Grades K-3 shall comply with class size requirements, per the district's collective bargaining agreement.

In establishing the district's language acquisition programs, the Superintendent or designee shall consult with parents/guardians and the community during the LCAP development process. The Superintendent or designee shall also consult with administrators, teachers, and other personnel with appropriate authorizations and experience in establishing a language acquisition program.

At the beginning of each school year or upon a student's enrollment, parents/guardians shall be provided information on the types of language acquisition programs available to students enrolled in the district, including, but not limited to, a description of each program, the process to be followed in making

a program selection, identification of any language to be taught in addition to English when the program includes instruction in another language, and the process to request establishment of a language acquisition program.

Whenever a student is identified as an English learner based on the results of the ELPAC, the student's parents/guardians may choose a language acquisition program that best suits their child. To the extent possible, any language acquisition program requested by the parents/guardians of 30 or more students at the school or by the parents/guardians of 20 or more students at any grade level shall be offered by the school.

### **Reclassification**

When an English learner is determined based on state and district reclassification criteria to have acquired a reasonable level of English proficiency pursuant to Education Code 313 and 52164.6, or upon request by the student's parent/guardian, the student shall be transferred from a language acquisition program into an English language mainstream classroom.

### **Program Evaluation**

To evaluate the effectiveness of the district's educational program for English learners, the Superintendent or designee shall report to the Board, at least annually, regarding:

1. Progress of English learners towards proficiency in English.
2. The number and percentage of English learners reclassified as fluent English proficient.
3. The number and percentage of English learners who are or are at risk of being classified as long-term English learners.
4. The achievement of English learners on standards-based tests in core curricular areas.
5. Progress toward any other goals for English learners identified in the district's LCAP.
6. A comparison of current data with data from at least the previous year.

The Superintendent or designee shall also provide the Board with regular reports from any district or schoolwide English learner advisory committees.

### **Legal Reference:**

#### **EDUCATION CODE**

300-340	English language education
305-310	Language acquisition programs
313-313.5	Assessment of English proficiency
430-446	English Learner and Immigrant Pupil Federal Conformity Act
33050	State Board of Education waiver authority
42238.02-42238.03	Local control funding formula
44253.11	Qualifications for teaching English learners
48980	Parental notifications
48985	Notices to parents in languages other than English
52052	Accountability; numerically significant student subgroups
52060-52077	Local control and accountability plan
52160-52178	Bilingual Bicultural Act
56305	CDE manual on English learners with disabilities
60603	Definition, recently arrived English learner
60640	California Assessment of Student Performance and Progress
60811-60812	Assessment of English language development
602005.5	Continuation of advisory committee after program sunsets

CODE OF REGULATIONS, TITLE 5

854.1-854.3 CAASPP and universal tools, designated supports, and accommodations  
854.9 CAASPP and unlisted resources for students with disabilities  
11300-11316 English learner education  
11517.6-11519 English Language Proficiency Assessment for California

UNITED STATES CODE, TITLE 20

1412 Individuals with Disabilities Education Act; state eligibility  
1701-1705 Equal Educational Opportunities Act  
6311 Title I state plan  
6312 Title I local education agency plans  
6801-6871 Title III, language instruction for English learners proficient and immigrant students  
7081 Definitions

CODE OF FEDERAL REGULATIONS

100.3 Discriminations prohibited  
200.16 Assessment of English learners

COURT DECISIONS

Valeria G. v. Wilson (2002) 307 F.3d 1036  
California Teachers Association v. State Board of Education et al., (8th Circuit, 2001) 271 F.3d 1141  
McLaughlin v. State Board of Education, (1999) 75 Cal. App. 4th 196  
Teresa P. et al., (1989) 724 F. Supp 698 Policy adopted: 10/13/98 Policy revised: 10/28/03

ATTORNEY GENERAL OPINIONS

83 Ops.Cal.Atty.Gen 40 (2000)

Policy adopted: 10/13/98  
Policy revised: 10/28/03  
Policy revised: 1/10/17  
Policy revised: 2/9/2020

**BOARD POLICY**Placentia-Yorba Linda Unified School District

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Instruction

6170 - BP

**TITLE I PROGRAMS**

In order to improve the academic achievement of students from economically disadvantaged families, the District shall use federal Title I funds to provide supplemental services that reinforce the core curriculum and assist students in attaining proficiency on state academic standards and assessments.

The Superintendent or designee shall provide technical assistance and support to any school participating in the Title I program, including consultation in the development and implementation of school plans and activities.

The District and each school receiving Title I funds have developed a written parent involvement policy that is updated periodically with parent/guardian input.

Title I funds shall be used to supplement, not supplant, funds available from state and local sources for the education of students participating in Title I programs.

**Local Educational Agency Plan**

Descriptions of how the district will address the required components of the Title I local educational agency plan shall be included within the district's Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum, or another document. School-level strategies shall be aligned with the district's plan and be tailored to the specific needs of the students at the school.

**Comparability of Services**

State and local funds used in schools receiving Title I funds provide services that, taken as a whole, are at least comparable to services in schools that do not receive Title I funds. Comparability is determined on a school-by-school basis or by grade span.

To demonstrate comparability of services among district schools:

1. The Board has adopted and implements a districtwide salary schedule.
2. The ratio of students to teachers, administrators, and other staff at each Title I school does not exceed 110 percent of the average ratio across non-Title I schools.
3. Ensure equivalence in the provision of curriculum materials and instructional supplies by determining whether the per-student expenditure of state and local funds for curriculum materials and instructional supplies in Title I schools is between 90 and 110 percent of the districtwide average.
4. Determine whether the amount of state and local funds allocated per student for each grade span is between 90 and 110 percent of the per-student average for each grade span in non-Title I schools.

In determining comparability, the district does not include staff salary differentials for years of employment. The district also excludes unpredictable changes in student enrollment or personnel assignments that occur after the beginning of the school year, state and local funds expended for

language instruction educational programs, state and local funds expended for the excess costs of providing services to disabled students, and supplemental state or local funds expended in any school attendance area or school for programs that specifically meet the intent and purposes of Title I.

The Superintendent or designee shall annually assess comparability in accordance with the above criteria and maintains records documenting the district's compliance. If any instances of noncomparability are identified, the Superintendent or designee promptly implements adjustments as needed to ensure comparability.

### **Participation of Private School Students**

The district shall provide or contract to provide special educational services, instructional services (including evaluations to determine the progress being made in meeting students' academic needs), counseling, mentoring, one-on-one tutoring, or other Title I benefits to eligible private school students residing in a participating school attendance area. Such services and benefits shall be provided on an equitable basis in comparison to services and other benefits for public school students.

### **Program Evaluation**

The Board shall regularly monitor the progress of economically disadvantaged and low-achieving students in Title I schools. During the annual evaluation of the district's progress toward achieving each goal identified in the LCAP or other planning document addressing 20 USC 6312, the Board shall review disaggregated data on academic achievement, school attendance, and other outcomes for such students and shall ensure that strategies are revised as necessary to support continuous improvement.

### **LEGAL REFERENCE**

#### **Education Code**

11503	Parent involvement programs in Title I schools
2060-52077	Local control and accountability plan
54420-54425	State Compensatory Education
64001	School plan for student achievement, consolidated application programs

#### **United States Code, Title 20**

6301	Program purpose
6311-6322	Improving basic programs for disadvantaged students, including:
6312	Local educational agency plan
6313	Eligibility of schools and school attendance areas; funding allocation
6314	Title I schoolwide programs
6315	Targeted assistance schools
6318	Parent and family engagement
6320	Participation of private school students
6321	Comparability of services
6333-6335	Grants to local educational agencies
6391-6399	Education for migrant students
7881	Participation of private school students

#### **Code of Federal Regulations, Title 34**

200.1-200.79	Improving basic programs for disadvantaged students
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Policy adopted: 2/7/2017

Policy revised: 2/9/2020



**ADJOURNMENT**

Time: 12:03 p.m.

President Karin Freeman adjourned the February 27, 2021 Special Meeting of the Board of Education at 12:03 p.m.

Action: Carried

Motion: Mrs. Carrie Buck

Second: Mrs. Marilyn Anderson

Ayes: Karin Freeman, Carrie Buck, Marilyn Anderson, Leandra Blades, Shawn Youngblood

Noes: None

Abstained: None

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** **REPORTING OF PURCHASE ORDER TOTALS - BOARD AGENDA**  
**January 24, 2021 through February 20, 2021 for 2020-21 Fiscal Year**  
**DATE:** March 9, 2021

General Fund (0101)	\$1,354,337.78
Child Development Fund (1212)	\$2,313.51
Cafeteria Fund (1313)	\$93.53
Capital Facilities Fund (2525)	\$443,855.88
Capital Facilities Agency Fund (2545)	\$45,507.79

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**PREPARED BY:** Don Rosales, Director, Purchasing

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** **REPORT OF WARRANT TOTALS ISSUED**  
**DATE:** March 9, 2021

Expenditures (January 24, 2021 through February 20, 2021)	\$8,127,881.13
Payroll Registers	<u>\$16,177,731.67</u>
Total	<u>\$24,305,612.80</u>

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**PREPARED BY:** Phuong Tran, Director, Fiscal Services

Placentia-Yorba Linda Unified School District  
March 9, 2021

Check Numbers: 233832 - 234452

Approve Expenditures 1-24-21 through 2-20-21

General	Fund 0101	\$2,053,366.67
Special Education Pass Through	Fund 1010	\$358,168.98
Child Development	Fund 1212	\$9,625.91
Cafeteria	Fund 1313	\$421,748.33
Deferred Maintenance	Fund 1414	\$0.00
Capital Facilities Fund/2525	Fund 2525	\$30,095.89
Capital Facilities/2545	Fund 2545	\$12,139.24
School Facilities Fund Prop 47/3539	Fund 3539	\$0.00
Special Reserve	Fund 4040	\$2,118,872.86
Insurance - Workers Comp	Fund 6768	\$80,246.43
Insurance - Health & Welfare	Fund 6769	\$3,016,617.78
Insurance - Property Loss	Fund 6770	\$26,999.04

Total Expenditures: \$8,127,881.13

Payroll Registers:

Certificated 7A	\$11,832,054.33
Classified 7B	\$4,345,677.34

Total Payroll Registers: \$16,177,731.67

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** NOTICES OF COMPLETION  
**DATE:** March 9, 2021

Projects may only be accepted as complete by action of the Governing Board. The following projects have been inspected by District staff and found to be substantially complete:

<b>P.O. Number</b>	<b>Contractor</b>	<b>Project</b>
P82C0455	Johnson Landscapes	Yorba Linda High School Bid No. 217-06 Replace landscape per Landscape Maintenance Assessment District Agreement with City of Yorba Linda
P82V0108	Shade Structures, Inc.	Tuffree Middle School Bid No. 1819-11 Provide and install shade structure for additional outdoor learning space due to COVID-19
P82C0521	Universal Asphalt Co., Inc.	Yorba Linda High School Bid No. 219-08 Furnish and install fifteen speed bumps, slurry seal, and re-stripe parking lot off Fairmont Blvd.

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Accept as complete the project(s) listed and authorize filing Notice(s) of Completion.

**PREPARED BY:** Don Rosales, Director, Purchasing

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** **DISPOSAL OF SURPLUS PROPERTY - OBSOLETE MATERIALS, SUPPLIES, AND EQUIPMENT**  
**DATE:** March 9, 2021

**BACKGROUND:** The District has a current contract in place with the General Auction Company to conduct public auctions on behalf of the District for the disposal of surplus and obsolete property. As the property is identified, a listing is brought to the Board to request the property be declared surplus and authorize staff to dispose of it in the appropriate manner. The majority of these items are obsolete.

Education Code 17545(a) authorizes the governing Board to sell for cash any property belonging to the District if the property is not required for school purposes, is in unsatisfactory condition or not suitable for school use. Since the storage of these items takes up valuable space, the District would like to proceed to dispose of these items by means of a public auction conducted by contract with a private auction firm.

**RATIONALE:** By approving this request, the Board will be authorizing the District to properly dispose of the list of surplus property, allow a private auction firm to execute a public auction, and authorize disposal by other legal means if such property is not sold.

**FUNDING:** Additional local income anticipated

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Declare the property surplus, approve disposal of the items by public auction, and approve disposal of any items not acceptable for auction by the most economical means.

**PREPARED BY:** Don Rosales, Director, Purchasing



**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** **BID NO. 221-02, 500 BUILDING HVAC REPLACEMENT PROJECT**  
**DATE:** March 9, 2021

**BACKGROUND:** The District advertised and received bids for the 500 Building HVAC Replacement Project at Bernardo Yorba Middle School. Four bids were received with United Mechanical Contractor submitting the lowest responsive bid.

**RATIONALE:** In order to proceed with the project identified above, a formal contract is required with licensed, bonded, and insured contractors who have participated in a formal bidding process as provided in the California Public Contracts Code. United Mechanical Contractor has met all of the standards, and all bid documents have been reviewed by the Maintenance and Facilities and Purchasing Departments, and found to be acceptable. The bid amount has been determined to be within the established budget.

**FUNDING:** School Facilities Fund (3539) \$323,000

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Award Bid No. 221-02 for the 500 Building HVAC Replacement Project at Bernardo Yorba Middle School and award contract to United Mechanical Contractor.

**PREPARED BY:** Bradd Runge, Director, Maintenance and Facilities

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** **UNIT BID NO. 219-06, CARPET INSTALLATION SERVICES**  
**DATE:** March 9, 2021

**BACKGROUND:** On June 19, 2018, the Board of Education awarded Unit Bid No. 219-06 for carpet installation services to I&B Flooring, Inc. The initial contract term was for one year after the award of bid, and could be extended for four additional one-year periods in accordance with provisions contained in Education Code Section 17596, not to exceed a total of five years. This renewal will exercise the third one-year period allowed for extension from July 1, 2021 to June 30, 2022. All other terms and conditions remain the same.

**RATIONALE:** Extended dates of service will enable the district to respond to various carpet installation service needs throughout the district in a timely manner.

**FUNDING:** General Fund (0101) – Routine Restricted Maintenance \$650,000  
Child Development Fund (1212)  
Cafeteria Fund (1313)  
Deferred Maintenance (1414)  
Capital Facilities Fund (2525)  
Redevelopment Agency Fund (2545)  
School Facilities Fund (3539)

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Approve contract renewal per Unit Bid No. 219-06 for carpet installation services with I&B Flooring, Inc., effective July 1, 2021 through June 30, 2022.

**PREPARED BY:** Bradd Runge, Director, Maintenance and Facilities

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** **LICENSE AGREEMENT, STORAGE AND FIELD OFFICE SPACE AMENDMENT NO. 9**  
**DATE:** March 9, 2021

**BACKGROUND:** On March 13, 2012, the Board of Education approved a license agreement with Wicketts International Plumbing Contractors for storage and field office space located at 4999 Casa Loma Avenue, Yorba Linda, CA 92886. Amendment No. 8 extended the term to March 31, 2021. Amendment No. 9 is to renew the license agreement for a one-year period. All other terms and conditions remain the same.

**RATIONALE:** An amendment is required to renew the license agreement for storage and field office space located at 4999 Casa Loma Avenue, Yorba Linda, CA 92886.

**FUNDING:** General Fund (0101) \$650 monthly income

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Approve Amendment No. 9 to renew the license agreement for storage and field office space located at 4999 Casa Loma Avenue, Yorba Linda, CA 92886 with Wicketts International Plumbing Contractors, effective April 1, 2021 to March 31, 2022.

**PREPARED BY:** Bradd Runge, Director, Maintenance and Facilities

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** **BUSINESS SERVICES – INDEPENDENT CONTRACTOR AGREEMENT(S)**  
**DATE:** March 9, 2021

Approve the following Independent Contractor Agreement(s):

- Monjaras & Wismeyer Group, Inc. Approve Independent Contract Agreement to provide ergonomic consulting, evaluation, and services to Risk Management and Human Resources for the 2021-22 school year.

Insurance Workers' Comp Fund (6768) \$15,000

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Approve Independent Contractor(s) Agreement – Business Services – as listed in accordance with Board Policy No. 4124, Retention of Consultants.

**PREPARED BY:** David Giordano, Assistant Superintendent, Business Services

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** **FIELDMAN, ROLAPP & ASSOCIATES, FINANCIAL ADVISOR SERVICES**  
**DATE:** March 9, 2021

**BACKGROUND:** The Fiscal Services Department is responsible for monitoring the District's financial condition. This includes the management of all District long-term debt and the ability of the District to meet all long-term debt obligations.

Fieldman, Rolapp & Associates (FRA) has been an independent financial advisor since 1966 and has both municipal and school district expertise. FRA has served as the District's independent financial advisor since 2012. This is the fourth and final renewal of the five-year agreement.

**RATIONALE:** District leadership consults with financial advisors on debt planning and structures. A financial advisor has a fiduciary responsibility and is legally required to provide expert advice that puts the District's needs above all other interests.

**FUNDING:** General Fund (0101) \$15,000

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – "A critical measure of a school district's performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities."

**RECOMMENDATION:** Approve renewal of the agreement with Fieldman, Rolapp & Associates for financial advisor services, effective July 1, 2021 through June 30, 2022.

**PREPARED BY:** David Giordano, Assistant Superintendent, Business Services

**TO:** Dr. James Elsasser, Superintendent

**FROM:** David Giordano, Assistant Superintendent, Business Services

**SUBJECT:** **EDUCATION MANAGEMENT SYSTEMS POINT-OF-SALE AND ISITE SOFTWARE**

**DATE:** March 9, 2021

**BACKGROUND:** Education Management Systems (EMS) has been supplying the District's windows-based cafeteria software point-of-sale (POS) system for several years. This POS system assists Nutrition Services staff in maintaining detailed records of free and reduced meal applications, cash handling for both program and non-program foods, meal production records, and nutritional assessments of menus. EMS also provides ISITE software, which is the provider of the District's nutrition services website. ISITE works directly with District technology staff and maintains the online meal ordering system, parent menu notifications, mandatory state and federal program notifications, and provides monthly updates to the website.

**RATIONALE:** EMS effectively streamlines both the record keeping and website management function. The service is cost effective and interfaces well with current District technology.

**FUNDING:** Cafeteria Fund (1313) \$21,318

**BOARD FOCUS AREA:** The board agenda item supports Focus Area 5.0, *Optimized Resources* - "A critical measure of a school district's performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize education opportunities."

**RECOMMENDATION:** Approve agreement renewal for the integrated point-of-sale system and website management with Education Management Systems, effective July 1, 2021 through June 30, 2022.

**PREPARED BY:** Suzanne Morales, Director, Nutrition Services

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** **ELECTRONIC FUNDS TRANSFER**  
**DATE:** March 9, 2021

**BACKGROUND:** K12 Payment Center system is currently the District approved system for electronic fund transfers in Nutrition Services. This system is integrated with the District's point-of-sale system, Meals Plus. K12 Payment Center is a software solution that facilitates parent electronic fund transfers to their student's cafeteria account.

**RATIONALE:** An electronic fund transfer agreement with EMS provides parents with an effective way to manage their student's cafeteria account, and additionally allows other District departments to utilize the service under the same terms and conditions in the future.

**FUNDING:** No cost to the district

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – "A critical measure of a school district's performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities."

**RECOMMENDATION:** Approve the electronic funds transfer agreement to utilize K12 Payment Center software with Education Management Systems for the 2021-22 school year.

**PREPARED BY:** Suzanne Morales, Director, Nutrition Services

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** **GENERAL AUCTION COMPANY, AUCTION SERVICES**  
**DATE:** March 9, 2021

**BACKGROUND:** The District accumulates surplus property from various departments through the replacement of old and/or obsolete equipment. Education Code 17545(a) states: "The governing board of any school district may sell for cash any property belonging to the district if the property is not required for school purposes, or it is unsatisfactory or not suitable for school use." Since the storage of these items takes up valuable space, the District would like to proceed to dispose of these items by means of a public auction conducted by contract with a private auction firm. For those items that do not sell, Board authorization is required to declare the property of insufficient value to defray the costs of arranging for another sale and to dispose of said property by other means (Ed Code 17546(c)).

The District currently contracts with General Auction Company to publicly auction surplus items not used or needed by the District. General Auction Company will continue the agreement at the same rates for fiscal year 2021-22. General Auction Company's fee begins at 3% and has a maximum of 15% commission for the auction services provided.

**RATIONALE:** By approving this contract, the District can continue to dispose of old and/or obsolete equipment as specified in Ed Code 17545(a) in a timely manner by means of offsite or online auctions at General Auction Company as needed.

**FUNDING:** Additional local income anticipated

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – "A critical measure of a school district's performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities."

**RECOMMENDATION:** Approve the agreement to conduct public auctions with General Auction Company, effective July 1, 2021 through June 30, 2022.

**PREPARED BY:** Don Rosales, Director, Purchasing

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** **AMAZON PRIME MEMBERSHIP**  
**DATE:** March 9, 2021

**BACKGROUND:** The District has maintained an Amazon Business Prime Membership since March 2015. With the membership, the District is eligible for free, expedited shipping with no minimum purchase requirement. Staff has determined this to be a cost-effective alternative for procurement.

**RATIONALE:** Amazon Business Prime Membership provides the District the availability of a cost-effective vendor and free shipping options.

**FUNDING:** General Fund (0101) \$200 Annually

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Approve renewal of the annual Amazon Business Prime Membership for the Placentia-Yorba Linda Unified School District through April 30, 2022.

**PREPARED BY:** Don Rosales, Director, Purchasing

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** **COSTCO MEMBERSHIP**  
**DATE:** March 9, 2021

**BACKGROUND:** The District has maintained a membership card with Costco Wholesale since 1995. The annual membership expires in April 2021.

**RATIONALE:** Continued membership with Costco Wholesale provides the District the availability of another cost-effective vendor.

**FUNDING:** General Fund (0101) \$240 Annually

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Approve renewal of the annual membership to Costco Wholesale for the Placentia-Yorba Linda Unified School District through April 30, 2022.

**PREPARED BY:** Don Rosales, Director, Purchasing

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** **E-WASTE DISPOSAL**  
**DATE:** March 9, 2021

**BACKGROUND:** California Senate Bill 20 and 50 were passed in 2003 to establish a system of collection and recycling of electronic waste. Since certain components of electronic devices may be considered hazardous due to heavy metal or other constituents, the end-of-life handling of some electronic discards is regulated by either federal or state hazardous waste laws, or both. A requirement of the act is to have a licensed and certified e-waste recycling company remove and process all e-waste collected. The District currently contracts with Recycle International for e-waste removal from the District.

The existing e-waste currently held in the warehouse has been surplused as being obsolete, or in an unusable condition, and has been prepared for removal. E-waste is considered any item with electronic components that is no longer used, or broken, and cannot be disposed of in the trash. E-waste currently stored in the warehouse includes computers, laptops, printers, projectors, and other equipment. Recycle International will process the e-waste at their facility and pay the District for the e-waste collected.

**RATIONALE:** Renewal of the contract will allow the District to continue to utilize Recycle International to remove and process District e-waste.

**FUNDING:** Additional local income anticipated

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Approve contract renewal for the removal and processing of e-waste with Recycle International, effective July 1, 2021 through June 30, 2022.

**PREPARED BY:** Don Rosales, Director, Purchasing

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** **AMERICAN FIDELITY ASSURANCE COMPANY**  
**DATE:** March 9, 2021

**BACKGROUND:** Since 1998, the District has offered Section 125 - Flexible Spending Account (FSA) options for employee dependent care and unreimbursed medical expenses. American Fidelity Assurance Company administers the District's FSA services at no cost to the district.

**RATIONALE:** The agreement with American Fidelity Assurance Company will continue FSA services for the District's eligible employees.

**FUNDING:** No cost to the district

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – "A critical measure of a school district's performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities."

**RECOMMENDATION:** Approve contract renewal for flexible spending account services with American Fidelity Assurance Company, effective October 1, 2021 through September 30, 2022.

**PREPARED BY:** Elaine Marshall, Administrator, Risk Management

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** **MEDPOST URGENT CARE**  
**DATE:** March 9, 2021

**BACKGROUND:** MedPost Urgent Care, Placentia, provides the District’s mandated medical services. Services include driver drug testing, driver physicals, Hepatitis B testing, vaccinations, and other required services.

**RATIONALE:** MedPost Urgent Care will provide District-mandated medical services with guaranteed fees.

**FUNDING:** Workers’ Compensation Fund (6768) \$25,000

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Approve contract renewal for mandated medical services with MedPost Urgent Care, effective July 1, 2021 through June 30, 2022.

**PREPARED BY:** Elaine Marshall, Administrator, Risk Management

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** **MOBILE SCREENING SOLUTIONS, INC.**  
**DATE:** March 9, 2021

**BACKGROUND:** Federal regulations require that school bus drivers and Transportation Department employees in safety-sensitive positions be randomly tested for drugs and alcohol. Mobile Screening Solutions, Inc. provides onsite testing services utilizing a self-contained mobile trailer.

**RATIONALE:** The District is mandated to implement and maintain both Department of Transportation (DOT) certified and non-DOT drug testing programs for current and prospective employees, as necessary, to ensure compliance with the Federal Department of Transportation and State of California regulations.

**FUNDING:** Workers' Compensation Fund (6768) \$15,000

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Approve contract renewal for onsite testing services with Mobile Screening Solutions, Inc., effective July 1, 2021 through June 30, 2022.

**PREPARED BY:** Elaine Marshall, Administrator, Risk Management

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** MYERS-STEVENSON & TOOHEY & CO., INC., STUDENT ACCIDENT INSURANCE  
**DATE:** March 9, 2021

**BACKGROUND:** The District has chosen to provide parents the option to purchase low-cost accident and health insurance for students. This protection helps reduce the liability exposure for the district.

**RATIONALE:** Parents can provide accident and health insurance for their children at a very low cost. This policy provides access to insurance not otherwise available to them.

**FUNDING:** No cost to the district

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Authorize Myers-Stevens & Toohey & Co., Inc. to provide parents the opportunity to purchase student accident insurance, effective July 1, 2021 through June 30, 2022.

**PREPARED BY:** Elaine Marshall, Administrator, Risk Management

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** **PERR & KNIGHT ACTUARIAL CONSULTING SERVICES**  
**DATE:** March 9, 2021

**BACKGROUND:** The District is required to have an actuarial report prepared, setting forth all District liabilities of the self-insured workers compensation program.

**RATIONALE:** Governmental Accounting Standards Board (GASB) 10 requires actuarial valuations for districts with benefited employees to be performed every two years. The District needs an actuarial valuation as of March 31, 2021 to determine its self-insured liabilities in accordance with disclosure requirements.

**FUNDING:** Workers' Compensation Fund (6768) \$7,000

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Approve the consulting services agreement for an actuarial evaluation of the District’s Workers’ Compensation Program with Perr & Knight as of March 31, 2021.

**PREPARED BY:** Elaine Marshall, Administrator, Risk Management

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** RFP NO. 2021-01, E-RATE ELIGIBLE NETWORK EQUIPMENT  
**DATE:** March 9, 2021

**BACKGROUND:** The Education Rate (E-Rate) Program provides partial reimbursement for schools to update and expand eligible network equipment and services. With the ongoing addition of Chromebooks and other instructional devices over the last several years, additional wireless access capacity is needed. On December 9, 2021, the District issued RFP No. 2021-01 for E-Rate Eligible Network Equipment, including switches and access points. The District received responses from Curvature, CDW-G, and Borderlan. Curvature was the lowest responsive bidder for switches and CDW-G was the lowest responsive bidder for access points.

**RATIONALE:** Award of RFP No. 2021-01 for E-Rate eligible network equipment will enable the District to provide the wireless capacity needed districtwide.

<b>FUNDING:</b>	E-Rate Program Contribution	\$390,000
	District Contribution	<u>\$260,000</u>
	Total Amount of RFP	<u>\$650,000</u>

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Award RFP No. 2021-01 to provide E-Rate eligible network switches to Curvature in the amount of \$200,000 and for access points to CDW-G in the amount of \$450,000, effective March 10, 2021 to June 30, 2022.

**PREPARED BY:** Jeremy Powell, Chief Technology Officer

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** **BID NO. 2019-3, SPAB TRANSPORTATION SERVICES**  
**DATE:** March 9, 2021

**BACKGROUND:** Local co-curricular activity trips, both educational and athletic, are typically transported in District school buses by District drivers. In the event that the District cannot perform these services due to scheduling and/or availability, a qualified charter company is utilized to provide a bus for activity trips. The charter bus service also includes large motor coach buses known as “recliners” or school pupil activity buses (SPAB). These vehicles are often used for long-distance activity trips. District staff conducts regular inspections of chartered buses and drivers to ensure that all legal requirements are met.

In order to ensure the District is receiving the best value for these services, a public bid process has been utilized to determine a qualified and cost-efficient vendor. The bid will be used on an as-needed basis and is renewable on a yearly basis for up to five years.

**RATIONALE:** The District requires assistance in providing transportation for co-curricular activity trips due to scheduling limitations.

**FUNDING:** No impact to general fund. Costs are reimbursed from user accounts.

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Approve renewal of contract for SPAB transportation services to Certified Transportation Services, Inc. and Santa Barbara Transportation Corp, dba Student Transportation of America, effective July 1, 2021 through June 30, 2022.

**PREPARED BY:** Richard Jimenez, Director, Transportation

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** Dr. Linda Adamson, Assistant Superintendent, Educational Services  
**SUBJECT:** **EDUCATIONAL SERVICES – INDEPENDENT CONTRACTOR AGREEMENTS**  
**DATE:** March 9, 2021

Approve the following Independent Contractor Agreements:

1. Dreams for Schools Provider of training and classroom instruction for coding services as part of the After School Education and Safety (ASES) program for students at Rio Vista, Ruby Drive, Topaz, and Tynes Elementary Schools, April 19, 2021 - May 28, 2021; budgeted After School Education and Safety (ASES) grant funds, NTE: \$13,700.
2. HIN Experience, LLC Presenter of virtual grade-level positive behavior student assemblies for Linda Vista Elementary School, April 9, 2021 - June 10, 2021; budgeted low-performing student block grant funds, NTE: \$1,000.
3. Nina Meireding, MS JD Provider of negotiation and mediation training for staff, April 9, 2021 - June 30, 2021; budgeted special education categorical funds, NTE: \$18,000.
4. Karen O. Natoci Provider of virtual training services for special education speech language pathologists (SLPs) and teachers, March 9, 2021 - June 30, 2021; budgeted special education funds, NTE: \$2,500.
5. Ultra Fun Run Provider of services for virtual jog-a-thon for Wagner Elementary School, March 10, 2021 - June 1, 2021; no cost to the district.

Ratify the following Independent Contractor Agreements:

6. Hollar Speech and Language Provider of speech assessment services for special education students, February 15, 2021 - June 30, 2021; budgeted special education funds, NTE: \$3,500.

- 7. Houlihan, Patricia K. Provider of Deafblind Intervener/Specialized Consultant services for George Key student from February 15, 2021 - June 30, 2021; budgeted special education funds, NTE \$3,500.
- 8. JLM Psychological Services, Inc. Provider of psychological assessment services for special education students, February 15, 2021 - June 30, 2021; budgeted special education funds, NTE: \$6,500.
- 9. Lynch Ambulance Provider of medical services monitoring COVID-19 vaccines to patients, February 13, 2021 - June 30, 2021; budgeted learning loss funds, NTE: \$150 per hour.
- 10. Tasha Arneson dba TRC4Success Provider of wraparound counseling services for special education students, February 5, 2021 - June 30, 2021; budgeted special education funds, NTE: \$15,000.
- 11. Ultra Fun Run Provider of services for virtual jog-a-thon for Glenknoll Elementary School, February 22, 2021 - June 1, 2021; no cost to the district.

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 1.0, *Academic Achievement* – "Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience."

**RECOMMENDATION:** Approve/ratify Independent Contractor Agreements – Educational Services – as listed in accordance with Board Policy No. 4124, Retention of Consultants.

**PREPARED BY:** Kathie Wessel, Administrative Secretary

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** Dr. Linda Adamson, Assistant Superintendent, Educational Services  
**SUBJECT:** **SPECIAL EDUCATION SETTLEMENT CLAIM**  
**DATE:** March 9, 2021

**BACKGROUND:** Special education due process filing denominated by Case No. 2020110269 was filed on November 10, 2020, for Student Identification No. 1654. The matter encompassed the provision of a free and appropriate public education.

**RATIONALE:** The settlement was completed in accordance with the necessary authority, as outlined in Resolution No. 6 dated August 16, 2016.

**FUNDING:** Budgeted special education funds, NTE: \$12,000

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Ratify authority to settle the special education settlement agreement in the amount of \$12,000 for Student Identification No. 1654.

**PREPARED BY:** Renee Gray, Executive Director

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** Dr. Linda Adamson, Assistant Superintendent, Educational Services  
**SUBJECT:** **MEMORANDUM OF UNDERSTANDING BETWEEN MINARET ACADEMY AND PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT**  
**DATE:** March 9, 2021

**BACKGROUND:** Minaret Academy, a private school located within the geographic jurisdiction of Placentia-Yorba Linda Unified School District, has requested to participate in the Limited English Proficient (LEP) Student Program funded under Every Student Succeeds Act (ESSA), Title III, Part A, for the 2020 - 2021 school year. The memorandum of understanding contains a description of the nature and scope of services and products provided by Placentia-Yorba Linda Unified School District to Minaret Academy to serve its English learner (EL) students.

**RATIONALE:** Local educational agencies (LEAs) that receive a Title III English Learner (EL) Student Program Subgrant are required to serve EL students enrolled in private schools whenever the administration of a particular private school requests to participate in the program. The LEA must develop a memorandum of understanding (MOU) with each private school that requests to participate in the Title III EL Student Program. The MOU, should, at a minimum, include a description of the services and/or products to be provided, the estimated costs, and the dates of their provision.

**FUNDING:** Budgeted Title III funds, NTE: \$200

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

**RECOMMENDATION:** Ratify the memorandum of understanding between Minaret Academy and Placentia-Yorba Linda Unified School District from March 1, 2021, through June 30, 2021.

**PREPARED BY:** Keith Carmona, Director

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** Dr. Linda Adamson, Assistant Superintendent, Educational Services  
**SUBJECT:** **AVID EXCEL AGREEMENT**  
**DATE:** March 9, 2021

**BACKGROUND:** To be “future ready,” the Placentia-Yorba Linda Unified School District is implementing the AVID Excel System at Kraemer Middle School and Valadez Middle School Academy. The AVID Excel College Readiness System is a college and career readiness system for long-term English learners (LTELs). AVID Excel addresses the gaps that these students experience in their academic preparation and changes the trajectory by accelerating language acquisition, developing academic literacy, and placing the AVID Excel student on a path to high school AVID and college preparatory coursework.

**RATIONALE:** The AVID Excel curriculum is aligned to the California Content Standards, and the purpose of the Excel program is to close the achievement gap. The Placentia-Yorba Linda Unified School District must approve the contract to participate in this collaboration with the AVID Excel system.

**FUNDING:** LCFF Supplemental and site budget funds, NTE: \$1,990

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

**RECOMMENDATION:** Approve the AVID Excel agreement for the AVID College Readiness for Long-Term English Learners from July 1, 2021, through June 30, 2022.

**PREPARED BY:** Keith Carmona, Director

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** Dr. Linda Adamson, Assistant Superintendent, Educational Services  
**SUBJECT:** **AVID IMPLEMENTATION AGREEMENT**  
**DATE:** March 9, 2021

**BACKGROUND:** In order to continue to prepare our students to be “future ready,” Placentia-Yorba Linda Unified School District continues to implement the AVID system at nine elementary schools (Lakeview, Mabel Paine, Melrose, Morse, Rio Vista, Ruby Drive, Topaz, Tynes, and Woodsboro Elementary Schools), six middle schools (Bernardo Yorba, Kraemer, Travis Ranch, Tuffree, Valadez Academy, and Yorba Linda Middle Schools), and three high schools (El Dorado, Esperanza, and Valencia High Schools). We will continue to support and refine implementation at these sites. AVID is a college and career readiness system for elementary through postsecondary education designed to increase schoolwide learning and performance. The AVID College and Career Readiness System (ACRS) provides intentional support, prepares students for rigorous academic coursework, closes the opportunity gap, develops student agency, uses research-based methods of effective instruction, provides meaningful and motivational professional learning, and acts as a catalyst for systemic reform and change.

**RATIONALE:** The AVID College and Career Readiness System is aligned to the California Content Standards, and the purpose of the AVID system is to further develop strategies to provide students with the necessary academic skills, guidance, and social-emotional faculties they need for future college and career success. This agreement will allow PYLUSD AVID schools to continue to implement AVID college and career systems. To participate in this collaboration with AVID, a contract must be approved.

**FUNDING:** LCFF Supplemental and site funds, NTE: \$76,532

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

**RECOMMENDATION:** Approve the AVID Implementation Agreement for the AVID College Readiness System from July 1, 2021, through June 30, 2022.

**PREPARED BY:** Keith Carmona, Director

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** Dr. Linda Adamson, Assistant Superintendent, Educational Services  
**SUBJECT:** **AMENDMENT TO DATA SHARING AND SERVICES PARTNERSHIP AGREEMENT WITH THE FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES TO PROVIDE SERVICES OF THE CALIFORNIA COLLEGES.EDU**  
**DATE:** March 9, 2021

**BACKGROUND:** The California College Guidance Initiative manages CaliforniaColleges.edu, the State of California’s official college and career planning platform, which is free to all California educators, students, and families. The initiative is nonprofit, funded in part by the State of California, that partners with school districts across the state to advance local college and career readiness goals.

**RATIONALE:** Improving college and career readiness and transition improves postsecondary success. Housed at the Foundation for California Community Colleges, the California College Guidance Initiative (CCGI) works to ensure that all sixth- through twelfth-grade students in California have access to a systematic baseline of guidance and support as they plan, prepare, and pay for postsecondary education and training. CCGI partners with K-12 school districts to support students, counselors, parents, and community-based organizations with technological tools that help guide the college and career planning and preparation process.

**FUNDING:** No cost to the district

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

**RECOMMENDATION:** Approve the amendment to the agreement with California College Guidance Initiative to provide CaliforniaColleges.edu and related services, extending the annual term date from June 30, 2021, through June 30, 2022.

**PREPARED BY:** Dr. Cary Johnson, Executive Director

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** Dr. Linda Adamson, Assistant Superintendent, Educational Services  
**SUBJECT:** **AGREEMENT WITH ORANGE COUNTY DEPARTMENT OF EDUCATION FOR STUDENT REFERRAL TO ACCESS PROGRAM**  
**DATE:** March 9, 2021

**BACKGROUND:** ACCESS (Alternative, Community, and Correctional Education Schools and Services) serves an average of 7,662 students daily and nearly 17,000 students annually, all of whom are referred by county service agencies and Orange County's 27 school districts. It is a highly effective program that offers year-round educational options and services to students at over 75 sites located throughout the county. Students improve both their learning skills and their test scores while earning credits toward graduation. The district refers students to this program for curriculum recovery and/or in the event of expulsion.

**RATIONALE:** This agreement will allow the Orange County Department of Education to hire temporary teachers, as defined by Education Code 1294.5, for a defined term due to the temporary influx of enrollment generated by this agreement.

**FUNDING:** No cost to the district

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 1.0, *Academic Achievement* – "Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience."

**RECOMMENDATION:** Approve the agreement with the Orange County Department of Education for student referral to the ACCESS program from June 28, 2021, through August 13, 2021.

**PREPARED BY:** Paula Sitar, Director

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** Dr. Linda Adamson, Assistant Superintendent, Educational Services  
**SUBJECT:** **MEMORANDUM OF UNDERSTANDING WITH CALIFORNIA STATE UNIVERSITY, FULLERTON - KIDS TO COLLEGE CAREER EXPLORATION VIRTUAL PROGRAM**  
**DATE:** March 9, 2021

**BACKGROUND:** The sixth-grade classes at Topaz and Ruby Drive Elementary Schools have elected to participate in the California State University, Fullerton, “Kids to College” virtual program on February 23 and February 25, 2021, respectively. The Kids to College program provides sixth graders an early introduction to develop an awareness of college life. The programming will provide an emphasis on postsecondary options and career exploration in the science, technology, engineering, art, and mathematics (STEAM) fields.

**RATIONALE:** Approval of this agreement is necessary for participation in this program.

**FUNDING:** No cost to the district

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

**RECOMMENDATION:** Ratify the memorandum of understandings with California State University, Fullerton, Kids to College virtual program for Topaz and Ruby Drive Elementary schools.

**PREPARED BY:** Diana, McKibben, Principal  
Dr. Christa Borgese, Principal

**TO:** Dr. James Elsasser, Superintendent

**FROM:** Dr. Linda Adamson, Assistant Superintendent, Educational Services

**SUBJECT:** **AGREEMENT WITH DREAMS FOR SCHOOLS FOR ONLINE STEM CLASSES IN PARTNERSHIP WITH PARKVIEW SCHOOL**

**DATE:** March 9, 2021

**BACKGROUND:** On January 21, 2021, the Board approved a contract with Dreams for Schools in partnership with Parkview School. This program has been a great success; therefore, Parkview would like to continue this program through spring. Dreams for Schools, which oversees programs and initiatives that educate youth about science, technology, engineering, and math fields, has developed virtual STEM classes to engage student curiosity around coding, web development, engineering, and robotics. The mission of Dreams for Schools is to inspire, create, and educate students to be STEM literate with hard and soft skills needed to become the critical thinkers, creative leaders, and technologists of tomorrow.

**RATIONALE:** The extension of time to the current program allows students to augment school day learning with virtual, after-school classes for K-12 students with the following courses: Let’s Explore STEM, Grades 1-2; Coding Games with Scratch, Grades 3-5; and Website Development, Grades 6-12. Dreams for Schools is eager to promote learning opportunities that will support the necessary skills students need in the 21st century. This is an after-school program in which the concept of building STEM skills in a short period of time is used as a tool to excite and inform elementary, middle, and high school students about STEM. They will receive mentorship from college undergraduates.

Original authorized amount	\$10,535
Additional funding	<u>\$10,000</u>
Total authorized amount	<u>\$20,535</u>

**FUNDING:**

Budgeted general base funds	\$5,200
Budgeted gift funds	\$4,800

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

**RECOMMENDATION:** Approve the agreement with the Dreams for Schools Virtual Programs for the winter and spring 2021 with Parkview School.

**PREPARED BY:** James Hardin, Principal

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** Dr. Linda Adamson, Assistant Superintendent, Educational Services  
**SUBJECT: GIFTS**  
**DATE:** March 9, 2021

The district's community members and groups have donated the following gifts:

1. Check for \$50.00 from Mr. and Mrs. Grosse to be used for science materials and supplies for El Dorado High School.
2. Check for \$100.00 from Schweitzer Engineering Laboratories to be used for STEM lab materials and supplies for Fairmont Elementary School.
3. Check for \$1,000.00 from California Foundation to be used for student literacy materials and supplies for Fairmont Elementary School.
4. Check for \$200.00 from The Blackbaud Giving Fund to be used for materials and supplies for Travis Ranch School.
5. Check for \$500.00 from Lynn and Craig Childress to be used for materials and supplies for Travis Ranch School.
6. Checks totaling \$1,431.54 from Van Buren PTA to be used for recess equipment for Van Buren Elementary School.

**FUNDING:** \$3,281.54 to be placed in the appropriate school site/division accounts. The total to date for the 2020 – 2021 school year is \$172,532.76.

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

**RECOMMENDATION:** Accept gifts as listed, such action being in compliance with Education Code Section 41032, and direct the Superintendent to send letters of appreciation.

**PREPARED BY:** Kathie Wessel, Administrative Secretary

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** Richard McAlindin, Executive Director, Instructional Support  
**SUBJECT:** **SCHOOL ACCOUNTABILTY REPORT CARD SERVICES AGREEMENT,  
SCHOOL INNOVATIONS & ACHIEVEMENT, INC.**  
**DATE:** March 9, 2021

**BACKGROUND:** The Placentia-Yorba Linda Unified School District and School Innovations & Achievement, Inc. (SI&A) would like to enter into an agreement to retain services for the preparation of school accountability report cards (SARCs).

**RATIONALE:** SI&A agrees to provide the District consulting services during the agreement period to compile the 2021/22, 2022/23, and 2023/24 SARCs for each school site. This compilation of SARCs includes, but is not limited to, the following: (a) an assessment of the school's conditions pursuant to Proposition 98, (b) California Education Code Sections 17002, 17014, 17032.5, 17070.75, 17089, 32286, 52056, 60119, 33126, 35256, 35256.1, 35258, 41409, and 41409.3, (c) California Department of Education changes to the SARC per Eliezer Williams, et al., vs. State of California, et al., and Title I, Section 1111(b)(2)(H).

**FUNDING:** General Fund Annual fee of \$22,500 for three-year period

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 4.0, *Safe and Respectful Environment* – “A safe and respectful environment is essential to student success. We foster a culture that promotes the emotional health, safety, and well-being of students, staff, and parents.”

**RECOMMENDATION:** Approve the agreement with School Innovations & Achievement, Inc. from July 1, 2021 through June 30, 2024.

**PREPARED BY:** Richard McAlindin, Executive Director

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** Rick Lopez, Assistant Superintendent, Human Resources  
**SUBJECT:** **STUDENT TEACHING AGREEMENT – SAN DIEGO STATE UNIVERSITY,  
JULY 1, 2021– JUNE 30, 2024**  
**DATE:** March 9, 2021

**BACKGROUND:** The Placentia-Yorba Linda Unified School District and California State University, San Diego, would like to renew our partnership in placing student teachers in our classrooms. In order to renew our partnership, it is necessary to approve the student teaching agreement.

**RATIONALE:** Providing future teachers an opportunity to participate in the student teaching experience helps to assure that they are adequately trained and possess the necessary skills to be competent teachers. All student teachers are carefully screened by the University to assure that they are fully qualified prior to placement in the classroom.

Participation by our District with California State University, San Diego, in the placement of student teachers assists us in the recruitment of future teachers and qualified substitute teachers.

**FUNDING:** No cost to the district

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 2.0, *Effective Instruction/Leadership* – “A dynamic, high quality instruction program facilitates life-long habits of intellectual inquiry. We actively engage each student in the learning process through the implementation of the core curriculum and effective instructional strategies, including the use of technology. To this end, we strive to attract, train, and retain employees as well as develop strategic leaders who embrace the vision of our district.”

**RECOMMENDATION:** Approve the student teaching agreement with California State University, San Diego, from July 1, 2021 to June 30, 2024.

**PREPARED BY:** Martha Suarez, Administrative Secretary

**TO:** Dr. James Elsasser, Superintendent

**FROM:** Rick Lopez, Assistant Superintendent, Human Resources

**SUBJECT:** **EXPERIENTIAL EDUCATION PARTNERSHIP AGREEMENT – MARICOPA COUNTY COMMUNITY COLLEGE DISTRICT, MARCH 10, 2021 – MARCH 9, 2024**

**DATE:** March 9, 2021

**BACKGROUND:** The Placentia-Yorba Linda Unified School District and Maricopa County Community College District wish to enter into an agreement, which allows for the placement of speech-language pathologist in our classrooms across the district.

**RATIONALE:** Providing future speech-language pathologists the opportunity to participate in the teaching experience enhances the district pool of adequately trained applicants to fill potential vacancies. All students are carefully screened by the University to ensure they are fully qualified prior to placement in the classroom.

Participation in this partnership with Maricopa County Community College District will assist the district in future recruitment of much needed speech-language pathologists.

**FUNDING:** There is no cost to the general fund for participation in this partnership.

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 2.0, *Effective Instruction and Leadership* – “A dynamic, high-quality instructional program facilitates life-long habits of intellectual inquiry. We actively engage each student in the learning process through the implementation of the core curriculum and effective instructional strategies, including the use of technology. To this end, we strive to attract, train, and retain employees as well as develop strategic leaders who embrace the vision and values of our district.”

**RECOMMENDATION:** Approve the Experiential Education Partnership Agreement with Maricopa County Community College District from March 10, 2021 to March 9, 2024.

**PREPARED BY:** Martha Suarez, Administrative Secretary

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** Rick Lopez, Assistant Superintendent, Human Resources  
**SUBJECT:** **STEPHANIE DANG, CLINICAL REHABILITATION WAIVER**  
**DATE:** March 9, 2021

**BACKGROUND:** The state of California continues to experience a shortage of qualified speech pathologists. Although the District has been able to successfully recruit credentialed speech pathologists, there is still a need to hire some candidates who have not fully completed their course work.

**RATIONALE:** The state authorizes school districts to issue a waiver for candidates who are enrolled in a recognized Master’s Degree program. This enables the District to provide speech and language services to students with identified needs.

**FUNDING:** There is no additional impact to the budget in the authorization of this waiver.

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 2.0, *Effective Instruction/Leadership* – “A dynamic, high quality instruction program facilitates life-long habits of intellectual inquiry. We actively engage each student in the learning process through the implementation of the core curriculum and effective instructional strategies, including the use of technology. To this end, we strive to attract, train, and retain employees as well as develop strategic leaders who embrace the vision of our district.”

**RECOMMENDATION:** Approve the Clinical Rehabilitation Waiver for Stephanie Dang.

**PREPARED BY:** Rick Lopez, Assistant Superintendent

**TO:** Dr. James Elsasser Superintendent  
**FROM:** Rick Lopez, Assistant Superintendent, Human Resources  
**SUBJECT:** **LOUIE ZAMORA, CLINICAL REHABILITATION WAIVER**  
**DATE:** March 9, 2021

**BACKGROUND:** The state of California continues to experience a shortage of qualified speech pathologists. Although the District has been able to successfully recruit credentialed speech pathologists, there is still a need to hire some candidates who have not fully completed their course work.

**RATIONALE:** The state authorizes school districts to issue a waiver for candidates who are enrolled in a recognized Master’s Degree program. This enables the District to provide speech and language services to students with identified needs.

**FUNDING:** There is no additional impact to the budget in the authorization of this waiver.

**BAORD FOCUS AREA:** This board agenda item supports Focus Area 2.0, *Effective Instruction/Leadership* – “A dynamic, high quality instruction program facilitates life-long habits of intellectual inquiry. We actively engage each student in the learning process through the implementation of the core curriculum and effective instructional strategies, including the use of technology. To this end, we strive to attract, train, and retain employees as well as develop strategic leaders who embrace the vision of our district.”

**RECOMMENDATION:** Approve the Clinical Rehabilitation Waiver for Louie Zamora.

**PREPARED BY:** Rick Lopez, Assistant Superintendent

**TO:** Dr. James Elsasser, Superintendent

**FROM:** Rick Lopez, Assistant Superintendent, Human Resources

**SUBJECT:** **CLASSIFIED HUMAN RESOURCES REPORT**

**DATE:** March 9, 2021

**FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

<u>Resignation</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Tammy Brubaker	SPED Aide II	George Key	02/26/21
Enrique Cano	Instructional Aide	Elementary PE	02/26/21
Destiny Conwi	Elem Lib/Media Tech	Rio Vista	02/26/21
Mallorie Ducazau	Child Care Tchr I	Rose Drive	02/19/21
Arthur Garcia	SPED Aide II	Mabel Paine	03/12/21
David Gutierrez	SPED Aide I	Valencia	02/09/21
Barbara Kang-Finnegan	SPED Aide I	Rio Vista	03/05/21
Jonathan Lodahl	SPED Aide II	YLMS	02/26/21
Joana Marquez-Lara	Child Care Teacher I	Wagner	02/16/21
Catherine McAndrew	Child Care Teacher I	Sierra Vista	02/12/21
Samuel Noiija	SPED Aide II	El Dorado	02/11/21
Grace Pa	Comp Instr Specialist	Lakeview	02/03/21
Kristy Reil	SPED Aide II	Wagner	02/25/21
Brenda Savedra	Secretary II	Ed Services	02/15/21
Helen West	Comp Instr Spec	Rio Vista	03/08/21

<u>Medical Layoff</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Pedro Rivera	Bus Driver	Transportation	02/06/21

<u>Deceased</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Peter Perez	Instructional Aide Music	Valencia	02/05/21

Leave of Absence

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effective</u>
Heidi Allen	SPED Aide II	Travis Ranch	FMLA	02/17/21-02/28/21
Cynthia Bergo	SPED Aide II	Venture Acdmy	Discretionary	02/15/21-03/12/21
Amy Chang	SPED Aide I	Travis Ranch	Educational	03/01/21-05/14/21
Heather Cook	Elem Lib/Media Tech	Travis Ranch	FMLA	02/02/21-03/20/21
Heather Cook	Elem Lib/Media Tech	Travis Ranch	Discretionary	03/21/21-05/04/21
Edna DeLeon	SPED Aide II	Topaz	Educational	03/01/21-05/14/21

Leave of Absence (Cont'd)

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effective</u>
Anna Jacob	Noon Duty Spvrs	Rose Drive	Discretionary	01/27/21-03/21/21
Zenobia Kadhom	SPED Aide II	George Key	Discretionary	03/02/21-03/12/21
Amanda Monteverde	SPED Aide III	YLHS	Educational	03/01/21-05/14/21

Change of Status

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Trinidad Robles	Bus Driver	Heavy Equip Mech	02/02/21
Yessenia Torres	Bil Sr Clerk	Bil Clerk	02/01/21

Out of Class

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Jessica Loya	Nutr Svs Worker	Satellite Kitch Lead	01/19/21-03/15/21

<u>Employ</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Stacy Calderon	SPED Aide II	Wagner	01/28/21
Zachary Casas	SPED Aide I	Esperanza	02/09/21
Abundio Garcia	Night Custodian	Glenknoll	01/28/21
Dominic Lawrence	SPED Aide I	El Dorado	02/11/21
Priscilla Leichter	Academy Tutor	Expanded Lrng	01/29/21
Aimee Lopez	Conf. Clerk	Human Resources	03/01/21-06/30/21
Jessica Loya	Nutr Svs Worker	Nutrition Svs	01/19/21
Lea Lubinski	SPED Aide III	Fairmont	01/21/21
Shevawn Maule	SPED Aide II	Lakeview	02/22/21
Janessa Nuttall	SPED Aide II	Van Buren	02/16/21
Melanie Piercy	SPED Aide II	YLMS	02/18/21
Kirsten Presson	SPED Aide I	Woodsboro	02/01/21
Jennifer Reed	Health Clerk	Health Svs	02/02/21
Yadira Rodriguez	SPED Aide II	Lakeview	02/22/21
Cynthia Shepard	Bus Attendant	Transportation	01/11/21
Rachel Sims	SPED Aide II Spec	George Key	02/16/21
Athena Sizoo	SPED Aide I	Esperanza	02/01/21
McKenzie Thurman	SPED Aide II	El Dorado	02/11/21
McKencie Turman	SPED Aide II	El Dorado	02/11/21
Matthew Vega	SPED Aide II	Mabel Paine	02/01/21
Henry Villagrana	Heavy Equip Mech	Transportation	02/22/21
Katelin Welch	SPED Aide I	Ruby Drive	02/02/21

<u>Substitutes</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Kelly Barr-Hansen	Clerk I	Glenknoll	01/25/21-06/17/21
Noah Campbell	Health Clerk	Health Svs	02/03/21-06/18/21
Veronica Castillo	Clerk I	Topaz	02/16/21-06/18/21
Mauro Cervantes	Custodian	Custodial Svs	02/09/21-06/30/21
Annabella Chang	Clerk I	Topaz	02/16/21-06/18/21

<u>Substitutes</u>	<u>Position</u>	<u>Site</u>	<u>Effective (Cont'd)</u>
Rebecca Cruz	SPED Aide I, II, III	SPED	09/01/20-06/18/21
Myrna Cuevas	Academy Tutor	Expanded Lrng	02/01/21-06/17/21
Yessica DePorter	Interpreter	SPED	02/01/21-02/15/21
Catrina Eazell	SPED Aide I, II	SPED	09/01/20-06/18/21
Gladys Fetter	Lead Academy Tutor	Tynes	02/16/21-06/17/21
Lisa Friedman	Clerk I	Topaz	02/16/21-06/18/21
Anarosa Gomez	Bil School Secretary	Topaz	02/11/21-06/18/21
Sara Gonzalez	Health Clerk	Health Svs	02/03/21-06/18/21
Gina Jackson	SPED Aide I, II	SPED	02/16/21-06/18/21
Michael Lilly	Custodian	Custodial	02/01/21-06/30/21
Alejandro Marquez	Lib Media Tech	Ed Services	02/03/21-06/30/21
Alejandro Marquez	SPED Aide I, II	SPED	01/15/21-06/18/21
Brooke Mercado	SPED Aide I, II	SPED	01/20/21-06/18/21
Heather Murphy	Receptionist	Human Resources	02/12/21-06/30/21
Cade Nicholl	SPED Aide I, II	SPED	02/01/21-06/18/21
Kirsten Presson	SPED Aide I, II	SPED	01/20/21-06/18/21
Karyn Qsar	Clerk I	Glenknoll	01/25/21-06/17/21
Karyn Qsar	Clerk I, Secretary	Bryant Ranch	01/28/21-06/30/21
Jose Ramirez	Lib/Media Tech	Ed Services	02/19/21-06/30/21
Jennifer Randall	Secretary II	BVVA	09/01/20-06/17/21
Caroline Sewell	Clerk I	Kraemer	02/09/21-06/17/21
Suzanne Smith	Clerk III	Kraemer	02/01/21-06/17/21
Jenna Takamoto	Health Clerk	Health Svs	02/03/21-06/18/21
Elizabeth Woodling	Receptionist	Human Resources	02/12/21-06/30/21

<u>Short Term</u>	<u>NTE Hrs</u>	<u>Reason</u>	<u>Site</u>	<u>Effective</u>
Lindsey Aguilar	6	First Aid Training	George Key	01/11/21-03/15/21
Anissa Alcaraz	96	Student Support	Tynes	01/11/21-03/05/21
Joshua Amparan	50	Student Support	Wagner	02/09/21-06/18/21
Judith Andrisano	90	Materials Distribution	Woodsboro	01/04/21-06/17/21
Magdalena Avalos	100	Student Bus Support	SPED	01/04/21-06/25/21
Diana Ayala-Saavedra	110	AVID Tutoring	Valencia	02/02/21-06/17/21
Odalys Barahona	65	Student Support	El Dorado	01/19/21-04/30/21
Elizabeth Bruner	24	AVID Tutoring	El Dorado	01/16/21-03/15/21
Sandra Cabrera Gomez	100	Student Bus Support	SPED	01/04/21-06/25/21
Noah Campbell	250	Health Clerk	Health Svs	01/01/21-06/18/21
Lauren Castro	150	AVID Tutoring	Ed Services	02/01/21-05/28/21
Mauro Cervantes	56	Custodian Training	Custodial Svs	02/09/21-02/28/21
Annabella Chang	4	Clerical Training	BYMS	01/29/21-01/29/21
Clifford Cooper	100	Student Bus Support	SPED	01/04/21-06/25/21
Darlene DeLeon	8	AVID Training	Ed Services	02/16/21-04/15/21
Darlene DeLeon	28	AVID Tutoring	Kraemer	01/25/21-03/12/21
Sheri Dettloff	250	Health Clerk	Health Svs	01/01/21-06/18/21
Delaina Dunn	100	Student Bus Support	SPED	01/04/21-06/25/21

<u>Short Term</u>	<u>NTE Hrs</u>	<u>Reason</u>	<u>Site</u>	<u>Effective (Cont'd)</u>
Catrina Eazell	150	ELPAC Testing	Ed Services	02/01/21-05/28/21
Adriana Ferrari	250	Health Clerk	Health Svs	01/01/21-06/18/21
Lisa Friedman	45	Book Distribution	YLHS	01/04/21-06/18/21
Pamela Gagnon	40	Student Support	Tuffree	02/09/21-06/18/21
Pamela Gagnon	100	Student Bus Support	SPED	01/04/21-06/25/21
Anarosa Gomez	150	ELPAC Prep	Ed Services	01/27/21-05/28/21
Camille Gonzalez	90	Materials Distribution	Woodsboro	01/04/21-06/17/21
Sara Gonzalez	250	Health Clerk	Health Svs	01/01/21-06/18/21
Kathy Gregory	1	Student Supvsn	Mabel Paine	11/30/20-06/17/21
Rachel Guerra	100	Student Bus Support	SPED	01/04/21-06/25/21
Fabiola Guerra	35	Student Support	Tynes	12/07/20-03/26/21
Stacey Harrell	60	Materials Distribution	Woodsboro	01/04/21-06/17/21
Andrew Hernandez	90	Materials Distribution	Woodsboro	01/04/21-06/17/21
Andrew Hernandez	1	Student Bus Support	SPED	12/07/20-12/18/20
Karla Hernandez	150	AVID Tutoring	Ed Services	02/03/21-05/28/21
Sonia Herrington	6	First Aid Training	George Key	01/11/21-03/15/21
Katie Ibrahim	90	Materials Distribution	Woodsboro	01/04/21-06/17/21
Julie Imai	4	Clerical Training	BYMS	01/29/21-01/29/21
Zenobia Kadhom	6	First Aid Training	George Key	01/11/21-03/15/21
Fei Kanoholani	2	Translation Svs	Fairmont	02/01/21-05/28/21
Joanna Keating Velasco	6	First Aid Training	George Key	01/11/21-03/15/21
Kristin Kile	90	Materials Distribution	Woodsboro	01/04/21-06/17/21
Priscilla Leichter	40	Student Supervision	Expanded Lrng	01/29/21-06/17/21
Robert Lemos	150	Warehouse Support	Warehouse	02/01/21-04/30/21
Traci Leuck	1	Student Supvsn	Mabel Paine	11/30/20-06/17/21
Michael Lilly	48	Custodial Training	Custodial Svs	02/01/21-02/09/21
Evniki Lister	10	Student Bus Support	SPED	02/08/21-06/18/21
Yusa Liu	150	Speech Support	SPED	02/02/21-06/18/21
Kevin Lopez	120	AVID Tutoring	Kraemer	01/16/21-03/15/21
Frank Manriquez	98	Student Support	Esperanza	02/01/21-03/26/21
Alejandro Marquez	100	Student Bus Support	SPED	01/04/21-06/25/21
Ana Martinez	72	AVID Tutoring	Tuffree	02/16/21-06/17/21
Beatriz Marroquin	150	ELPAC Prep	Ed Services	01/27/21-05/28/21
Ana Martinez	8	AVID Training	Ed Services	02/16/21-04/15/21
Robin McCormick	250	Health Clerk	Health Svs	01/01/21-06/18/21
Lorely Meza	250	Health Clerk	Health Svs	01/01/21-06/18/21
Janessa Nutall	100	Student Bus Support	SPED	01/04/21-06/25/21
Bianca Pasillas	100	Student Bus Support	SPED	01/04/21-06/25/21
Judy Patino	4	Translation Svs	BYMS	02/19/21-06/18/21
Sonia Perez	100	Student Bus Support	SPED	01/04/21-06/25/21
Elisabeth Pilgrim	250	Health Clerk	Health Svs	01/01/21-06/18/21
Nicole Polasky	176	ELPAC Testing	Ed Services	02/01/21-05/28/21
Thomas Pulido	8	AVID Training	Ed Services	02/16/21-04/15/21
Thomas Pulido	40	AVID Tutoring	Esperanza	02/10/21-06/11/21

<u>Short Term</u>	<u>NTE Hrs</u>	<u>Reason</u>	<u>Site</u>	<u>Effective (Cont'd)</u>
Caitlyn Rayburn	100	Student Bus Support	SPED	01/04/21-06/25/21
Jennifer Reed	1	Student Supvsn	Mabel Paine	11/30/20-06/17/21
Elizabeth Rivera	100	Student Bus Support	SPED	01/04/21-06/25/21
Andrea Rivera	120	AVID Tutoring	Kraemer	01/16/21-03/15/21
Janet Rizo	115	AVID Tutoring	Valencia	01/11/21-06/17/21
Janet Rizo	40	AVID Tutoring	YLMS	02/04/21-06/17/21
Amanda Rodriguez	40	AVID Tutoring	YLMS	02/11/21-06/17/21
Amanda Rodriguez	8	AVID Training	Ed Services	02/16/21-04/15/21
Amanda Rodriguez	70	AVID Tutoring	Valencia	02/10/21-06/17/21
Joseph Rojas Granja	5	Student Support	El Dorado	01/19/21-04/30/21
Akane Sanchez	16	AVID Tutoring	El Dorado	01/16/21-03/15/21
Martina Sandoval	150	ELPAC Testing	Ed Services	01/27/21-05/28/21
Miguel Sandoval	80	AVID Tutoring	El Dorado	01/18/21-06/11/21
Darlene Schrieber	90	Materials Distribution	Woodsboro	01/04/21-06/17/21
Letha Selby	100	Student Bus Support	SPED	01/04/21-06/25/21
Michelle Sellers	100	Student Bus Support	SPED	01/04/21-06/25/21
Janice Simmons	250	Health Clerk	Health Svs	01/01/21-06/18/21
Tosha Spencer	100	Student Bus Support	SPED	01/04/21-06/25/21
Michelle Spoonhower	6	First Aid Training	George Key	01/11/21-03/15/21
Danae Tagaloa	65	Student Support	El Dorado	01/19/21-04/30/21
Amy Takamoto	250	Health Clerk	Health Svs	01/01/21-06/18/21
Jenna Takamoto	250	Health Clerk	Health Svs	01/01/21-06/18/21
Jenna Takamoto	12	Health Clerk Training	Health Svs	02/03/21-03/31/21
Anna Liza Tannehill	100	Student Bus Support	SPED	01/04/21-06/25/21
Ramiro Vitela	100	Student Bus Support	SPED	01/04/21-06/25/21
Austin Weber	63	Student Support	Alternative Ed	01/25/21-06/01/21
Lucy Wheaton	100	Student Bus Support	SPED	01/04/21-06/25/21
Michelle Yurina	6	First Aid Training	George Key	01/11/21-03/15/21
Yanming Zhang	6	First Aid Training	George Key	01/11/21-03/15/21

District Funded Co-Curricular Assignments

<u>Employee</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Bradley Ambriz	Football	El Dorado	\$1000	12/14/20-03/12/21
Karlyn Arcienega	Girls Water Polo	YLHS	\$2557	01/27/21-03/19/21
Vidal Arista	Cross Country	YLHS	\$3069	12/26/20-03/05/21
Griffin Barnes	Baseball	Esperanza	\$2812	03/19/21-05/28/21
Donald Chadez	Track & Field	Esperanza	\$2812	03/20/21-05/29/21
Galen Diaz	Boys Swim	Esperanza	\$3580	03/13/21-05/22/21
Kyle Enos	Track & Field	Esperanza	\$2812	03/20/21-05/29/21
Lincoln Faletoi	Football	El Dorado	\$2557	12/14/20-03/12/21
Mauricio Gomez Lopez	Academic Coach	Valencia	\$1046	02/01/21-06/17/21
Daniel Hart	Girls Volleyball	YLHS	\$1279	12/19/20-02/20/21
Christian Holiday	Wrestling	Esperanza	\$3580	03/05/21-05/15/21
Jessica Kaer	Girls Water Polo	YLHS	\$3069	12/19/20-02/20/21

District Funded Co-Curricular Assignments (Cont'd)

<u>Employee</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Carl Matthews	Boys Water Polo	YLHS	\$3069	12/21/20-02/20/21
Allysa Maurer	Colorguard	YLMS	\$2148	01/11/21-06/17/21
Joey Montalvo	Girls Soccer	Valencia	\$2557	12/01/20-02/28/21
Jacob Newport	Lacrosse	Esperanza	\$3581	03/12/21-05/22/21
Ryan Nichols	Football	El Dorado	\$1000	12/14/20-03/12/21
Annette Nielson	Girls Swim	Esperanza	\$3580	03/13/21-05/22/21
Alejandra Nunez	Girls Soccer	Valencia	\$3580	12/01/20-02/28/21
William Ray	Football	YLHS	\$3324	12/14/20-03/01/21
Jason Secoda	Baseball	Esperanza	\$3836	03/19/21-05/28/21
Edward Tunstall	Softball	Esperanza	\$3836	03/19/21-05/22/21

Booster Funded Co-Curricular Assignments

<u>Employee</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Tucker Amidon	Boys Lacrosse	YLHS	\$1000	12/26/20-02/26/21
Jason Bittner	Dance	Esperanza	\$1450	01/04/21-06/25/21
Eugene Day	Track	YLHS	\$2812	10/01/20-12/18/20
Brandon Day	Baseball	Esperanza	\$750	12/01/20-02/28/21
Fred DePalma	Football	YLHS	\$3000	12/14/20-03/01/21
Aimee Gallagher	Vocal	TRMS	\$3980	02/01/21-06/17/21
Tanner Hauptert	Boys Lacrosse	El Dorado	\$800	09/01/20-01/31/21
Khrystine Lopez	JV Cheer	El Dorado	\$459	01/07/21-06/30/21
David Lowry	Colorguard	Kraemer	\$2249	11/01/20-06/17/21
Justin McHale	Baseball	Esperanza	\$750	12/01/20-02/28/21
Jacob Newport	Lacrosse	Esperanza	\$1526	12/01/20-02/28/21
Margaret Reddick	Pepsters	YLHS	\$3600	02/01/21-06/17/21
Grace Redmond	Colorguard	BYMS	\$3055	02/01/21-06/18/21
Grace Redmond	Colorguard	BYMS	\$1295	12/01/20-01/29/21
Richard Shube	Pepsters	YLHS	\$3600	02/01/21-06/17/21
Chang Yue	Orchestra	Esperanza	\$600	01/04/21-06/25/21

School Psychologist Interns, NTE \$7500, 8/13/20-06/10/21

Alec Burrola  
Madalyn Jackson-Sullivan  
Rachel Krupsky  
Paulina Villalobos  
Lizeth Moreira  
Angel Gonzalez  
Yesenia Lopez

Child Care Program: Child Care Teacher I and Short-term Support Staff: All sites, Short Term: NTE 250 Hrs., Substitute, NTE 8 Hrs/Day., All Sites; Eff 07/01/20-06/30/21

Employee

Susan Gaglia  
Zakkai Geisick  
Zakir Jalali  
Taylor Mendez

Noon Duty Supervisor; Substitute Noon Duty Supervisor; Short-term/Training: NTE 250 Hrs; 08/27/20-06/18/21

Employee

Angelica Lara  
Traci Leuck  
Lilliana Ochoa  
Maria Pelaez  
Christopher Rivera

Site

Morse  
Mabel Paine  
Ed Services  
Rose Drive  
Ed Services

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** Rick Lopez, Assistant Superintendent, Human Resources  
**SUBJECT:** **CERTIFICATED HUMAN RESOURCES REPORT**  
**DATE:** March 9, 2021

**FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

Retirement

<u>Employee</u>	<u>Site</u>	<u>Position</u>	<u>Effective</u>
Debra Ayala	Golden	Teacher	06/19/21
Elizabeth Brooks	Rio Vista	Teacher	06/19/21
Karen Brown	Woodsboro	Teacher	06/19/21
Theresa Hindman	El Dorado	Teacher	06/19/21
Deborah Myers	Glenknoll	Teacher	06/19/21
Anita Schuber	Fairmont	Teacher	06/19/21
Patricia Simmons	Morse	Teacher	02/04/21

Resignation

<u>Employee</u>	<u>Site</u>	<u>Position</u>	<u>Effective</u>
Cindy Carrasco	Ruby Drive	Teacher	06/12/20
Jon-Michael Cho	Mabel Paine	Teacher	06/18/21
Marie Cimborá	Rose Drive	Speech/Lang Spec	06/18/21
Katyanne Downing	Lakeview	Teacher	02/26/21
Sara Johnson	YLMS	Teacher	06/18/21
Evelyn Solarczyk-Riyhani	YLMS	Teacher	06/18/21
Timothy Vrooman	El Dorado	Teacher	06/18/21

Change of Status

<u>Employee</u>	<u>Site</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Rosemarie Demonte	Exec Svs	Nurse, 100%	Nurse, 89%	02/19/21
Erika Mayer	Tuffree	Teacher, 86%	Teacher, 100%	08/27/20

Leaves of Absence

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effective</u>
Jon-Michael Cho	Teacher	Mabel Paine	Medical	03/02/21-03/09/21
Rachael Collins	Teacher	Kraemer	PDL/Child Bonding	02/22/21-06/18/21
Stacy Farkas	Teacher	Melrose	Medical	02/22/21-06/18/21
Hillary Finnegan	Speech Therapist	Travis MS	PDL/Child Bonding	03/11/21-06/18/21

Leaves of Absence (Cont'd)

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effective</u>
Erin Kilbarger	Teacher	Glenknoll	Medical	02/28/21-03/31/21
Katelyn Leiva	Teacher	Morse	PDL/Child Bonding	02/03/21-05/17/21
Katelyn Long	Teacher	Travis Ranch	PDL/Child Bonding	03/18/21-06/18/21
Susan McCormack-Metcalf	Teacher	YLHS	Medical	02/11/21-02/23/21
Kimberly Montoya	Speech Therapist	EI Dorado	Medical	02/16/21-04/15/21
Mavis Nam	Teacher	YLHS	Unpaid Leave	02/26/21-06/18/21
Genevieve Olson	Teacher	Lakeview	Medical	02/11/21-03/12/21
Elizabeth Solyom	Teacher	Glenview	Medical	02/22/21-03/01/21

Employ

<u>Teacher</u>	<u>Subject</u>	<u>Site</u>	<u>Status</u>	<u>Effective</u>
Stephanie Root	Elementary	Morse	Temp	02/05/21
Amy Woodrum	Special Education	George Key	Temp	12/01/21
Jane Yoon	Foreign Language	YLHS	Temp	01/19/21

Assignment Authorization

<u>Employee</u>	<u>Site</u>	<u>Subject</u>	<u>Education Code</u>
Daniel Ortega	Valencia HS	Athletics	44258.7(b)

Extra Periods

<u>Employee</u>	<u>Site</u>	<u>Subject</u>	<u>Increase Contract</u>	<u>Effective</u>
Brady Bilhartz	Valencia	Science Olympiad	1/6(shared by 5)	02/01/21-06/18/21
Donald Bladow	EI Dorado	Credit Recovery	1/6	02/01/21-06/18/21
Richard Cadra	YLHS	Credit Recovery	1/6	02/01/21-06/18/21
Linda Crossno	Valencia	Science Olympiad	1/6(shared by 5)	02/01/21-06/18/21
Linda Leonard	Valencia	Science Olympiad	1/6(shared by 5)	02/01/21-06/18/21
Gabrielle Stephenson	YLHS	Credit Recovery	1/6	02/01/21-06/18/21
Gregory Walls	YLHS	Science Olympiad	1/6	02/01/21-06/18/21
James Womack	Valencia	Science Olympiad	1/6(shared by 5)	02/01/21-06/18/21
Joselyn Young	Valencia	Science Olympiad	1/6(shared by 5)	02/01/21-06/18/21

Extra Duty Assignments

<u>Employee</u>	<u>Site</u>	<u>Extra Duty</u>	<u>Hrly Rate</u>	<u>Hours</u>	<u>Effective</u>
Tamara Beeuwsaert	Ed Svs	Admin Support	Per Diem	30/Day	01/19/21-03/01/21
Zoe Bonfield	Fairmont	ELD Instruction	\$27	30	01/11/21-06/17/21
Sunshine Cavaluzzi	EI Dorado	Prof Development	\$25	40	02/01/21-06/11/21
Jaclyn Chavez	YLHS	Algebra Exam	\$25	2	01/29/21-02/26/21
John Deacy	Golden	Staff Development	\$25	20	01/04/21-01/29/21
Chris Herzfeld	Valencia	Admin Support	Per Diem	45/Day	02/02/21-04/02/21
Nicole Hopp	Van Buren	Sub Support	\$25	95	02/01/21-06/18/21
Tami LaMagna	Woodsboro	Morning Duty	\$25	90	01/13/21-06/17/21
Shan Lawson	EI Dorado	OC PE Mtg	\$25	3	02/22/21-02/22/21

Extra Duty Assignments (Cont'd)

<u>Employee</u>	<u>Site</u>	<u>Extra Duty</u>	<u>Hrly Rate</u>	<u>Hours</u>	<u>Effective</u>
Lia Marentes	Spec Ed	Assessment Support	Per Diem	1	12/04/20-03/01/21
Kristin Mc Donald	Golden	Admin Support	Per Diem	30/Day	01/08/21-02/19/21
Brian Nguyen	Golden	After School Prg	\$27	48	01/11/21-02/26/21
		Prep	\$25	8	
Leanabeth Plunkett	Ed Svs	Kinder Assessment	\$27	14	01/04/21-02/28/21
Lauren Simmons	Ed Svs	Alg 2 Sem 2 Pacing	\$25	2	01/25/21-06/11/21
Kamelia Slankard	Spec Ed	Assessment Support	\$25	150	01/04/21-06/17/21
Leonard Takahashi	Valencia	Testing Support	\$25	50	02/15/21-06/18/21
Heather Trueman	Valencia	Algebra Exam	\$25	2	01/29/21-02/26/21
Keri Walters	Esperanza	OC PE Mtg	\$25	3	02/22/21-02/22/21

Educational Services, Alg 1 Sem 2 Pacing, \$25/Hr., NTE 2 Hrs., 01/25/21-06/11/21

Melissa Chavez  
Susan Rotkosky

Educational Services, CAASPP Coordinator, \$25/Hr., 01/29/21-06/11/21

<u>Employee</u>	<u>NTE Hours</u>
Jackie Deano	8
Erin Kilbarger	8

Educational Services, CTE Teacher Network, \$25/Hr., NTE 1 Hr., 12/01/20-06/30/21

Rod Boaz  
Brian Johnson  
Susan Sawyer  
Grace Stanton  
Mark Switzer

Educational Services, Directing Change Coordination, \$25/Hr., NTE 37 Hrs., 02/09/21-06/18/21

<u>Employee</u>	<u>Site</u>
Susan Sawyer	Esperanza
Mark Switzer	El Dorado

Educational Services, Hourly ELD/RTI Instruction, \$27/Hr., 02/01/21-05/31/21

<u>Employee</u>	<u>NTE Hours</u>	<u>Site</u>
Liliana Reyes	350	Tynes
Jennifer Kanell	350	Tynes

Educational Services, Facilitate Student Study Team Process and Training, \$25/Hr., NTE 25 Hrs., 08/27/20-06/18/21

Caitlin McMaster  
April Treece

Educational Services, Living Earth Leadership, \$25/Hr., NTE 5 Hrs., 02/09/21-06/11/21

Brady Bilhartz  
Britney Brown  
Sharon Farrell  
Lisa Gersbacher  
Jesse Gomez  
Leina Howard  
Kressler Nguyen-Valdez  
Kathryn Oberle

Educational Services, Physical Education Leadership Network Professional Dev., \$25/Hr., NTE 3 Hrs., 02/22/21

Brian Shay  
Dianne Torres

Educational Services, Preppy K Assessments, \$27/Hr., NTE 15 Hrs., 02/15/21-06/30/21

Kandice Ames  
Angelina Avila-Perez  
Lisette Garcia

Educational Services, Science Pilot Prof Dev., \$25/Hr., NTE 2 Hrs., 02/03/21

Cari Briggs  
Holly Carpenter  
Jeffrey Christiansen  
Katie Cortes  
Marie Dodson  
Ashlee Duncan  
Rachael Gallagher  
Ann Marie Libo-On  
Sage Newman  
Stephen Trapp  
Terrance Wroblewski

Educational Services, State Mandated 2021 ELPAC Testing, \$25/Hr., NTE 150 Hrs., 02/05/21-05/28/21

Gail Spear  
Debra Storing

Glenview, Data Team Mtg/PLC's, \$25/Hr., NTE 11 Hrs., 09/01/20-06/17/21

Antonia Finn  
Michelle Flenniken  
Toby Foster  
James Novek  
Norma Perez  
Molly Skane  
Grace Sohn

Glenview, Data Team Mtg/PLC's, \$25/Hr., NTE 11 Hrs., 09/01/20-06/17/21 (Cont'd)

Elizabeth Solyom  
Kimberly Wisnia  
Laura Yeamen  
Vanessa Zamorategui

Travis Ranch MS, After School Development, \$25/Hr., NTE 8 Hrs., 01/04/21-06/10/21

Lisa Amini-Hanlon  
Matthew Sitar  
Emily Taylor

Travis Ranch MS, GATE Parent Night, \$25/Hr., NTE 1 Hr., 02/16/21

David Gillette  
Amie Newberry  
Eric Plunkett

Wagner, EL Student Support, \$27/Hr., NTE 11 Hrs., 01/29/21-06/11/21

Stacy Hoffman  
Carrie Pipkin  
Diane Seitz  
Madeleine Silva

Yorba Linda MS, Department Lead Planning, \$25/Hr., NTE 10 Hrs., 02/09/21-06/18/21

Leslie Alexander  
Nicole Davison  
Jacqueline Jenkins  
Jeremy Kelly  
William Lin  
Noelle Martinson  
Jessica Morrison  
Minerva Pedrola  
Lyndsey Smith  
Steven Steichen

Stipends

<u>Employee</u>	<u>Site</u>	<u>Duty</u>	<u>NTE Amount</u>	<u>Effective</u>
Jessie Norris	Spec Ed	ASHA Certificate	\$750	08/27/20-06/18/21
Kim Voge	Buena Vista	Admin Designee	\$1790	10/01/20-06/18/21

District Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Site</u>	<u>Co-Curricular Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Jon Aed	YLHS	Football	\$4296	12/14/20-03/12/21
Jeff Bailey	YLHS	Hd Football	\$5575	12/14/20-03/12/21
Rebecca Bonet	Valencia	Science Olympiad	\$1074	02/01/21-06/18/21
Gary Bowers	YLHS	Football	\$3324	12/14/20-03/01/21

District Funded Co-Curricular Assignments (Cont'd)

<u>Stipends</u>	<u>Site</u>	<u>Co-Curricular Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Allison Burns	Valencia	Hd Girls Basketball	\$3580	12/01/20-02/28/21
Carlos Castellanos	Esperanza	Hd Track & Field	\$3836	03/20/21-05/29/21
Jaclyn Chavez	YLHS	Hd Girls Volleyball	\$4296	12/19/20-02/20/21
Melissa Chavez	El Dorado	Hd Girls Golf	\$3069	03/20/21-05/29/21
Harry Dolen	Esperanza	Track & Field	\$2812	03/20/21-05/29/21
John Domen	YLHS	Football	\$3324	12/14/20-03/01/21
Wayne Elmore	Esperanza	Boys Golf	\$2557	03/20/21-05/28/21
Barrett Gardner	Valencia	Hd Boys Soccer	\$4552	12/01/20-02/28/21
Leina Howard	Valencia	Science Olympiad	\$248	02/01/21-06/18/21
John King	Esperanza	Hd Girls Soccer	\$3580	02/27/21-05/08/21
Linda Leonard	Valencia	Science Olympiad	\$536	02/01/21-06/18/21
Sergio Narez	Valencia	Science Olympiad	\$495	02/01/21-06/18/21
Pat O'Donnell	El Dorado	Girls Golf	\$2557	03/20/21-05/29/21
David Quintero	Valencia	Hd Boys Wrestling	\$3830	12/01/20-02/28/21
Thomas Storing	YLHS	Football	\$3324	12/14/20-03/01/21
Leonard Takahashi	Valencia	Boys Soccer	\$2557	12/01/20-02/28/21
Brian Wolf	El Dorado	Football	\$972	12/14/20-02/12/21

Booster Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Site</u>	<u>Co-Curricular Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Brian Fortenbaugh	YLHS	Football	\$200	12/14/20-03/01/21
Nick Gerasimou	YLHS	Football	\$500	12/14/20-03/01/21
Rolfe Nasr	El Dorado	Girls Golf	\$1500	03/20/21-05/29/21
Michael Schreiber	YLHS	Hd Boys Lacrosse	\$1500	12/26/20-02/27/21

Substitute Teachers, 2020-2021 SY

Darcy Calvillo  
Wayne Denunzio  
Ashley Does  
Kimberlee Evelo  
Glen Fain  
Kate Gibson  
David Gutierrez  
Tiffany Irvine  
Mckenzie Jackson  
Janice Krohn  
Krista Kugler  
Clarisse Linao  
Attie Lundrum  
Elizabeth Nguyen  
David Pederson  
Rene Peralta  
Camille Piccinino

Substitute Teachers, 2020-2021 SY (Cont'd)

Diana Power

Denise Rousseau

Victoria Serrano

Gail Spear

David Spindler

**TO:** Dr. James Elsasser, Superintendent

**FROM:** Richard McAlindin, Executive Director, Instructional Support

**SUBJECT:** **REQUIREMENTS FOR A PLAN OF EDUCATION SERVICES FOR EXPELLED STUDENTS**

**DATE:** March 9, 2021

**BACKGROUND:** The Legislature has enacted legislation (AB922) which requires each school district, in conjunction with the County Superintendent of Schools, to develop a district plan that provides educational services for all expelled students. Changes in the Education Code also require districts to provide educational alternatives for each expelled student.

**RATIONALE:** The plan has been a collaborative effort among student services directors in Orange County. This plan, however, must be approved by respective school boards. The county plan is comprised of the 28 Orange County school districts' plans and must be approved by the County Board of Education. Education Code requires that the County plan be submitted to the State Superintendent of Public Instruction by June 30, 2021.

**FUNDING:** No cost to the district

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 4.0, *Safe and Respectful Environment* – “A safe and respectful environment is essential to student success. We foster a culture that promotes the emotional health, safety, and well-being of students, staff, and parents.”

**RECOMMENDATION:** Approve plan to provide educational services to all expelled students in Placentia-Yorba Linda Unified School District as a component of the 2021-2024 Orange County Plan for Expulsion developed by the Orange County Superintendent of Schools.

**PREPARED BY:** Richard McAlindin, Executive Director

**PLAN FOR PROVIDING EDUCATIONAL SERVICES TO  
ALL EXPELLED STUDENTS IN ORANGE COUNTY  
2021-2024**

**General Provisions**

As required by Education Code section 48926, the Orange County Superintendent of Schools has developed an expulsion plan in conjunction with the Superintendents of the school districts in Orange County. The plan provides for educational services to all expelled students in the county for school years 2021-22, 2022-23 and 2023-24. The current plan has been adopted by the governing board of each school district in Orange County and the Orange County Board of Education. A student whose behavior has resulted in an expulsion is provided a rehabilitation plan which ensures placement in an educational program. All educational alternatives provided by Orange County school districts are not available to all expelled students. The type of offense, location of offense, grade level and nature of the student's individualized needs all have the potential to affect the educational alternatives available to the student during the period of expulsion. Students expelled for any of the offenses listed in subdivision (a) or (c) of Section 48915 of the California Education Code shall not be permitted to enroll in any district-operated program during the period of expulsion unless it is a county community school pursuant to subdivision (c) of Education Code Section 1981, or a juvenile court school, as described in Section 48645.1, or a community day school pursuant to Article 3, (commencing with Section 48660 of Chapter 4 of Part 27 of the Education Code

All expelled students shall be referred to an educational placement that is 1) appropriately prepared to accommodate students who exhibit discipline problems; 2) not situated at a comprehensive middle, junior, or senior high school, or at any elementary school, and 3) not housed at the school site attended by the student at the time of the offense (E.C. section 48915). In addition to the requirements stated above, such factors as district size, district level alternatives, county level alternatives, local control accountability plans and district philosophy can influence the decisions by a district board of education regarding what educational alternatives are appropriate for the students who are expelled.

**Educational Alternatives for Expelled Students**

The governing board of each school district will determine which educational alternatives are appropriate and available pursuant to Education Code section 48916.1. Educational alternatives throughout Orange County for students recommended for expulsion include, but are not limited to the following options:

1. Expulsion, suspended order, with placement on the same school campus [E.C. section 48917 (a)].
2. Expulsion, suspended order, with placement on a different school campus within the district [E.C. section 48917 (a)].

3. Expulsion with referral to a district community day school program, if available [E.C. section 48660].
4. Expulsion with subsequent transfer to another district subject to acceptance by the district of proposed enrollment [E.C. section 48915.1].
5. Expulsion with referral to the Orange County Department of Education, Division of Alternative, Community and Correctional Education Schools and Services (ACCESS) [E.C. section 1981].

A specific referral to a district community day school or county community school is made by the school district with recommendations from the district discipline review board, School Attendance Review Board (SARB), or by another established district referral process as required by statute.

The school district of residence maintains the responsibility for developing a rehabilitation plan for expelled students and referring students to an appropriate educational setting. Expelled students who complete their rehabilitation plan obligations are reviewed by the district for possible return to district of residence programs. Expelled students who fail to meet the terms and conditions of the district rehabilitation plan for readmission may continue to be referred to an appropriate educational setting within another district alternative program, district community day school program, or the Orange County Department of Education ACCESS program.

### **Charter School Requirements and Expulsion**

Charter schools develop their own policies and procedures regarding student expulsion and student dismissal subject to the requirements of Education Code Section 47605(c)(5)(J). They are not required to follow Education Code section 48900 et seq. as the basis of their discipline or expulsion policy, although by regulation petitioners must demonstrate familiarity with these provisions. Charter schools have the option to adopt their chartering district's policy and procedures in regard to expulsion.

A student who is expelled from a charter school may return to the school district of residence. As set forth in Education Code Section 47605(e)(3), if a pupil subject to compulsory full-time education pursuant to Education Code section 48200 is expelled or leaves a charter school without graduating or completing the school year for any reason, the charter school shall notify the superintendent of the school district of the pupil's last known address within 30 days, and shall, upon request, provide that school district with a copy of the cumulative record of the pupil, including a transcript of grades or report card, and health information. Once the school district has documentation of the expulsion order, the provisions of Education Code sections 48915.1 and 48915.2 to determine whether or not the pupil may enroll in a district school or must be referred to a county community school or district community day school (EC section 48915.2).

## **Expelled Students Who Commit Subsequent Violation(s)**

The placement of expelled students who commit subsequent expellable violations will be placed in one of the following options:

- If the student commits a subsequent violation of Education Code section 48900 and following, the student may be referred to another district alternative program or to the Orange County Department of Education.
- If the expelled student commits another violation of the Education Code while enrolled in the Orange County Department of Education ACCESS program, the student will be placed at another community school site within the Access Areas or transferred to another Access Area operated by the Orange County Department of Education, in accordance with Orange County Department of Education Policy and Procedures.

## **Expelled Students Who Fail District Community Day School**

An expelled student who fails his/her placement in a district community day school program may be placed in one of the following options:

- Other existing district educational alternatives.
- Orange County Department of Education, ACCESS program or a program operated by the Orange County Department of Education Division of Special Education Services.
- Non-Public School (NPS) placements for students with disabilities may be considered by school districts if the IEP team determines a NPS is appropriate.

## **Special Education Students**

Students eligible under the Individuals with Disabilities Act (IDEA) may be referred to the Orange County Department of Education pursuant to the Individualized Education Program (IEP) process outlined in Education Code section 48915.5 and Orange County Department of Education procedures. Students eligible under Section 504 of the Rehabilitation Act of 1973 may also be referred to the Orange County Department of Education program in accordance with Section 504 procedures. School districts must take into consideration the contents of the student's IEP when making placement recommendations. Any change in placement requires the school district to convene an IEP meeting. The IEP team identifies a special education program and related services appropriate for the student. Placement options may include district, special education local plan area (SELPA), or county-operated programs.

- If the district refers an expelled student to the Orange County Department of Education, the district shall convene an IEP meeting prior to the referral to jointly identify an appropriate special education program and related services. A representative from the Orange County Department of

Education shall participate in the IEP meeting. The district or Orange County Department of Education may provide special education services in accordance with the student's IEP.

- When the IEP cannot be implemented within the Orange County Department of Education, the district of residence is responsible for providing a Free and Appropriate Public Education (FAPE) within the continuum of program options identified in its SELPA local plan.
- The Orange County Department of Education may also provide an interim alternative educational setting while a school district locates an educational placement for students eligible under the IDEA (not excluding county options). [34 C.F.R. section 300.530(g)]

## **Orange County Department of Education Options**

### **Orange County Department of Education Options**

The Orange County Department of Education is committed to providing a spectrum of educational options for students expelled from Orange County school districts. Educational options are provided through the Division of Alternative Education, known as Alternative, Community, and Correctional Education Schools and Services (ACCESS), a Western Association of Schools and Colleges-accredited (WASC) program, and the Division of Special Education Services. The Orange County Department of Education's mission is to ensure that all students are equipped with the competencies they need to thrive in the 21st Century. In addition, ACCESS's mission is to care for, teach, and inspire all students to discover their potential, develop their character, and maximize their learning so they may become successful contributors to society.

The policy of each individual school district affects how the Orange County Department of Education will meet the needs of that particular school district. Some districts use the Orange County Department of Education programs as educational options for those students expelled under Education Code section 48900. The Orange County Department of Education also works with Orange County school districts to provide information and data in support of local control accountability plan goals and priorities, including but not limited to pupil engagement, school climate and pupil outcomes.

The Orange County Department of Education Division of Special Education Services provides special education programs and services to individuals with exceptional needs requiring intensive educational services. Referrals to the Division of Special Education Services shall be made in accordance with current procedures.

The ACCESS program provides options for expelled youth at over 45 sites contained within 7 Areas located throughout the county. Regional options may include:

- Classroom instruction serving grades 9-12, delivered daily for 240-270 minutes aligned with the State Frameworks/Standards.

- Classroom instruction serving grades 6-8, delivered daily for 240-270 minutes aligned with the State Frameworks/Standards.
- Contracted learning/independent study programs for students who elect, with parent/teacher approval, not to participate in daily classroom instructional programs. These contracted learning/independent study programs require students to complete a minimum of 20 hours per week of educational product. For students with disabilities, this would be considered and discussed at an IEP meeting.
- Parent directed home instruction independent study programs through the Community Home Education Program (CHEP) serving students in transitional kindergarten (TK) through grade 8 and Pacific Coast High School, a University of California (UC) approved and National Collegiate Athletic Association-accredited program serving students in grades 9-12. For students with disabilities this would be considered and discussed during an IEP meeting.

**Referral Process to the Orange County Department of Education  
Alternative Community Correctional Education Schools and Services (ACCESS)**

ACCESS Administrators regularly meet with school district representatives and agency partners to collaborate and coordinate placement of expelled students. Regional meetings of the Child Welfare and Attendance Administrators as well as district Student Attendance Review Board members provide an avenue for district and Orange County Department of Education representatives to discuss potential placement challenges, explore regional options and address the needs of expelled students.

Referrals to the Orange County Department of Education ACCESS program may be made directly to the Access Areas listed below. Referrals of students eligible under the IDEA shall be made through the IEP process and in accordance with ACCESS Special Education Procedures.

An Individual Learning Plan (ILP) will be developed for expelled students referred to ACCESS. Part of this plan includes a goal of assisting the student with meeting the requirements stated in the district rehabilitation plan to facilitate returning the student to the school district of residence at completion of the district expulsion. A Supplemental Referral Form and a Return to District Form were developed with the support of District Student Services Administrator's feedback in order to improve communication. Districts will use the "Supplemental Referral Form" to highlight unique needs of students, interventions in place, and rehabilitation plans for students. When returning to the district of residence, ACCESS will use the Return to District form to communicate student progress on the district rehabilitation plan as well as share important contact information in the case that questions may arise.

ACCESS and the Orange County school districts have resolved the difficulty for students returning to their district of residence following their expulsion period in regard to completing the required courses prior to graduation, which was a Gap in Service in the previous triennial countywide plan 2018-2021.

ACCESS and school district programs have implemented online programs that provide “a-g” approved courses as well as credit recovery options and electives, including career technical education. These programs have expanded the options available to expelled and returning students seeking to satisfy the “a-g” requirements or other college-preparatory courses. ACCESS continues to provide professional development to teachers to effectively utilize their on-line program. In addition, Pacific Coast High School (Administrative Area 5) offers a full range of college-preparatory courses satisfying the “a-g” requirements. *GradPoint*, the online course option with “a-g” approved courses utilized by ACCESS, satisfies the subject requirements for admission into the University of California and California State University Systems.

### ACCESS Administrative Areas

AREA	ADDRESS	CONTACT INFORMATION	STAFF CONTACT
<b>Area 1 - South County</b>	15872 Harbor Blvd. Fountain Valley, CA 92708	(714) 245-6535 (714) 966-1685 fax	Ken Ko <a href="mailto:KKo@ocde.us">KKo@ocde.us</a>
<b>Area 2 - Mid-County</b>	505 N. Euclid St., Ste. 500 Anaheim, CA 92801	(714) 245-6795 (714)781-5891 fax	Chris Alfieri <a href="mailto:CAlfieri@ocde.us">CAlfieri@ocde.us</a>
<b>Area 3 - North County</b>	1277 S. Lyon St., Suite 501 Santa Ana, CA 92705	(714) 245-6680 (714) 731-7269 fax	Vern Burton <a href="mailto:VBurton@ocde.us">VBurton@ocde.us</a>
<b>Area 4 - Juvenile Court Schools*</b>	331 City Drive South Orange, CA 92868	(714) 935-7651 (714) 935-6339 fax	Kirk Anderson <a href="mailto:KAnderson3@ocde.us">KAnderson3@ocde.us</a>
<b>Area 5 - Pacific Coast High School, Community Home Educational Program (CHEP), Skyview</b>	14262 Franklin Ave. Suite 100 Tustin, CA 92780	(714) 245-6500 (714) 508-0215 fax	Machele Kilgore <a href="mailto:MKilgore@ocde.us">MKilgore@ocde.us</a>
<b>Area 6 – Sunburst Academy</b>	4022 Saratoga Ave., Bldg. 25 Los Alamitos, CA 92702	(714) 796-8780 (714) 662-8770 fax	Dinah Ismail <a href="mailto:DIsmail@ocde.us">DIsmail@ocde.us</a>
<b>Area 7 – College and Career Preparatory Academy</b>	1669 E. Wilshire Ave., Suite 605 Santa Ana, CA 92705	(714) 796-8795 (714) 547-8674	Dave Connor <a href="mailto:DConner@ocde.us">DConner@ocde.us</a>

*\*Juvenile Court Institutions/Juvenile Court Schools Placement are made through the Juvenile Justice Department*

## ACCESS Student Services

DEPARTMENT/OFFICE	ADDRESS	CONTACT INFORMATION	STAFF CONTACT
<b>Student Support Services and Special Education</b>	1715 E. Wilshire Ave., Suite 706 Santa Ana, CA 92705	(714) 647-2596 (714) 796-8811 fax	Lynn Garrett <a href="mailto:LynnGarrett@ocde.us">LynnGarrett@ocde.us</a>
<b>Title I</b>	1735 E. Wilshire Ave., Suites 801 & 802 Santa Ana, CA 92705	(714) 836-0301 (714) 836-1920 fax	Lisa Lanier <a href="mailto:LLanier@ocde.us">LLanier@ocde.us</a>
<b>Assessment Center</b>	1715 E. Wilshire Ave., Suite 706 Santa Ana, CA 92705	(714) 835-2776 (714) 835-3861 fax	Jane Doney <a href="mailto:JDoney@ocde.us">JDoney@ocde.us</a>
<b>Attendance and Records</b>	1669 E. Wilshire Ave., Suite 601 Santa Ana, CA 92705	(714) 547-9972 (714) 547-2344 fax	Sharon Lakin <a href="mailto:SLakin@ocde.us">SLakin@ocde.us</a>
<b>Educational Programs and Services</b>	1669 E. Wilshire Ave., Suite 608 Santa Ana, CA 92705	(714) 647-2593 (714) 957-0736 fax	Katy Ramezani <a href="mailto:KRamezani@ocde.us">KRamezani@ocde.us</a>
<b>District Partnerships and Operations</b>	1669 E. Wilshire Ave., Suite 603 Santa Ana, CA 92705	(714) 245-6404 (714) 547-2344 fax	Dennis Cole <a href="mailto:DCole@ocde.us">DCole@ocde.us</a>
<b>Foster Youth Services Coordinating Program</b>	OCDE/FYSCP, C/O OC SSA/CFS 800 N. Eckhoff Street, Bldg. 124 Orange, CA 92868	(714) 668-7830 (714) 662-8753 fax	Raina K. Lee <a href="mailto:Rlee@ocde.us">Rlee@ocde.us</a>

## **Summary of Gaps in Education Services to Expelled Students and Strategies for Filling Those Gaps**

Previously identified gaps have been examined and considerable improvement has been made through a collaborative process between the 27 Orange County School Districts and the Orange County Department of Education. The 27 School Districts in Orange County and the Orange County Department of Education have committed themselves to an ongoing process to resolve the remaining identified gaps.

### **Service Gap 1: Expelled Students in Grades K-5**

While there are several California Education Code sections that prohibit the expulsion of students in lower grades for various offenses, a student in grade K-3 can be expelled for commission of any of the other offenses. Specifically, Ed. Code section 48900(k) prohibits the expulsion of any student for disruption/defiance and Ed Code 48900.2 prohibits the expulsion of a student in K-3 for sexual harassment. Ed Code 48900.3 (hate violence) and 48900.4 (harassment, threats, or intimidation) pertain only to students in grades 4-12. As identified mainly by elementary school and smaller districts, students in grades K-5 who are expelled do not have as many educational options available as do expelled youth in grades 6-12. In some instances, it has been difficult to place elementary school students who are expelled, especially at the K-4 level. The number of community day schools at the elementary school grade level is very limited.

#### **Progress from 2018**

A common practice for students expelled in grades K-5 is for the school district to suspend the expulsion order and refer the student to another school within the district. School districts also may collaborate with each other to facilitate enrollment of an expelled elementary school student into a school in a different school district, when appropriate. School districts continue to have the option of referring expelled students to Skyview Elementary and Middle School, an Orange County Department of Education ACCESS program serving grades K-8. Skyview is a community elementary/middle school program designed to meet the needs of all at-risk children and offers community support programs for both the students and their families.

#### **Ongoing Strategies for Addressing This Gap**

Students in grades K-5 who are expelled, may be served through the following school district or Orange County Department of Education alternative education programs:

- Transfers within the home district which may include district community day school.
- Skyview Elementary and Middle School, located in the city of Orange, is operated by the OCDE ACCESS program and serves students in grades K-8.

- Students in grade 5, on a case-by-case basis, may be referred to other ACCESS school sites depending upon class composition at the time of referral.

The Orange County Department of Education continues to review the ongoing need for an elementary level regionalized community school program to serve elementary-aged students who may be expelled from their school district. Over the past five years, the number of expulsions for Orange County students in grades K-6, as reported to *DataQuest*, are as follows:

<b>Year</b>	<b>K-3</b>	<b>4-6</b>
2014-15	0	7
2015-16	0	7
2016-17	0	10
2017-18	0	9
2018-19	0	9

Orange County school districts continue to support one another and offer alternative placement options whenever possible, taking students who were expelled for non-mandatory expellable offenses especially in larger districts with community day school options or special classrooms on their sites. School districts are also expanding interventions through a Multi-Tiered System of Support framework with evidence-based programs such as Positive Behavior Intervention and Supports, Restorative Practice, Mindfulness Practice, Trauma-Informed Care Perspective and Resources, and Social and Emotional Learning resulting in reduction of expulsions at the elementary grade level. In addition, the tiered interventions and strategies of the Student Attendance Review Team (SART) and Student Attendance Review Board (SARB) processes are being implemented as preventative/early warning measures to reduce the number of suspensions and expulsion through a strength-based approach focusing on students' behavior (academic, attendance, social-emotional) challenges and family support.

### **Challenges to Addressing This Gap**

- The location of the Skyview Elementary and Middle School site in proximity to the district of residence may pose a challenge to student attendance.
- In order to attend Skyview or other schools in neighboring school districts, students may require transportation. However, neither the districts or ACCESS provide transportation which is a challenge for some students to attend schools outside of the boundaries of the district of residence.

- The low number of elementary students in grades K-5 who need alternative placements due to expulsions continue to make it impractical and cost-inhibitive to sustain operation of multiple school sites and programs throughout the county.

## **Service Gap 2: Limited Special Education Placements in ACCESS**

The Orange County Department of Education is committed to expanded program options for students with exceptional needs that have been expelled from school district programs. As identified through communications with SELPA and District-Special Education Directors, programs for emotionally disturbed and dual diagnosis (Emotionally Disturbed and Developmentally Delayed) students have been developed in some school districts as well as the OCDE Special Schools program. In addition, ACCESS continues to evaluate its Special Education services to provide a continuum of placement options. When a student's unique needs cannot be accommodated through existing OCDE program alternatives, the district of residence will continue to facilitate placement to meet the unique needs of individual students through district and non-public agency/non-public school (NPS) placements.

### **Progress from 2018**

Orange County School Districts have continued to expand efforts to provide services to students within their attendance area reducing the need for referrals to ACCESS and the OCDE Special Schools program. The Orange County School Districts and OCDE will provide ongoing monitoring of the need for additional Special Education services for expelled students. The ACCESS program is prepared to respond to increased demands as conditions warrant in the future.

#### *Programs for Students with intensive Mental Health needs:*

- ACCESS has been able to expand the number of licensed mental health clinicians over the past several years. This has allowed for increased support during the school day while students are on campus. Continued expansion of programs for students with intensive mental health and behavioral needs is contingent upon the location of school sites that can accommodate such programs and sufficient enrollment to maintain such programs. Additional training in various behavior management strategies for both general education and special education teachers can support the increased needs of students being enrolled with mental health and behavioral needs.

#### *Programs to Expand Continued Services for Special Education Students:*

- Expanding program options for special education students continue to be evaluated through OCDE, Orange County SELPA Directors and Orange County School Districts.

ACCESS will continue to utilize its Director of Student Services as well as Special Education Administrative Liaisons/Coordinators to facilitate participation in district IEP team meetings when a referral for an expelled student is made to ACCESS. In addition, ACCESS has continued to increase its

special education staff including a focus to address the increased mental health needs for students with disabilities. ACCESS is able to provide intensive counseling services by licensed mental health professionals who have been trained in Trauma Informed Care and Restorative Practice. Small group therapy programs have also been developed to address issues that impact social functioning within the classroom and community, such as social skills, anger management and various coping skill strategies.

All ACCESS mental health clinicians will continue to receive training in the most current research-based training in various therapeutic therapies to address the changing needs of our students.

### **Ongoing Strategies for Addressing This Gap**

School districts continue to create, expand, and have success with community day school programs for expelled students with special needs as an option to county operated and non-public school placements. ACCESS provides an inclusive educational setting with students mainstreamed into general educational programs. Placement at non-public schools (NPS) continues to be an option for school districts as well. In addition, districts are utilizing various flexible scheduling opportunities along with alternative education options to meet IEP goals, provide related services, and fulfill the requirements of the rehabilitation plan.

### **Challenges to Addressing This Gap**

- Establishing a regionalized program in an alternative school setting that can be operated and maintained based on an unpredictable number of student referrals as well as transportation barriers pose ongoing challenges. These challenges impact the sustainability of regionalized special education programs operated by OCDE. Although some school districts have expressed a need for a self-contained special day class (SDC) for students with emotional and/or behavior disorders, this has not been sustainable for OCDE due to the minimal number of students being referred. Challenges to addressing Service Gap #1 may also have been a contributing factor to the limited number of referrals for establishing such a program.
  - One area of continued concern expressed by some school districts is the ability of the ACCESS program to provide a Free Appropriate Public Education (FAPE) given its inclusive practices and independent study model. Based on the smaller class sizes in ACCESS and the individualized instructional model through contracted learning, the structure of the school day differs from a traditional school schedule and often requires modification of the IEP.
  - Another area of concern has been the combined programming of middle school and high school programs. There is a desire to provide separate classes/programs for middle school students to better address their unique developmental and social-emotional needs, however the low numbers of referrals/enrollment of middle school students make it difficult to maintain separate programs.

### **Service Gap 3: Rehabilitation Failures**

Based on a recent survey of Orange County School Districts, concerns about students failing to satisfy school district rehabilitation plans during the expulsion period were expressed in combination with general concerns about student transition as they reenter the district. On occasion, students do not meet the provisions of the expulsion rehabilitation plan and fall behind in their academic studies. In these cases, such students are at high risk of not completing their necessary credits and are at a higher risk of dropping out of school.

#### **Progress from 2018**

Over the past three years, OCDE has continued discussions with the Orange County School Districts to identify systematic approaches to facilitate the regular transfer of the rehabilitation plan upon referral of an expelled student, as well as identify community resources available to support students in meeting their district rehabilitation plan requirements.

Regional Administrative Areas help to promote communication between the districts and the county community schools, and ACCESS directors, coordinators, principals and assistant principals attend county Student Services meetings to facilitate ongoing communication. In addition, the ACCESS Student Attendance Review Board (SARB) process has been coordinated more efficiently and ACCESS utilizes one of its staff members in truancy court to make sure students attend school and are connected to community resources.

#### **Ongoing Strategies for Addressing This Gap**

Districts will be asked to provide ACCESS a copy of the rehabilitation plan when referring an expelled student. ACCESS staff will review the rehabilitation plan with the student and, as appropriate, the student's parents, and will assist the student in completing his/her plan requirements. Orange County School Districts and ACCESS have implemented the use of a supplemental referral form when students are referred to an ACCESS program. This form includes specific information about a student's needs as well as progress and action items needed to complete the rehabilitation plan requirements. School staff will continue to monitor student achievement toward rehabilitation plan requirements throughout the term of expulsion while educational services are provided by ACCESS or private agencies. For students struggling to meet rehabilitation plan requirements, the student consultation team process may be considered to provide additional support. Continued, two-way communication and collaboration with school district personnel will continue to be a priority. Enhanced communication promotes student success and early intervention when students are not meeting the terms of the rehabilitation plan. In addition, communication is vital between the districts and ACCESS regarding the status of students who are returning to the district. When returning to the district, ACCESS staff will continue to use the Student Transition form to communicate information on student's completion of the rehabilitation plan.

Districts have expanded their programs and services to support expelled students by hiring additional staff and assigning specific duties to staff to monitor the completion of the student's rehabilitation plan and to communicate/collaborate with ACCESS and other programs. In addition, to meet the academic needs of the students and to ensure that they acquire the necessary credits to meet the graduation requirements, districts have expanded their instructional programs to include enhanced Summer School and after-school programs, district online instruction, and tutoring support for expelled students. Furthermore, upon re-entry to the district, students will continue to be closely monitored and supported by school staff through the creation of a behavior contract, needs assessment survey, and the opportunity for alternative placement at a different school site within the district.

OCDE will continue to explore with districts how to utilize and expand existing collaborations to ensure student success with completion of the rehabilitation plan. This includes the use of community non-profits and private programs to assist in carrying out individual student rehabilitation plans.

#### **Challenges to Addressing This Gap**

- A challenge continues to be communication between the districts and ACCESS in ensuring that the district's rehabilitation plan is completed by the student. In some cases, districts do not directly share the student's rehabilitation plan with ACCESS in a timely manner or at all, thus leaving this task to parents and students to provide.
- There continues to be a need to identify additional intervention services for students to meet the specific requirements of their rehabilitation plans especially when involving mental health services.

#### **Service Gap 4: Mental Health Services**

Orange County School Districts are seeing an increased need for mental health services and a shortage of affordable and accessible options for students.

#### **Progress from 2018**

The Orange County Department of Education will continue to work to promote school and community partnerships and professional development to address the mental health needs of students. The development of Local Control Accountability Plans gives greater attention to the mental health needs of students and the county office will assist districts as they strive to find ways to address the social emotional needs of their students and support the "whole child." This is one of OCDE's strategic initiatives articulated in its 2016 -2019 Strategic Plan. OCDE, which heads the California SUMS (Scale Up Multi-Tiered System of Support) initiative, continues to provide technical assistance to many Orange County School Districts in the areas of Academic, Behavioral, and Social and Emotional support. OCDE continues to share-out local resources through network meetings and listservs. The ACCESS program will continue to work with districts to identify and assist expelled students who have mental health needs and whose

family needs resources to care for the whole child. To this end, ACCESS has a number of mental health clinicians. ACCESS will continue to provide more intensive counseling services by licensed mental health professionals who have been trained in **Trauma Informed Care** and Restorative Practice. In addition, ACCESS mental health clinicians are trained in **Trauma Focused Therapy**. The Orange County SELPAs, school districts and OCDE continue to assess any gaps resulting from changes in the funding structures to ensure the availability of appropriate mental health services for both general education and special education students expelled from school.

### **Ongoing Strategies for Addressing this Gap**

OCDE was awarded the **Mental Health Student Services Act (MHSSA) Grant** in partnership with OCHCA through August 31, 2024, with the purpose to strengthen mental health partnerships between county mental health or behavioral health departments, community-based organizations, and Orange County school districts in order to increase access to mental health services and remove barriers to better serve our students and families in their mental health needs. Expected outcomes related specifically to serving and supporting expelled students are as follow:

- Improve timely access to accessing services.
- Reduce barriers to needed services.
- Increase linkages to mental health services for districts.
- Increase training on mental health topics to educators, administrators, parents/families, and students.
- Improve awareness and understanding of mental health topics and knowledge of how to navigate services.
- Reduce negative student outcomes (e.g., chronic sadness, thoughts of suicide, suicide rates, chronic absenteeism, school failure, etc.).

To accomplish these goals as a Community of Practice, the grant provides funding for seven (7) Regional Mental Health Coordinators (RMHC).

To decrease the student to mental health staff ratio and increase students' access to services, districts have continued to hire more counselors, therapists, psychologists, social workers, clinicians/specialists, administrators/coordinators and increase the number of partnerships with community agencies to expand student access to mental health services, crisis response services, and special education services. Some districts have shifted the duties and responsibilities of existing staff to include mental health support services and community coordination/partnerships for mental health services for students. Districts have placed particular focus on at-risk students, low socio-economic students, Homeless and Foster Youth, LGBTQIA students, and students with irregular school attendance.

Furthermore, districts have participated in Trauma-Informed Care and Education, Trauma Focused Therapy, Social-Emotional Learning (SEL) competencies and Diversity, Equity, and Inclusion (DEI) trainings provided by OCDE in addition to contracting with community agencies to provide similar training to counselors and teacher/staff training within the district. OCDE and Orange County school districts will continue to collaborate about the districts' needs for additional student mental health training and technical assistance with implementing behavior supports and strategies. To implement Positive Behavior Intervention and Supports (PBIS) strategies schoolwide, some districts have established School Climate Lead Teachers and Teams at each school site to enhance the collaboration and coordination of the multi-tiered framework of support.

### **Challenges to Addressing This Gap**

- The distribution of community mental health resources and services, specifically mentorship services, are not equitably dispersed or available throughout the communities within the Orange County school districts.

<p style="text-align: center;"><b>COUNTYWIDE BEHAVIOR INTERVENTIONS AND BEST PRACTICES TO PREVENT SUSPENSIONS AND EXPULSIONS</b></p>
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Orange County schools seek to minimize the number of expulsions by establishing prevention and early intervention practices. School districts pursue a variety of strategies in an effort to educate students and establish a safe and caring climate to prevent student misconduct. When warranted, disciplinary measures are implemented consistent with district policies and procedures to ensure fair and consistent disciplinary measures. These efforts will continue to prevent any disproportionate representation of minority students recommended for expulsion.

Expulsions occur when student and campus safety is threatened or when other means of correction have not been successful. Districts engage in a number of preventive and proactive strategies including but not limited to the following:

- Adult Mentoring of Students
- After School Programs
- After-school programs that address specific behavioral issues or expose pupils to positive activities and behaviors, including, but not limited to, those operated in collaboration with local parent and community groups.
- Alternate Suspension Classrooms (ATS)

- Annual Notice of Parent Rights and Responsibilities
- Anti-bullying Programs
- Any of the alternatives described in Section 48900.6 related to community service
- Athletic Drug Testing
- Automated Telephone Notifications
- Behavior Skills Group
- Brief Intervention Counseling (Substance Abuse Counseling)
- Canine Solutions for Contraband Canine School visits
- Character Counts
- Check-in, Check-out
- Classroom Management training for administrators and teachers
- Clifton Strengths Finder
- Come Walk In My Shoes (abilities awareness)
- Community Partnership
- Conferences between school personnel, the pupil's parent or guardian, and the pupil.
- Conflict Mediators/Conflict Resolution Services
- Coordinated Approach to Children's Health (CATCH)
- Crisis Response Network (CRN)
- Enrollment in programs for teaching prosocial behavior or anger management
- Every 15 Minute Program
- Friday Night Live
- Gang Resistance Intervention Partnership (GRIP)
- Grad Night Activities
- Homework Clubs
- In-school Suspensions
- Juvenile Alcohol and Drug Education (JADE), PRYDE Program, Outreach Concern, Straight Talk, Western Youth Services and Other Community Counseling Partnerships
- Kindness Assemblies

- Link Crew
- Mindfulness practice/implementation of Mindful Mondays
- Multi-Tiered System of Support Framework (MTSS Continuum of Support)
- Online Classes and Credit Recovery Opportunities
- Other Means of Correction (OMC) and early intervention training for administrators and teachers
- Parent Meetings and Information Nights
- Peace Week (Anti-bullying week)
- Peer Assistance League (PAL)
- Peer Court
- Police Cadet Programs
- Positive Behavior Intervention and Supports
- Random Acts of Kindness
- Red Ribbon Week
- Referrals for comprehensive psychosocial or psychoeducational assessment, including for purposes of creating an individualized education program, or a plan adopted pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 794(a)).
- Referrals to the school counselor, psychologist, social worker, child welfare attendance personnel, or other school support service personnel for case management and counseling.
- Restorative Practices
- Safety Task Force
- Saturday School
- School-based Trauma-Informed Care Perspective and Resources training for school personnel
- School Attendance Review Board (SARB)
- School Attendance Review Team (SART)
- School counseling website with online counseling for self- and peer-referral services
- School Signs and Notices
- Social Emotional Learning (SEL) Curriculum vetted CASEL such as Second Step and Sanford Harmony
- Stanford Tobacco Prevention Toolkit

- Student Behavior Contracts
- Student Clubs and Organizations
- Student Safety Plans
- Study teams, guidance teams, resource panel teams, or other intervention-related teams that assess the behavior, and develop and implement individualized plans to address the behavior in partnership with the pupil and his or her parents
- Successful Mind for School, Work, and Life
- Text-A-Tip
- Thrively (as an interests/strengths assessment and career explorer curriculum)
- TUPE/DATE activities
- Tutoring
- Universal Design for Learning
- Violence Prevention Curricula
- Violence Prevention Education Services
- WEB (Where Everybody Belongs)

**Additional proactive and preventative strategies to address student disciplinary incidences in light of Distance and Hybrid Learning:**

- Care and Support Hotlines to share need-based district and community resources
- Distance Learning for credit recovery for students to meet the academic objectives of the Rehabilitation Plan
- District virtual calming rooms with multifaceted approaches to reduce stress, improve mood, and assist with academic functioning by addressing social emotional barriers
- Online Needs Surveys for staff, students and families
- Teletherapy or phone sessions for social-emotional support and stress reduction for students
- Virtual small group counseling sessions for students

**PLAN FOR PROVIDING EDUCATIONAL SERVICES TO ALL  
EXPELLED STUDENTS IN PLACENTIA-YORBA LINDA UNIFIED  
SCHOOL DISTRICT**

As required by Education Code 48926, the Orange County Superintendent of Schools has developed an expulsion plan in conjunction with the Superintendents of the school districts in Orange County. The plan provides for educational services to all expelled students in the county for school years 2021-2022, 2022-2023, and 2023-2024. A student whose behavior has resulted in an expulsion is provided a rehabilitation plan which ensures placement in an educational program and establishes the criteria for return to the Placentia-Yorba Linda Unified School District. All educational alternatives provided by Orange County school districts are not available to all expelled students. The type of offense, location of offense, grade level and nature of the student’s individualized needs; all have the potential to affect the educational alternatives available to the student during the period of expulsion. Students expelled for any of the offenses listed in subdivision (a) or (c) of Section 48915 of the California Education Code shall not be permitted to enroll in any district-operated program during the period of expulsion unless it is a community day school (E.C. 48915.2).

The District policies related to Expulsion are BP 5114.3 and AR 5114.3.

**Placentia-Yorba Linda Unified School District Prevention Activities**

As indicated in the Orange County Expulsion plan, the options available to Placentia-Yorba Linda Unified School District after an expulsion decision include, but are not limited to the following:

1. Expulsion, suspended order, with placement on the same school campus [E.C. section 48917 (a)].
2. Expulsion, suspended order, with placement on a different school campus within the district [E.C. section 48917 (a)].
3. Expulsion with referral to a district community day school program, if available [E.C. section 48660].
4. Expulsion with subsequent transfer to another district subject to acceptance by the district of proposed enrollment [E.C. section 48915.1].
5. Expulsion with referral to the Orange County Department of Education, Division of Alternative, Community and Correctional Education Schools and Services (ACCESS) [E.C. section 1981].
6. Expulsion with referral to a Non-public school, if Special Education services cannot be met at ACCESS, and the IEP team determines that it is the appropriate placement.

In lieu of expulsion considerations will be given when safety and/or other means of correction are deemed warranted.

Actual referral to a district alternative suspension/expulsion classroom or county community school is made by the PLACENTIA YORBA LINDA UNIFIED School District governing board with recommendations from the Site Guidance Team, School Attendance Review Board (SARB), or District Student Study Team. District activities relating to the prevention of suspensions and expulsions are outlined in the following chart:

Title of Activity	Description of Activity	Grade Level
Alternative to Suspension Class	District class for students to access instruction and provide restorative practices and social emotional instructional intervention	9-12
Other Means of Correction Class	On-site suspension alternative with guidance counseling	9-12
GEAR UP elective	Intervention program for at-risk students to work on life skills and college and career readiness	7-12
HOUSE Program	Transitional program for at-risk students	9
Positive Behavioral Support (PBIS)	Districtwide behavior management program	TK-12
Student Study Teams	School site teams determine interventions and resolutions for at-risk students	TK-12
Restorative Practices	Strategies which help students to take action to apologize and recompense for misbehavior	TK-12
Behavior Assemblies	Explanation of school rules and policies to students	TK-12
Freshman Focus	Cluster freshmen to lessen unease regarding transition to high school	9
Attendance Programs	Incentives to encourage regular attendance	TK-12
School Attendance Review Team	School Site level team that addresses issues and offers support for students who are chronically absent	TK-12
School Attendance Review Board (SARB)	District board including collaborative partners from social services, law enforcement, district attorney's office, OCDE and community partners. Intervenes when students have attendance issues.	K-12
Site Guidance Meetings	Family meeting to address behavior infractions with school site and district staff	K-12
SOAR	Middle School program for connecting students to school and teaching social skills	7-8
Red Ribbon Week	School activities to prevent substance abuse	TK-12
GOALS	Afterschool program promoting health, athletics and positive behavior	7-8
ASES	Afterschool program which gives students positive afterschool time and tutoring	3-6
School Counseling Intervention	Individual or group counseling support by district counselors and psychologists	K-12
Outreach Concern Counseling Services	Contracted agency counselors work with students and their families on academic, social and emotional issues	K-6

Parent Notification and Rights	Start of the year communication regarding policies and code of conduct expected of students	TK-12
Parent University	Parent classes are offered throughout the school year in areas such as Parenting Support, Student Safety, Cybersafety to provide information and resources to parents to help them support their children in achieving academic and personal success.	TK-12

RESOURCES/REFERENCES PAGE--

**EDUCATION CODE - EDC**

**TITLE 2. ELEMENTARY AND SECONDARY EDUCATION [33000 - 64100]**

*( Title 2 enacted by Stats. 1976, Ch. 1010. )*

**DIVISION 4. INSTRUCTION AND SERVICES [46000 - 65001]**

*( Division 4 enacted by Stats. 1976, Ch. 1010. )*

**PART 27. PUPILS [48000 - 49703]**

*( Part 27 enacted by Stats. 1976, Ch. 1010. )*

**CHAPTER 6. Pupil Rights and Responsibilities [48900 - 49051]**

*( Chapter 6 enacted by Stats. 1976, Ch. 1010. )*

**ARTICLE 1. Suspension or Expulsion [48900 - 48927]**

*( Article 1 repealed and added by Stats. 1983, Ch. 498, Sec. 91. )*

**48926.**

Each county superintendent of schools in counties that operate community schools pursuant to Section 1980, in conjunction with superintendents of the school districts within the county, shall develop a plan for providing education services to all expelled pupils in that county. The plan shall be adopted by the governing board of each school district within the county and by the county board of education.

The plan shall enumerate existing educational alternatives for expelled pupils, identify gaps in educational services to expelled pupils, and strategies for filling those service gaps. The plan shall also identify alternative placements for pupils who are expelled and placed in district community day school programs, but who fail to meet the terms and conditions of their rehabilitation plan or who pose a danger to other district pupils, as determined by the governing board.

Each county superintendent of schools, in conjunction with the superintendents of the school districts, shall submit to the Superintendent of Public Instruction the county plan for providing educational services to all expelled pupils in the county no later than June 30, 1997, and shall submit a triennial update to the plan to the Superintendent of Public Instruction, including the outcome data pursuant to Section 48916.1, on June 30th thereafter.

*(Added by Stats. 1995, Ch. 974, Sec. 8. Effective January 1, 1996. Operative July 1, 1996, by Sec. 9 of Ch. 974, which was amended by Stats. 1996, Ch. 937.)*

Program Summary: [Program Summary - Countywide Plans for Expelled Students \(CA Dept of Education\)](#)  
[Countywide Plans for Expelled Students - Educational Options \(CA Dept of Education\)](#)

2021 Countywide Plans for Provision of Educational Services to Expelled Students: [Countywide Plans for Expelled Students - SSPI Tony Thurman](#)

**TO:** Dr. Jim Elsasser, Superintendent  
**FROM:** Dr. Linda Adamson, Assistant Superintendent, Educational Services  
**SUBJECT:** **SERVICE AGREEMENT WITH PAPER EDUCATION COMPANY, INC.**  
**DATE:** March 9, 2021

**BACKGROUND:** Paper Company, Inc. is a chat-based tutoring company that provides a platform to support personalized learning for students by improving student achievement and teacher effectiveness. The subscription with Paper Company, Inc. offers the opportunity to promote education equity, increase student engagement, provide students with qualified tutors in a safe online environment, as well as close the feedback loop between students, teachers, and administrators through simplified remote learning.

**RATIONALE:** The service agreement will add students in Grades 3-5 to the online accounts for the remainder of the 2020-21 school year at a discounted rate in addition to continuing the program for Grades 3-12 in the 2021-22 school year. The current hybrid model and need to address learning loss has created a need for the expansion of the availability of online resources for all students. Paper will execute professional development and student orientations for the students participating in the agreement, in addition to teacher user accounts and administrator accounts at no additional cost.

**FUNDING:** Learning Loss Mitigation, NTE: \$27,500 for the 2020-21 school year

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

**RECOMMENDATION:** Approve the service agreement with Paper Company, Inc. to add Grades 3-5 in the 2020-21 school year and extend the agreement to the 2021-22 school year for Grades 3-12 in the Placentia-Yorba Linda Unified School District.

**PREPARED BY:** Cary Johnson, Executive Director

**TO:** Dr. James Elsasser, Superintendent  
**FROM:** David Giordano, Assistant Superintendent, Business Services  
**SUBJECT:** **2020-21 SECOND INTERIM FINANCIAL REPORTING AND CERTIFICATION OF DISTRICT FINANCIAL SOLVENCY**  
**DATE:** March 9, 2021

**BACKGROUND:** Education Code Section 42130 requires that district superintendents submit two interim reports each year to the district governing board indicating whether or not the district will be able to meet its financial obligations. Under AB 1200, the superintendent must submit the second interim report no later than forty-five days after January 31 (due March 15).

Based on a review of the District's financial data as contained in the Second Interim Report, staff believes the District can meet its financial obligations for the year ending June 30, 2021, and two subsequent years. In submitting the 2020-21 Second Interim Report, the Board understands its fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years.

**RATIONALE:** Section 42130 of the Education Code requires that, on the basis of these reports, the district board must certify in writing whether or not it believes the district can meet its financial obligations for the remainder of the fiscal year and submit the certification to the county superintendent of schools.

**FUNDING:** Not applicable

**BOARD FOCUS AREA:** This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district's performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

**RECOMMENDATION:** Approve the 2020-21 Second Interim Report with a positive certification. A positive certification indicates that based upon current projections, the District will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

**PREPARED BY:** Phuong Tran, Director, Fiscal Services  
Dinah Felix, Director, Business Services

**Placentia-Yorba Linda Unified School District**

**2020-21 Second Interim Report**

**Summary of Facts and Assumptions**

<u>Assumptions</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>
COLA	0.00%	3.84%	1.28%
Local Revenue (Taxes)	\$143,005,995	\$143,005,995	143,005,995
EPA Entitlement Percentage	36.47%	36.47%	36.47%
Enrollment*	24,085	23,765	23,565
Unduplicated Count	11,384	10,032	9,948
Unduplicated 3-Year Average Percentage	42.26%	43.04%	44.03%
ADA Percentage	N/A	96.50%	96.50%
ADA			
Grade K-3	6,797.55	6,483.12	6,428.38
Grade 4-6	5,383.29	5,134.33	5,090.99
Grade 7-8	3,699.03	3,528.12	3,498.36
Grade 9-12	8,101.20	7,726.86	7,661.69
<b>TOTAL</b>	<b>23,981.07</b>	<b>22,872.43</b>	<b>22,679.42</b>
ADA for County Office of Education (COE) Programs	556.34	556.34	556.34
Total District ADA Including COE Programs	24,537.41	23,428.77	23,235.76
Target Funding Per ADA			
Grade K-3			
Base Grant	7,702	7,998	8,100
Grade Span Adjustment	801	832	842
<b>Total Base Funding</b>	<b>8,503</b>	<b>8,830</b>	<b>8,942</b>
Supplemental	719	760	787
<b>Total Funding K-3</b>	<b>9,222</b>	<b>9,590</b>	<b>9,729</b>
Grade 4-6			
Base Grant	7,818	8,118	8,222
<b>Total Base Funding</b>	<b>7,818</b>	<b>8,118</b>	<b>8,222</b>
Supplemental	661	699	724
<b>Total Funding 4-6</b>	<b>8,479</b>	<b>8,817</b>	<b>8,946</b>
Grade 7-8			
Base Grant	8,050	8,359	8,466
<b>Total Base Funding</b>	<b>8,050</b>	<b>8,359</b>	<b>8,466</b>
Supplemental	680	720	746
<b>Total Funding 7-8</b>	<b>8,730</b>	<b>9,079</b>	<b>9,212</b>
*Includes 25% of expanded Preppy Kindergarten students			

<b><u>Assumptions</u></b>	<b><u>2020-21</u></b>	<b><u>2021-22</u></b>	<b><u>2022-23</u></b>
Grade 9-12			
Base	9,329	9,687	9,811
Grade Span Adjustment	243	252	255
<b>Total Base Funding</b>	<b>9,572</b>	<b>9,939</b>	<b>10,066</b>
Supplemental	809	856	886
<b>Total Funding 9-12</b>	<b>10,381</b>	<b>10,795</b>	<b>10,952</b>
LCFF Total Revenues	231,937,713	240,285,762	232,825,833
Expenditures Adjusted for Consumer Price Index (CPI)	1.44%	1.57%	1.82%
Step & Column Certificated	1.50%	1.50%	1.50%
Step & Longevity Classified	1.00%	1.00%	1.00%
Instructional Days	185	185	185
Contribution to Restricted Programs	32,436,229	35,736,025	37,701,020
Health & Welfare Increase	2.30%	6.00%	6.00%
Payroll Expense Rates:			
State Teachers' Retirement System (STRS)	16.15%	15.92%	18.00%
Public Employee Retirement System (PERS)	20.70%	23.00%	26.30%
Social Security (OASDI)	6.20%	6.20%	6.20%
Medicare	1.45%	1.45%	1.45%
Unemployment Insurance	0.05%	0.05%	0.05%
Worker's Compensation	1.30%	1.30%	1.30%

<b>Placentia-Yorba Linda Unified School District</b>			
<b><u>2020-21 Combined Second Interim Budget and Multi-Year Projections</u></b>			
<b>Description:</b>	<b><u>2020-21</u></b>	<b><u>2021-22</u></b>	<b><u>2022-23</u></b>
<b>REVENUES</b>	<b>Second Interim</b>	<b>Projection</b>	<b>Projection</b>
LCFF Sources	\$231,937,713	\$240,285,762	\$232,825,833
Federal Revenues	\$26,198,640	9,459,017	9,459,017
Other State Revenues	\$40,282,931	37,201,051	37,140,729
Other Local Revenues	\$3,188,124	3,196,410	3,228,587
<b>Total Revenues</b>	<b>\$301,607,408</b>	<b>\$290,142,240</b>	<b>\$282,654,166</b>
<b>EXPENDITURES</b>			
Certificated Salaries	\$125,225,074	\$121,889,081	\$122,356,877
Classified Salaries	43,676,325	43,392,981	43,744,673
Employee Benefits	78,040,577	79,199,112	84,700,313
Books and Supplies	23,344,231	12,512,963	10,082,477
Services. Other Operating Expenses	21,300,952	20,320,587	21,171,128
Capital Outlay	3,393,810	1,270,940	970,940
Other Outgo	7,895,406	8,023,843	8,110,498
Direct Support/Indirect Costs	(449,882)	(449,882)	(449,882)
<b>Total Expenditures</b>	<b>\$302,426,493</b>	<b>\$286,159,625</b>	<b>\$290,687,024</b>
<b>Excess of Expenditures Over Revenues</b>	<b>(\$819,085)</b>	<b>\$3,982,615</b>	<b>(\$8,032,858)</b>

<b>Description:</b>	<b><u>2020-21</u></b>	<b><u>2021-22</u></b>	<b><u>2022-23</u></b>
	<b>Second Interim</b>	<b>Projection</b>	<b>Projection</b>
<b>Other Finance Sources/Uses</b>			
<b>Interfund Transfers</b>			
Interfund Transfers In	\$0	\$500,000	\$500,000
Interfund Transfers Out	\$6,288,725	\$2,288,725	\$2,288,725
<b>Contributions Restricted Programs</b>	\$32,436,229	\$35,736,025	\$37,701,020
Total, Other Financing Sources/Uses	(\$6,288,725)	(\$1,788,725)	(\$1,788,725)
<b>Increase or (Decrease) in Fund Balance</b>	(\$7,107,810)	\$2,193,890	(\$9,821,583)
<b>Fund Balance, Reserves:</b>			
Beginning Balance (Unrestricted & Restricted)	\$61,707,890	\$54,600,080	\$56,793,970
Ending Balance (Unrestricted & Restricted)	\$54,600,080	\$56,793,970	\$46,972,387
<b>Components of Ending Balance:</b>			
Revolving Cash	\$169,000	\$169,000	\$169,000
Stores	\$145,807	\$145,807	\$145,807
Reserve for Restricted Balance	\$8,371,144	\$8,333,144	\$7,837,696
Reserve for Future Deficits	\$30,478,368	\$33,723,601	\$24,171,096
Designated for Econ. Uncertainties	\$15,435,761	\$14,422,418	\$14,648,788
Unappropriated Reserve Balance %	5.00%	5.00%	5.00%